

BOOTHBAY HARBOR SELECTMEN'S MEETING MINUTES

November 24, 2025, 6:00 PM

In addition to these typed minutes, video recordings of all Selectmen's meetings can be viewed at BRCTV, and audio recordings at the Boothbay Harbor Town Office.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

The meeting was called to order at 6:00 PM. The Pledge of Allegiance was recited.

PRESENT

- Michael Tomko – Chair
- Ken Rayle – Vice Chair
- Alyssa Allen
- Mark Gimbel
- Julia Latter – Town Manager

TOWN MANAGER ANNOUNCEMENTS

1. The Commercial Street restrooms will stay open until January 2nd, from 8 A.M.-8 P.M. All other public bathrooms are closed until Spring.
2. The town office lobby bathrooms are open on Friday, Saturday and Sunday afternoons for the shuttle that provides transportation to and from Garden's Aglow.
3. A reminder to all citizens that dog registrations are open until January 1st.
4. Elementary educator Emily Higgins, is organizing a project with her students to have a litter pick up day and the town will be providing trash bags for them to do that.
5. The concrete for the sand/salt shed will be poured on Friday, January 16th.
6. The sidewalk renovation project is now complete for the season. It will continue from the Fisherman's Wharf parking lot in the spring.
7. There is a school charter meeting on December 10th at 5 P.M. at the Boothbay Town Hall.
8. The Sewer District is holding a public hearing at their office at 5 P.M. on December 2nd to discuss rates.
9. Chief Doug Snyder has implemented two computer programs within the Police Department. One called Vacation Watch, for seasonal residents, providing the department with an easier system of checking on homes during the off-season. The second program he has set up, At Risk Residents, is for a faster records system, which will help when vulnerable citizens are needing assistance.
10. The Footbridge lighting project has been completed on the entire north side. The project manager, Fuller Marine, tentatively hopes to be completely done around the week of December 10th.

11. On Saturday, during the Boothbay Lights festivities, the Boothbay Harbor Fire Department won the chili cook off. Boothbay Harbor Fire won runner up in the lighted first responder truck parade and the Boothbay Harbor Police Department won people's choice for their lighted cruiser.
12. The town office will be closed on Thursday the 27th and Friday the 28th for the Thanksgiving Holiday.

DEPARTMENT REPORTS

No department reports.

SELECTMEN REPORTS

Ken Rayle: The Future of Schools Committee has put in an application to be considered for a grant to build a new high school/trade school. Ken Rayle highlighted the importance of a trade school in this region specifically due to the uniqueness of the popular trades of the peninsula.

Mike Tomko: Spoke of the success of the Bed Races event that took place this past weekend in front of the town office. Expressed gratitude toward the Chamber of Commerce and the community for putting so much effort into it.

FINANCIAL REPORT

The annual audit will begin on December 1st. YTD tax collection is 58%. At the next meeting the Board will receive the monthly financials graph from Finance Officer Thomas Browne.

MINUTES

No minutes for approval.

LICENSE APPROVALS

No licenses for approval.

NEW BUSINESS

1. P.O. for Island Tech Services - Replacement of Previous Approved P.O. for Installation of Required Computer Mount; **approved 4-0.**
2. P.O. for Johnson Construction - Deposit for Metal Building Construction, Sand/Salt Shed; **approved 4-0.**
3. Municipal Float and Pilings Construction - Awarding of Bid
Postponed pending further discussion.

PUBLIC FORUM

No public comment.

WARRANTS

Motion to approve warrants upon review; **approved 4-0.**

EXECUTIVE SESSION

Motion to enter Executive Session under MRS Title 1, Chapter 13, §405(6)(A), Personnel, at 6:37 PM; **approved 4-0.**

No decisions were made.

NEW BUSINESS cont'd

- a. Board motioned to reject all bids for Municipal Float and Pilings construction. New revised RFP to be advertised with a 'Do Not Exceed' amount and include a requirement to bidders to provide more detail in their bid submittals, including their method of construction; **approved 4-0.**

ADJOURNMENT

Motion to adjourn at 9:11 PM; **approved 4-0.**