

**BOOTHBAY HARBOR
SELECTMEN'S MEETING MINUTES
VIA ZOOM
May 10, 2021**

In addition to these typed minutes, video recording of all Selectmen's meetings are available to be viewed at BRCTV and audio recordings are available at the Boothbay Harbor Town Office.

ATTENDING: Michael Tomko - Chair
Tricia Warren – Vice Chair
Alyssa Allen
Denise Griffin
Kenneth Rayle

Julia Latter, Town Manager
Kathleen Pearce, Finance Officer

Chairman Tomko called the Board of Selectmen's Meeting to order at 7:01 p.m.

Introductions of the Board of Selectmen.

TOWN MANAGER'S ANNOUNCEMENTS:

1. Finance Officer Kathleen Pearce, Harbor Master Jeff Lowell, and Town Manager Julia Latter conducted virtual interviews for the Deputy Harbormaster position last week. Resident, Derek Cola has been offered the position on a conditional hire pending successful pre-employment drug testing and a physical examination. Selectperson Griffin asked if the harbormaster and deputy harbor could follow up on the conditions issued when a wharves or weirs license has been issued.
2. The harbormaster boat will be in the water and available as of May 15, 2021. The pump-out boat and float are already in operation.
3. The annual appointment list will be forwarded to the board and vacancies will be advertised for expiring terms ending June 30th. The proposed fee schedule will also be sent for adoption. The appointments and the fee schedule will be scheduled for adoption at the June 14th meeting.
4. The next scheduled meeting there will be updates on the Footbridge Renovation project and the Atlantic Avenue Sidewalk project.

TOWN DEPARTMENT REPORTS: NONE

SELECTMEN REPORTS:

1. Chairman Tomko thanked all of the candidates who ran for the various positions and mentioned he is going to reach out to see if any candidates might be interested in serving the town in other ways.
2. Vice Chair Warren mentioned the Broadband Committee met last Monday and LCI gave an update on status and availability. The next meeting will be held at 6:30 p.m. on Monday, June 7, 2021.

FINANCIALS: Overview of financials given by Finance Officer, Kathleen Pearce.

MINUTES: Approval of April 26, 2021, meeting minutes. Approved 3-0. Select board members Allen and Rayle recused from voting due to not being in attendance at the meeting.

LICENSES:

1. Annual Renewal of Victualers Licenses (List attached)
 - a. Motion made to take and approve all the license applications together as read, except for Bistro Inc., and Mine Oyster, Inc. (Vice Chair Warren has a conflict of interest, she is the manager for Bistro Inc. and her boss owns Mine Oyster, Inc.). Harbor Theater (Chair Tomko has a conflict of interest, he is on the board of directors). Motion seconded and unanimously approved. Approved 5-0.
 - b. Motion made to approve the victualers license renewal for the Bistro, Inc. (Class H) and Mine Oyster, Inc. (Class H). Motion seconded and approved 4-0. (Vice-Chair Warren abstained from the vote due to conflict of interest, as stated above.)
 - c. Motion made to approve the victualers license renewal for Harbor Theater (Class I) Motion seconded and approved 4-0. (Chair Tomko abstained from the vote due to conflict of interest, as stated above.)
2. A motion was made to approve the liquor license renewals as a bundle. Motion seconded and unanimously approved. Approved 5-0.
 - a. Liquor License – Renewal license for Spruce Point Inn Resort & Spa, 88 Grandview Avenue (Malt, Wine & Spirits).
 - b. Liquor License – Renewal license for Ports of Italy Boothbay Harbor, 47 Commercial Street (Malt, Wine & Spirits).
 - c. Liquor License – Renewal license for Boothbay Harbor Yacht Club, 156 Western Avenue (Malt, Wine & Spirits).
 - d. Liquor License – Renewal license for Brisetto’s Second Cub, 41 Commercial Street (Malt, Wine & Spirits).

A motion was made to approve liquor license renewals as a bundle. Motion seconded and unanimously approved. Approved 5-0.

