

BOOTHBAY HARBOR SELECTMEN'S MEETING MINUTES

October 11, 2022

In addition to these typed minutes, video recording of all Selectmen's meetings are available to be viewed at BRCTV and audio recordings are available at the Boothbay Harbor Town Office.

ATTENDING: Michael Tomko - Chair
Tricia Warren – Vice Chair
Alyssa Allen
Denise Griffin
Kenneth Rayle

Julia Latter, Town Manager

Chairman Tomko called the Board of Selectmen's Meeting to order at 7:00 p.m.

Pledge of Allegiance: The Board of Selectmen and members of the audience.

Introductions of the Board of Selectmen.

TOWN MANAGER'S ANNOUNCEMENTS:

1. The next installment of property taxes will be due on March 20th with interest beginning on March 21st.
2. Just a reminder of the Property Tax Stabilization for Senior Citizens' Program. This is a state-administered program for people over 65 who are eligible to receive a homestead exemption. If you meet all of the qualifications your taxes will freeze at the prior year's tax valuation. Applications are available at the town office or on our website. Applications are due back before December 1st of each year.
3. 2023 Dog Licenses will be available beginning Monday, October 17th. State law requires you to license your dog in the Municipal Clerk's Office by December 31st. each year. Each dog six months of age or older or spending more than 10 days within the state must be licensed.
4. Absentee Ballots are available for the November 8th election: You may request an absentee ballot through the state online at www.maine.gov, our website at www.boothbayharbor.org, by phone: 633-3671, or in person during regular business hours - M-F 8:30 a.m. to 4:30 p.m. Closed for lunch between 12:30 p.m. and 1:30 p.m. The November 8th election will be held in the fire department.
5. There are vacancies available on various boards, positions available are:
The Board of Appeals has one regular member and two alternate member vacant positions available. The Budget Committee has one position available and Latter mentioned we have one application. It was decided to discuss the application at the next scheduled meeting. The Port Committee has one regular position and two alternate positions available. Applications for appointments are available at the Boothbay Harbor Town Office and on the town website at www.boothbayharbor.org. Additional information is available by calling the town office at 633-3671.
6. The Town of Boothbay Harbor will be undergoing culvert reconstruction and paving operations on Park Street beginning October 11, 2022, and ending by October 15, 2022, and October 18, 2022, and ending by October 24, 2022, weather permitting. During these times Park Street will be closed from Kenney Field Drive to Campbell Street. Public Works have notified the neighborhood so they can plan alternate routes during this time or adjust plans accordingly. Any questions please contact the town office or public works.

7. The State will be picking up where it left off this Spring and paving downtown and Oak Street through Wednesday. If you have any questions contact the Maine Department of Transportation.
8. The police department received an equipment grant today that Diane Joyal, Administrative Assistant applied for through the Department of Justice for \$6,793. The grant will be used to purchase a new desk, lockers for the officers, laptops, and a printer scanner. Latter gave Diane credit for applying for and receiving the grant.
9. The summer season has ended parking lots are free starting today and the harbor master and pump out programs have concluded.
10. Mathew Eddy, Executive Director, for the Midcoast Council of Governments (MGOG), met with Latter and discussed planning services, project prioritizing, and many projects. We are paid members of this organization. Eddy would like to come to do a brief introduction and presentation to the board so the board can further discuss and decide if their services would be of interest. Latter asked the board if they would be interested in setting this up. Selectperson Griffin agreed it would be a good idea. Latter will schedule this for an upcoming meeting.
11. Emma Holmes from Boothbay Harbor has been offered the position of our part-time front counter support/assistant tax collector. She will begin work on Monday, October 24th.

TOWN DEPARTMENT REPORTS: Robert Leavitt, Harbor Master, gave a summary of the roles of the harbor master, a summary of the summer season, challenges presented, equipment status, and 2023 Planning.

SELECTMEN REPORTS:

1. Vice-Chair, Warren mentioned the School Exploratory Committee's Sub Committee, "The Communications Committee," was at the Fall Foliage Festival this past weekend. Students were there to give out information regarding the options for the school. Warren encourages people to get on the website there are tours available and the school is happy to answer any questions.
2. Vice-Chair Warren mentioned the Community Benefits Committee has asked her to ask if they could come before the board. This is the community regarding the New England Aquaventure. The decision will have to be made between both boards in BB and BBH. Warren mentioned she will get together with Julia to schedule the time.

FINANCIALS: Overview of financials given by Manager, Julia Latter for Finance Officer, Kathleen Pearce.

MINUTES: Approval of September 26, 2022 meeting minutes, Approved 4-1. (Selectperson Griffin was absent from the meeting).

LICENSES:

1. A motion was made to approve the Liquor License – A new license for Flagship Inn, 200 Townsend Avenue (Malt, Wine & Spirits). Approved 5-0.
2. A motion was made to approve the Liquor License – Renewal license for Boothbay Harbor Yacht Club, 156 Western Avenue (Malt, Wine & Spirits). Approved 5-0.

NEW BUSINESS: A Wharves and Weirs hearing for Margaret Kelly Tew, represented by Stockwell Environmental Consulting Inc, Map #14 Lot #15, 126 Western Avenue was held earlier. They proposed to construct a 105' x 6' pier, with a seasonal 40' x 4' runway and a 20' x 24' float. A motion was made to approve the application as submitted. Motion seconded and approved. Approved 5-0.

OLD BUSINESS:

1. Footbridge Renovation Project Update – Julia received an email Wednesday stating we received our (NRPA) National Resource Protection Permit. Latter reviewed the application and sent out the last certification stating we have all permits to MDOT. We are just waiting to hear back for authorization on putting out the bid package.
2. Public Health and Safety – None

PUBLIC FORUM:

1. Hristo Ivanov, General Manager of the Boothbay Harbor Yacht Club suggested the sidewalks be redone where paving has been completed on Western Avenue.
2. Vice-Chair asked if we have scheduled a time for the chamber to update the board on how the summer went. Latter suggested we have them come do an overview of summer as well as an outlook on The Boothbay Lights.
3. Selectperson Griffin asked for an update on where we stand on the building of new public restrooms. Latter mentioned there is one more meeting scheduled to discuss the ARPA funds and then we will have a timeline in place. The goal is to have it done before Spring.

WARRANTS: A motion was made to approve the warrants upon review. The motion was seconded and unanimously approved. Approved 5-0.

EXECUTIVE SESSION: An executive session was held under MRSA Title 1, Chapter 13, §405 6 (A), Personnel.

The board came out of the executive session at 9:18 p.m. under MRSA Title 1, Chapter 13, §405 6 (A), Personnel. No decisions were made, and no votes were taken.

MOVE TO ADJOURN: The meeting was adjourned at 9:19 p.m. after unanimous approval. Approved 5-0.