

BOOTHBAY HARBOR
SELECTMEN'S MEETING MINUTES
VIA ZOOM
August 23, 2021

In addition to these typed minutes, video recording of all Selectmen's meetings are available to be viewed at BRCTV and audio recordings are available at the Boothbay Harbor Town Office.

ATTENDING: Michael Tomko - Chair
Tricia Warren – Vice Chair
Alyssa Allen
Denise Griffin
Kenneth Rayle

Julia Latter, Town Manager
Kathleen Pearce, Finance Officer

Chairman Tomko called the Board of Selectmen's Meeting to order at 7:02 p.m.

Introductions of the Board of Selectmen.

TOWN MANAGER'S ANNOUNCEMENTS:

1. Nicholas Livingston, full-time public works employee, has given his resignation after 14 years of service. Livingston offered to stay on for winter operations to help with the plowing season. Latter will be placing an advertisement to fill the full-time position. Chairman Tomko thanked Livingston for his years of service to the town and wished him the best in his new business.
2. The Rt. 27 sidewalk construction utility meeting has been scheduled for August 26th, Latter will be attending as well as local utilities, MDOT, and the Town of Boothbay. They will discuss the project moving forward and Latter will update the board at a future meeting.
3. The 2021 Tax Bills are available with the first installment due on September 8, 2021, and the second installment due on March 8, 2022.
4. John Cunningham, Town Attorney, is working on the Atlantic Avenue sidewalk legal work. Latter hopes to bring more information at the next meeting in September.

TOWN DEPARTMENT REPORTS: NONE

SELECTMEN REPORTS: Chairman Tomko thanked the staff for their work on keeping the town looking good and being prepared for the upcoming storm.

FINANCIALS: Overview of financials given by Finance Officer Kathleen Pearce.

MINUTES: Approval of August 9, 2021, meeting minutes. Approved 4-0. (Selectperson Warren absent from the meeting).

LICENSES: Liquor License – Renewal license for Footbridge Brewery LLC., 25 Granary Way (Malt & Wine). Approved 5-0.

NEW BUSINESS: NONE

OLD BUSINESS: Covid discussion – Latter mentioned putting signs on the front door recommending people wear masks when entering the building whether vaccinated or not for the safety of customers. The office is open to the public during regular hours Monday through Friday 8:30 a.m. to 4:30 p.m.

PUBLIC FORUM: NONE

WARRANTS: Motion was made to approve the warrants upon review. Motion seconded and unanimously approved. Approved 5-0.

EXECUTIVE SESSION: An executive session was held under MRSA Title 1, Chapter 13, §405 6 (A), Personnel.

The board came out of the executive session at 7:56 p.m. under MRSA Title 1, Chapter 13, §405 6 (A), Personnel. No decisions were made.

MOVE TO ADJOURN: The meeting was adjourned at 7:57 p.m. after unanimous approval. Approved 5-0.