

BOOTHBAY HARBOR
SELECTMEN'S MEETING MINUTES
November 13, 2023

In addition to these typed minutes, video recordings of all Selectmen's meetings can be viewed at BRCTV, and audio recordings at the Boothbay Harbor Town Office.

ATTENDING: Michael Tomko - Chair
Mark Gimbel
Mark Osborn
Ken Rayle
Alyssa Allen

Julia Latter, Town Manager

TOWN MANAGER ANNOUNCEMENTS:

TOWN DEPARTMENT REPORTS:

1. Sidewalks up to Sweet Bay have been completed and grates were ordered for around the trees. The town has enough funds to continue replacing sidewalks in the spring.
2. Maddocks' and Barrett's Park restrooms have been closed for the season. Whale Park restrooms will remain open 8 AM-8 PM seven days a week and Town Office restrooms will be open during shuttle bus hours through Boothbay Lights.
3. Veteran's Banners were hung in town and Latter thanked public works for installation. Information and applications are available through the American Legion.
4. Public Works have begun stringing holiday lights.
5. Thursday, November 23, and Friday, November 24 the town office will be closed for Thanksgiving.
6. There will only be one Selectmen's meeting held for the month of December on the 11th.
7. The Planning Board and Board of Selectmen will have a joint workshop held on Thursday, November 30 from 6-8 PM in preparation for Town Meeting on May 5th.
8. Brainstorming sessions have begun with department heads for the upcoming budget season.
9. Isabelle Lewis has resigned from the Boothbay/Boothbay Harbor Cemetery District. Latter reached out to see how they were intending to handle the vacancy but has not heard back.
10. There is one vacant position remaining on the budget committee.
11. On-Target is working on converting 298 street lights and intends to have the project complete by November 30.
12. Leslie Volpe has resigned as the Boothbay Harbor representative for the Clean Drinking Water Initiative and Rita Arnold has taken her place.

NEW BUSINESS:

1. **Rob Leavitt, Harbor Master - End of Season Overview:** Leavitt gives an overview of daily operations, this year's improvements, and reports on the progress of current projects. Out of 930 moorings, only 40 remain unpaid. Converting to Online Mooring has been a big

challenge but one that Leavitt believes will pay off. He adds that he would like to thank Deputy Harbor Master, Kevin Voight for all of his efforts this season.

2. **Jason Maddocks, Pump-Out Boat Operator - End of Season Overview:** Maddocks thanks Kevin Voight for assisting in the Pump-Out Boat Operation on weekends. He mentions that thank-you letters have been sent to all marinas participated in the program this year. Thanks to extended hours, a larger tank, longer hoses, and a more maneuverable boat this season went very well. 21,850 pounds of waste was offloaded into the town's sewer treatment system. There were a few minor issues with the boat this season, however, it is still under warranty and will be sent back to the manufacturer for repairs. Maddocks will remain a full-time employee as a member of public works and will return as Pump-Out Boat Operator in the summer.

SELECTMEN REPORTS:

1. Gimbel has been working with Upham and Latter on refurbishing the plaque/marker in Lewis Park on Summit Road.
2. Osborn begins discussion regarding the upcoming joint workshop with the Planning Board and Board of Selectmen. Latter encourages the board to have final decisions prepared by January so there is time for the proposals to go through legal. There is a discussion of hiring a planner as an outside set of eyes to review the proposed ordinance amendments. Osborn has prepared a list of ordinances he believes need amendment and will be sharing it with the Planning Board so they have time to prepare before the workshop.
3. Tomko asks that Latter reach out to Lynn Thompson, Executive Director of the Harbor Theater, who would like to give a brief presentation to thank the town for funds allocated during the 2022-2023 budget season and to show how the money was spent.

FINANCIALS: Tonight's warrant is higher than usual at \$757,592 due to a quarterly hydrant payment, a monthly CSD bill, the second quarter ambulance service bill and a payment to RealTerm Energy. Taxes are at 58% collection year-to-date which is on target for where we were last year.

MINUTES: Motion to approve the minutes of October 23, 2023, as presented; approved 5-0.

NEW BUSINESS:

1. **Dan Gardner, EMS Chief - Overview of 911 System: Rescheduled due to an emergency call**
2. **Reserve Fund Reallocation:** Latter asks for approval of reserve fund reallocation for the Fire Department's exhaust fan. A grant was secured for these funds and the additional costs must be reallocated. Motion to approve the reallocation of reserve funds in the amount of \$18,983, as presented; approved 5-0.
3. **P.O. Public Works Truck:** Motion to approve the purchase of a 2023 Ford Super Duty F350 from Casco Bay Ford in the amount of \$73,047, as presented; approved 5-0.

PUBLIC HEALTH AND SAFETY: Tomko thanks police officers and public works for directing and keeping safe roughly 500 families during the Halloween Parade. Latter gives credit to the

Boothbay Harbor Memorial Library for all of their events including Touch-a-Truck which took place last Saturday and was very well attended.

PUBLIC FORUM:

1. Steve Carbone, a Boothbay Harbor resident, questions involvement in budget discussions while he is away. The board discusses ways to improve transparency and make things more available for residents who are away.
2. Boothbay Harbor resident, Rob Leavitt, thanks the Board of Selectmen for all of the work they do.

WARRANTS: Motion to approve the warrants, as presented; approved 5-0.

ADJOURNMENT: Motion to adjourn at 7:32; approved 5-0.