

BOOTHBAY HARBOR SELECTMEN'S MEETING MINUTES

July 10, 2023

In addition to these typed minutes, video recordings of all Selectmen's meetings can be viewed at BRCTV and audio recordings at the Boothbay Harbor Town Office.

ATTENDING: Michael Tomko - Chair
Kenneth Rayle - Vice Chair
Mark Gimbel
Mark Osborn
Alyssa Allen

Latter Latter, Town Manager

Chairman Tomko called the Board of Selectmen's Meeting to order at 7:00 P.M.

TOWN MANAGER'S ANNOUNCEMENTS:

1. The survey surrounding Boothbay Region Historical Society has been completed. During the next meeting, in an executive session, the board will decide what they want to do with this property, i.e., gift the lot to the historical society.
2. The Community Center works with the police department to provide 911 emergency signs. Examples and applications are available in the town office and at the Community Center.
3. As discussed in a previous meeting, 12 yards of used bricks, the gangway from the old footbridge, and the 24' Carolina skiff with the outboard, trailer, and wastewater tank are all out to bid separately. The town is accepting sealed bids until the 21st at noon. Details can be found on the town website or in the Register.
4. Our finance officer, Kathleen Pearce, has compiled a 4-year comparison of parking revenue for the board to review. Our parking fees increased this past year; however, fewer people were using the machines.
5. The Chamber of Commerce is looking to put a trolley stop in the school parking lot during the summer months. Municipal officers will have to decide on the concept, and this may require approval from the planning board.
6. Work is being done to complete the Route 27 sidewalks. Boothbay intends to refrain from contributing any additional funds to the project, which means Boothbay Harbor would have to go before the taxpayers to ask for additional funding if we were to go into phase two. The town will have to present written intent to commit to phase two by June 20, 2023, if we wish to continue.
7. As discussed in a previous meeting, there is a safety issue with the lack of crosswalks on Townsend Ave. There is no space for legally installed crosswalks on that stretch; however, MDOT is coming to Boothbay Harbor to walk around to figure out a solution and determine what that cost would look like. Selectman Osborn adds that the condition of the sidewalk by Blue Moon and the Tugboat needs to be addressed.

SELECTMEN REPORTS:

1. Selectman Osborn mentions that although there is nothing official to report, the housing committee is moving forward.
2. Selectman Gimbel adds that Windjammer Days' went excellent as far as he could tell. Positive feedback was abundant and everything ran smoothly apart from the fireworks. Latter adds that there is no way to change our minds after the final call for fireworks due to safety reasons.

FINANCIALS: The books have closed and have reopened as of July 1, 2023. An end-of-year audit will be scheduled.

MINUTES: There is a motion to approve the minutes of June 26, 2023, as written; approved 5-0.

LICENSES:

1. Motion to approve the renewal application for a liquor license, Malt, Wine, and Spirits, Boothbay Harbor Inn, 31 Atlantic Ave.; Approved 5-0.
2. Motion to approve the renewal application for a liquor license, Malt, Wine, and Spirits, Pier 1 Pizza, Inc., 15 Wharf St.; Approved 5-0.

OLD BUSINESS:

1. **Footbridge Renovation Project Update:** The Footbridge is officially open. The town is aware of the issues with the lights and is working to get it fixed. Construction fencing has been removed from the footbridge parking lot. Temporary bracing continued to be released today and should be completed by the end of tomorrow. Some trimming, bracing, retreating, and weatherproofing for the lighting still need to be completed. One float has been constructed, and the other is nearing. Benches are currently being assembled as well.
2. **Street Light Project Update:** The town is aware of select street lights that are out and Real Term Energy is willing to do maintenance between the conversion, which will be around Labor Day. CMP is still responsible for the street lights that have gone out and Latter will be reporting them all since the project will not commence until September.
3. **Public Health and Safety:** Footbridge weighs 110 pounds per square foot, substantially different from the previous 40 pounds per square foot.

PUBLIC FORUM:

1. Boothbay Harbor resident Jason Denby thanks town officials for all they do and for making things like the Windjammer Days' possible.
2. Selectman Gimbel mentions that a board member from the Squirrel Island Association would like to be in touch to brainstorm a good use for the home on the Squirrel Island parking lot property. Latter says she is willing to meet with him to discuss ideas and bring them to the board in an executive session, and Selectman Gimbel will let the board member know.
3. Chairman Tomko adds that there is a fishing line extending into Linekin Bay. Latter has been working with Harbor Master Leavitt to address this.

WARRANTS: There is a motion to approve the warrants upon review; approved 5-0.

ADJOURN: There is a motion to adjourn at 7:51 P.M.; approved 5-0.