

BOOTHBAY HARBOR SELECTMEN'S MEETING MINUTES

November 14, 2022

In addition to these typed minutes, video recording of all Selectmen's meetings are available to be viewed at BRCTV and audio recordings are available at the Boothbay Harbor Town Office.

ATTENDING: Michael Tomko - Chair
Tricia Warren – Vice Chair
Alysa Allen
Kenneth Rayle

Julia Latter, Town Manager

Chairman Tomko called the Board of Selectmen's Meeting to order at 7:00 p.m.

Pledge of Allegiance: The Board of Selectmen and members of the audience.

Introductions of the Board of Selectmen.

TOWN MANAGER'S ANNOUNCEMENTS:

1. The Town Office will be closed Thursday, November 24th, and Friday, November 25th in observance of the Thanksgiving holiday.
2. The applicant for the Budget Committee has not been scheduled as of yet for a meet and greet. Latter asked for a motion to approve Frank Fassett as a member of the Port Committee. A motion was made to approve Frank Fassett for the position of the Port Committee. The motion was seconded and unanimously approved. Approved 4-0.
3. The November 8th election results for Boothbay Harbor were read. (Results attached). Latter thanked Michelle Farnham the Town Clerk as well as Nick Upham as Moderato/Warden and the election workers. Chair Tomko mentioned he has always been proud of how elections were run and Vice Chair Warren thanked everyone as well as wished her opponent luck for the next term.
4. Saturday, December 3rd at 6:00 p.m. there will be the "Sparkle Fireworks" show over the harbor as part of the Boothbay Lights events.
5. Deanne Tibbetts from Carter's Wharf asked about some possible rental of storage at Barrett's Park while they are doing a demolition and rebuild project. Latter will pass on the information to the board. Chuck Fuller from the Harbor Bait has also requested to be helpful and allow for some storage and selling of lobsters. The other tenants are looking to help allow this to happen. Latter will also forward this information over to the board.
6. Budget season has begun and e-mails have been sent out to the budget committee as well as the select board. Meetings with the department heads will begin tomorrow and will go into next week. The first meeting for the Budget Committee, Board of Selectmen, and Latter will be on January 4th. They will be held each Wednesday from 4:30-6:00 p.m. until it is completed.
7. An ad will be running for a couple of weeks for a public works heavy equipment operator position. Sawyer Alley has put in his resignation and will be done on November 22nd.
8. The Chief of police position has been advertised a couple of times and Latter is readvertising the position on several platforms as well as the criminal justice academy. The ad will run for a couple of weeks.

TOWN DEPARTMENT REPORTS: NONE

SELECTMEN REPORTS:

1. Chair Tomko mentioned the passing of a long-time member of our community as well as a member of our planning board, Margaret Perritt. Tomko gave his condolences to her family.

2. Vice-Chair Warren mentioned attending a meeting brought together with Fidium part of Consolidated Communications regarding broadband. Funding is becoming available and they would like the town to join Edgecomb, Southport, and Boothbay to apply as a region. Fidium is looking at putting around \$3.8 million towards the project. They are asking for a letter of endorsement from the towns and Warren is asking the board to look into signing the letter. Selectperson Rayle asked if Fidium would be willing to come to speak to the board to answer questions. The board agreed the letter of support would be a good idea and to have someone come to give more information at a later meeting.

FINANCIALS: Overview of financials given by Manager, Julia Latter for Finance Officer, Kathleen Pearce.

MINUTES: Approval of October 24, 2022, minutes, Approved 4-0.

LICENSES: A motion was made to approve Special Amusement License – A new license for Flagship Inn, 200 Townsend Avenue. Approved 4-0.

NEW BUSINESS:

1. Nell Tharpe, one of the facilitators of the Offshore Wind Community Benefits Group gave a brief presentation regarding the Community Benefits Agreement (CBA). CBA can include one or more projects, projects must have a health and safety focus, must be contingent on the NEAV project moving forward, must be between NEAV and the Municipalities with a target completion date of November 2023, and CBA funding is up to \$1 million for community project(s). The purpose of putting together this group includes communication between NEAV and area residents and property owners, developing tools to present to the region showing the next steps, and completing steps to demonstrate the project and get community input. Some recommended steps for the municipalities include reviewing and adding to CBA project ideas, providing information to the public about the NEAV Demonstration Project, utilizing outreach tools, and assembling a joint municipal committee to prioritize a final CBA project and draft a CBA with NEAV. The committee meets on the first and third Thursdays at the YMCA from 5:00 p.m. to 6:00 p.m. and anyone is welcome to attend.
2. Latter presented the update-overview of summer/Boothbay Lights on the Boothbay Harbor Chamber's behalf. The updated board of directors includes Julie Roberts, President; Alyssa Allen, Vice President; Jason Denby, Secretary, and James Shive as Treasurer. As of their annual meeting, there are 240 members which is up from years past, the website is an incredible asset as well as social media, and business after-hours has been a huge success. The chamber is open year-round with reduced hours for the winter season. The trolley services were made possible with the help of sponsors who have signs displayed on the trolley. The Claw Down and Fishing for Fashion represented the beginning of windjammer days. There is a selfie contest at the Pot Bouy tree, winners receive money to spend in town. The community calendar is available and if you would like something on it please let them know. Region guide and walking map costs will be raising this year, maintenance needs to be done on trolley so they may be asking for additional sponsors. If anyone has any questions please e-mail Julia and she will pass them on. Boothbay Harbor resident Tom Minerich mentioned the Chamber has an adopt a tree program. The trees are \$80 with half of the proceeds going to the STEM program at the High School which helps with things they might need. Selectperson Allen mentioned the schedule for Boothbay Lights is available on the Chambers website and the shuttle runs from the Boothbay Harbor Town office to the Gardens. The shuttle runs Saturdays from around 3:45 p.m. to 7:45 p.m. about every half an hour.
3. Tom Churchill, Planning Board Chair, presented the board with an update on the planning board regarding what they feel to be critical ordinance changes. Some of the changes they would like to move forward with are:

