

BOOTHBAY HARBOR SELECTMEN'S MEETING MINUTES

April 10, 2023

In addition to these typed minutes, video recording of all Selectmen's meetings are available to be viewed at BRCTV and audio recordings are available at the Boothbay Harbor Town Office.

ATTENDING: Michael Tomko - Chair
Tricia Warren – Vice Chair
Alyssa Allen
Denise Griffin
Kenneth Rayle

Julia Latter, Town Manager

Chairman Tomko called the Board of Selectmen's Meeting to order at 7:00 p.m.

Pledge of Allegiance: The Board of Selectmen and members of the audience.

Introductions of the Board of Selectmen.

TOWN MANAGER'S ANNOUNCEMENTS:

1. Latter has set up a workshop with Matthew Eddy from MCOG (Midcoast Council of Government) on May 22nd from 5:00 p.m. to 7:00 p.m. to sit down and have a session to help assist in priority planning.
2. The fish pier floats have been installed by New Harbor Marine. They have a couple of fender piles to install to finish the project.
3. Absentee Ballots for the May 5th Municipal Election are available. To request an absentee ballot either stop in the office Monday through Friday from 8:30 a.m. to 4:30 p.m., download the application on our website at www.boothbayharbor.org, or contact us by phone at 633-3671. Any further questions please contact Michelle Farnham, Town Clerk at 633-3671 or by e-mail at mfarnham@boothbayharbor.org. Voting for the annual town meeting will be held at Boothbay Harbor Fire Station on Friday, May 5, 2023, from 8:00 a.m. – 6:00 p.m. Annual Town meeting will be held on Saturday, May 6, 2023, at 9:00 a.m. at the Boothbay Harbor Fire Station.
4. The town has available positions that include parking enforcement for the summer season, a deputy harbor master seasonal position, a full-time public works equipment operator/laborer, a seasonal pump-out boat operator, and police officers. Applications can be found on our website at www.boothbayharbor.org as well as at the town office. Julia, Kathleen, and Michelle have conducted interviews this past week for the part-time per-diem position and will update the board at the next meeting.
5. We will be opening the restrooms the third week in April. They will be open at 8:00 a.m. and closing at 8:00 p.m.
6. The process has begun for the restroom building construction in front of the town office. Plans have been drawn up for a family, one-stall restroom with a changing table. Currently, we are working with the fire marshal's office and hope to have it completed by the end of May beginning of June. Due to some design changes it looks like we will be able to insulate it so it will be available during Boothbay Lights.
7. Last week Mike and Julia met with the LED lighting company. Inventory has been completed and they are working on the design phase and moving along with the project.

8. CMP has been working on pole replacement and power will be shut down in portions of town. You can access the list on our Facebook page as well as the Police Department Facebook page. You can also call the town office or the police department, they have the list available as well.
9. On April 24th from 6:00 p.m. to 7:00 p.m. before our next meeting, there will be a workshop with Spectrum another fiber ISP provider.
10. Nick Upham, Public works foreman will attend the next meeting to update the board on winter operations as well as upcoming projects.
11. The ASK grant application has been submitted to LCRPC. The next step is to wait to see if we receive any funding.
12. Brenda Blackman from The First called and our checking interest went up to 4%.

TOWN DEPARTMENT REPORTS: NONE

SELECTMEN REPORTS: None

FINANCIALS: Overview of financials given by Manager, Julia Latter for Finance Officer, Kathleen Pearce.

MINUTES: Approval of March 27, 2023, minutes, Approved 5-0.

LICENSES:

1. A motion was made to approve Victualer's License – A new license for Woodsong Market, 23 Townsend Avenue (Class G). Approved 5-0.
2. A motion was made to approve Special Amusement License with the condition the police chief initials with his approval – Renewal license for Lafayette Boothbay Harbor Inn, LLC., 31 Atlantic Avenue. Approved 5-0.

NEW BUSINESS:

1. A Wharves and Weirs hearing for Boothbay Harbor Waterfront Preservation, Map #16 Lot #24, 65 Atlantic Avenue, Boothbay Harbor, was held earlier. They proposed installing eight 10' x 20' floats and four pilings, (some floats replacing existing floats). A motion was made to approve the application as submitted. The motion was seconded and unanimously approved. Approved 5-0.
2. Fred Brewer of William H. Brewer, CPA presented the audit touching on some of the highlights. Two points that were made were the town's tax collection rate was one of the best and that the town taxed what it needed which is good and indicates we didn't overtax.
3. Shri Verrill from Sunrise Ecologic gave a brief presentation on the next step in the community resilience project. The next step is to form a climate committee. She has had one person interested and she is asking if anyone else might be interested. They are looking for 3-9 seats. You can apply by obtaining a board or committee application on the town's website or in the town office.

OLD BUSINESS:

1. Footbridge Renovation Project Update – There is an onsite meeting tomorrow, but Julia did reach out to Chuck Fuller for a brief overview of the last 2 weeks. As of today all but four of the pilings have been driven and those should be completed tomorrow. Ninety-five percent of the bracing has been installed and the final demolition is still on hold while waiting for CMP to de-energize the electricity. All of the lumber has arrived and is being held in the footbridge parking lot. We are still looking at the completion date being on target.

2. Public Health and Safety – Update on the police department. They have received one application for the sergeant's position and an interview will be set up. An interview has been set up for a full-time position, and we have four applications for reserve officers. Chief Snyder will be attending a college job fair on Wednesday.

PUBLIC FORUM: Boothbay Harbor resident Linore Imhof stated concerns regarding the staffing in the Boothbay Harbor Police Department. She also asked about the budgeting amounts with the Lincoln County coverage.

WARRANTS: A motion was made to approve the warrants upon review. The motion was seconded and unanimously approved. Approved 5-0.

EXECUTIVE SESSION: An executive session was held under MRSA Title 1, Chapter 13, §405 6 (C), Discussion of town property. The board came out of the executive session at 7:45 p.m. under MRSA Title 1, Chapter 13, §405 6 (C), no decisions were made, and no votes were taken.

A motion was made to approve Harbor Bait's request for Harbor Bait to complete interior alterations with the condition that an addendum be added to the current lease stating that any alterations will remain a fixed asset to the Town of Boothbay Harbor.

EXECUTIVE SESSION: An executive session was held under MRSA Title 1, Chapter 13, §405 6 (A), Personnel. The board came out of the executive session at 7:52 p.m. under MRSA Title 1, Chapter 13, §405 6 (A), no decisions were made, and no votes were taken.

MOVE TO ADJOURN: The meeting was adjourned at 8:43 p.m. after unanimous approval. Approved 5-0.