3. Liquor License – New license for Captain Sawyers Bed & Breakfast, 55 Commercial Street (Malt, Wine & Spirits). Approved 5-0.
4. Liquor License – New license for Harborside 1901 Bar & Grill, 12 Bridge Street (Malt, Wine & Spirits). Approved 5-0.
5. Special Amusement License – Renewal license for Boothbay Harbor Yacht Club, 156 Western Avenue. Approved 5-0.
6. Victualer’s License – New license for Captain Sawyers Bed & Breakfast, 55 Commercial Street (Class H). Approved 5-0.
7. Outdoor Event License – New license for Harbor Theater Movie Night, Meadow Mall Parking Lot, 185 Townsend Avenue. Approved 4-0. (Chair Tomko abstained from the vote due to conflict of interest, he is on the board of directors).

NEW BUSINESS:

1. Town Manager Latter updated the board on the annual town meeting. There were 307 voters compared to 317 last year. Latter thanked everyone involved in the election.
2. Election of Select Board Chair and Vice-Chair: Motion was made to elect Michael Tomko as Select Board Chair. Motion seconded and approved 4-0. Motion was made to elect Tricia Warren as Vice-Chair. Motion seconded and approved 4-0.

OLD BUSINESS: COVID-19 discussion – Vice Chair Warren and Town Manager Latter will be attending a meeting this coming Thursday. They will report back with more information at the next board meeting.

Selectperson Griffin mentioned the rise in cases in the Midcoast area. Griffin urges people to get vaccinated in hopes to reach a goal to make a difference next year and with our economy.

PUBLIC FORUM: NONE

WARRANTS: Motion was made to approve the warrants upon review. Motion seconded and unanimously approved. Approved 5-0.

EXECUTIVE SESSION: NONE

MOVE TO ADJOURN: The meeting was adjourned at 7:36 p.m. after unanimous approval. Approved 5-0.

The Boothbay Harbor Board of Selectmen will hold a Public Hearing May 10, 2021, 7:00 PM., on the following application(s) for Victualer (s) license (s):

Renewal:

Class A

Slice O'Country
BMC, LLC – dba Spruce Point Inn Resort & Spa

Class B

Circle K #4707028
Eventide Specialties
Gimbel and Sons Country Store
Hannaford Supermarket

Class C

Boothbay Harbor Mart & County Store
Coastal Maine Popcorn
Downeast Candies, Inc.
Downeast Ice Cream Factory (1 By Way)
Downeast Ice Cream Factory (185 Townsend Ave., Suite D)
LMV Corp. dba Finn McCools
Orne's Candy Store
Sarah's Scoops
The Curtis House

Class D

Dunton's Dog House
Fisherman's Wharf Inn
Pinkham's Gourmet Market
Wannawaf Inc.

Class E

The Opera House at Boothbay Harbor, Inc.

Class F

Admiral's Quarters Inn
Atlantic Ark Inn
Bayberry House
Bayside Inn
Blue Heron Seaside Inn
Bridge Street Café
Farm 23
Greenleaf Inn at Boothbay Harbor
Harbor House Inn B & B
Harbour Towne Inn on the Waterfront
The Harborage Inn

Class G

Baker's Way
Chowder House, Inc.
MaineHealth
Red Cup Coffeehouse

Class H

Bistro Inc.
Blue Moon Café
BMC, LLC - dba Spruce Point Inn Resort & Spa

Boothbay Harbor House of Pizza, Inc.
Boothbay Harbor Inn
Boothbay Harbor Oceanside Golf Resort
Boothbay Harbor Yacht Club
Boothbay Lobster Wharf, Inc.
Brady's
Brisetto's Second Cup
Brown Brothers, Inc.
Carousel Theater Co., LLC
China by the Sea
Fisherman's Wharf Inn
Footbridge Brewery LLC
Kaler's Crab & Lobster
Linekin Bay Holdings dba Russell House Bed & Breakfast
Linekin Bay Resort
Mama D's Mercantile
McSeagulls Restaurant
Mine Oyster, Inc.
Pier One Pizza, Inc.
Ports of Italy
Ports Pizzeria
RDR Enterprises Inc., dba The Thistle Inn
Taka Mediterranean Bar and Grill
The Topside Inn
The Tugboat Inn
The Whale's Tale
Wave's Restaurant, Inc.

Class I

Harbor Theater