

BOOTHBAY HARBOR
SELECTMEN'S MEETING MINUTES
VIA ZOOM
March 23, 2020

In addition to these typed minutes, video recording of all Selectmen's meetings are available to be viewed at BRCTV and audio recordings are available at the Boothbay Harbor Town Office.

ATTENDING: Michael Tomko - Chair
Tricia Warren – Vice Chair
Ken F-Fitch
Denise Griffin
Wendy Wolf

Julia Latter, Town Manager

Chairman Tomko called the Board of Selectmen's Meeting to order at 7:01 p.m.

Pledge of Allegiance: The Board of Selectmen.

Introductions of the Board of Selectmen.

TOWN MANAGER'S ANNOUNCEMENTS:

1. Town Manager Latter mentioned that on March 19th at 1:00 p.m. the town office closed to foot traffic to keep employees and residents safe due to COVID-19. Employees are still working and available Monday through Friday from 8:30 a.m. to 4:30 p.m. by appointment only. There are online options available on our website at www.boothbayharbor.org for things such as re-registering your vehicle, boat registrations and property tax payments. A drop box has been placed in front of the office that will be checked daily. The town has set up features according to CDC guidelines to protect employees. The Police and Fire Departments are still active in the event of an emergency. Contact information for town officials can also be found on our website.

TOWN DEPARTMENT REPORTS: None

SELECTMEN REPORTS:

1. Chairman Tomko mentioned that Lincoln County Administrator, Carrie Kipfer, stated county offices are open with limited access. The Sheriff's office and 911 Emergency Services are working hard to keep healthy. The courthouse cut down public access with essential court individuals being able to participate. The transfer station remains open. The county is a good place for people to request or find resources. Tomko recommended contacting Town Manager Latter who can refer residents to either the county or resources at the local level.
2. Chairman Tomko presented a greeting from Mary Ellen Barnes, Lincoln County Regional Planning Commission. Barnes stated that regional planning is continuing to go on. They are working on food security issues to make sure food is being used appropriately and made available.

FINANCIALS: Overview of financials given by Manager, Julia Latter for Finance Officer, Kathleen Pearce.

MINUTES: Approval of the March 9, 2020, meeting minutes. Approved 5-0.

LICENSES:

1. Liquor license – Renewal license for The Opera House, 86 Townsend Avenue (Malt, Spirituous & Vinous) Approved 4-0. (Selectmen Fitch abstained from vote due to conflict of interest, he is on their board of directors.)
2. Liquor license – Renewal license for McSeagull’s Restaurant, 14 Wharf Street (Malt Spirituous & Vinous) Approved 5-0.
3. Liquor license – Renewal license for Boothbay Harbor Inn, 31 Atlantic Avenue (Malt Spirituous & Vinous) Approved 5-0.
4. Liquor license – Renewal license for Boothbay Region House of Pizza, 185E Townsend Avenue (Malt & Vinous) Approved 5-0.
5. Special Amusement license – Renewal license for Brady’s, 25 Union Street. Approved 5-0.

NEW BUSINESS:

1. Town Manager Latter presented the 2020-2021 Town Warrant. Motion was made to approve and sign the warrant upon review. Motion seconded. Approved 5-0.
2. 2020-2022 Election Clerk Appointments were presented by Chairman Tomko. Motion was made to accept the Election Clerk Appointments. Motion seconded. Approved 5-0.
3. Town Manager Latter presented the personal property write-offs that the auditors recommend we write off after 6 years or later of due diligence. Motion was made to approve the personal property write-offs. Motion seconded. Approved 5-0.
4. Selectperson Wolf gave an update on Lincoln Health and COVID-19. A press release issued by Lincoln Health stated, “On Thursday, team members at St. Andrews Urgent Care Center will begin caring for patients on the Miles campus in Damariscotta and services at the center will be temporarily suspended. In order to strengthen access to care in Boothbay Region, the Family Care Center (FCC) will expand its hours from 8 a.m. to 8 p.m. seven days a week”. Lincoln Health is asking if you would like to be seen at the FCC to please call ahead for an appointment. The focus is to try to consolidate and be more efficient. Wolf updated the board on COVID-19 testing guidelines and reminded people if you have the symptoms for COVID to call your primary doctor. Treatment will be to stay home and self-quarantine yourself.
5. Selectperson Wolf updated the board on an emergency meeting held in Boothbay earlier regarding the possibility of the delay of turning on the water for seasonal residents. The delay would be due to concern on the influx of people coming into our town with the concerns of COVID-19. To move forward, Boothbay, Boothbay Harbor and Southport would all have to agree before the Public Utility Commission (PUC) would make a decision. Wolf mentioned Boothbay and Southport select boards would like Boothbay Harbor to consider this issue, but she knows there is a lot to discuss before deciding. After further discussion it was decided to hold an off-schedule meeting Monday, March 30th at 7:00 p.m. after getting some advice from the CDC and PUC. Selectman Fitch stated that if anyone has any questions to get them to Julia before the meeting.
6. Chairman Tomko suggested going forward we will be using ZOOM for our next scheduled meeting.

OLD BUSINESS: NONE

WARRANTS: Motion was made to approve the warrants upon review. Motion seconded and unanimously approved. Approved 5-0.

PUBLIC FORUM: NONE

MOVE TO ADJOURN: The meeting was adjourned at 8:10 p.m. after unanimous approval. Approved 5-0.