- a. LD2003 which every state community is required to comply with. The changes that need to be made will bring the town into compliance before July 1st.
- b. Housing – changing some performance standards and coming up with definitions for employee housing, cul de sacs - if they want to expand the ordinance makes it difficult to do so, and building heights.
- c. Creating another zoning district – Village Residential or Downtown Residential.

OLD BUSINESS:

1. Shri Verrill came back to the board regarding the Living Shoreline and funding availability. A motion was made to approve contracting with Sunrise Ecologic to apply for the Broadreach Fund-Coastal Funding for Planning Leading to Coastal Infrastructure Adaptation in collaboration with the Town of Boothbay. Both towns will be exploring a feasibility study for living shorelines, as well as supporting and leveraging opportunities for data collection efforts to better understand the impacts of tide levels on local infrastructure and shorelines. The motion was seconded and unanimously approved. Approved 4-0.
2. LED Streetlight Conversion Project. A motion was made to approve the vendor Real-Term Energy for the LED Streetlight Conversion Project with smart controls. The motion was seconded and unanimously approved. Approved 4-0.
3. A motion was made to approve entering into a loan agreement in the amount not to exceed \$160,000 for five years with The First National Bank of Damariscotta for the LED Street Light Conversion Project and to expend \$40,000 budgeted for FY 2022-2023 from the capital reserve account toward the total cost of the project. The motion was seconded and approved 3-0. (Selectperson Allen recused to do a conflict of interest that she works for First National Bank).
4. Footbridge Renovation Project Update – Bid packages and solicitations for bids have been advertised. The pre-bid meeting has been rescheduled for November 21st at 1:30 p.m. Bids will be due back by December 13th at 2:00 p.m.
5. Public Health and Safety – Chair Tomko commented on police and public works being out for public safety during Halloween.

PUBLIC FORUM: Boothbay Harbor resident Tom Churchill spoke on behalf of the woodchucks. They are in need a pickup truck and are asking if the town could pledge up to \$10,000 towards it. Latter will provide Churchill with the information to go through the budget cycle to request the funds.

WARRANTS: A motion was made to approve the warrants upon review. The motion was seconded and unanimously approved. Approved 4-0.

EXECUTIVE SESSION:

1. An executive session was held under MRSA Title 1, Chapter 13, §405 6 (E), Consultation with Legal Counsel. The board came out of the executive session at 9:05 p.m. under MRSA Title 1, Chapter 13, §405 6 (E), Consultation with Legal Counsel. No decisions were made, and no votes were taken.
2. An executive session was held under MRSA Title 1, Chapter 13, §405 6 (A), Personnel. The board came out of the executive session at 9:22 p.m. under MRSA Title 1, Chapter 13, §405 6 (A), Personnel. No decisions were made, and no votes were taken.

MOVE TO ADJOURN: The meeting was adjourned at 9:24 p.m. after unanimous approval. Approved 4-0.

STATE OF MAINE RETURN OF VOTES CAST

MUNICIPALITY: BOOTHBAY HARBOR - 1 (1-1)

GOVERNOR

14 HUNKLER, SAM
444 LEPAGE, PAUL R.
768 MILLS, JANET T.
6 BLANK

STATE SENATOR (District 13)

729 RENY, CAMERON D.
478 SIMMONS, ABDEN
25 BLANK

REPRESENTATIVE TO THE LEGISLATURE (District 48)

791 STOVER, HOLLY B.
435 WARREN, TRICIA L.
6 BLANK

REGISTER OF PROBATE

913 MOORE, CATHERINE H.
319 BLANK

COUNTY TREASURER

913 RICHARDSON, MICHELLE M.
319 BLANK

REGISTER OF DEEDS

910 WOTTON, REBECCA S.
322 BLANK

SHERIFF

1,025 BRACKETT, TODD B.
207 BLANK

DISTRICT ATTORNEY (District 6)

969 IRVING, NATASHA C.
263 BLANK

REPRESENTATIVE TO CONGRESS (District 1)

739 PINGREE, CHELLIE M.
455 THELANDER, EDWIN
0 ALAN H. MACDONALD (Declared Write-In)
38 BLANK

Certified by the Municipal Clerk:


Signature of Clerk

11/8/2022
Date

11/8/22 – Boothbay Harbor Special Election

Moderator's Return of Votes Cast

Total Ballots Cast: Record the total number of ballots cast (if no votes were cast, write "none" or "0")

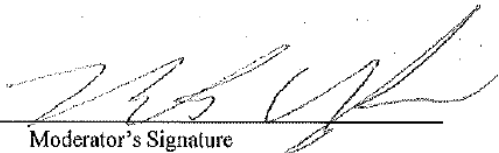
Total Number of Ballots Cast: 1229

Article 2

913 YES

503 NO

13 BLANK

1. 
Moderator's Signature

2. 
Election Official's Signature

The Moderator must immediately deliver the completed and signed RETURN to the Municipal Clerk