

BOOTHBAY HARBOR
SELECTMEN'S MEETING MINUTES
VIA ZOOM
August 9, 2021

In addition to these typed minutes, video recording of all Selectmen's meetings are available to be viewed at BRCTV and audio recordings are available at the Boothbay Harbor Town Office.

ATTENDING: Michael Tomko - Chair
Alyssa Allen
Denise Griffin
Kenneth Rayle

Julia Latter, Town Manager
Kathleen Pearce, Finance Officer

Chairman Tomko called the Board of Selectmen's Meeting to order at 7:00 p.m.

Introductions of the Board of Selectmen.

TOWN MANAGER'S ANNOUNCEMENTS:

1. The 2021 Tax Bills have been sent out with the first installment due on September 8, 2021, and the second installment due on March 8, 2022.
2. Tax Assessor, Rob Duplisea, is scheduled for an upcoming meeting to discuss the revaluation.
3. Auditor, Fred Brewer, presented the draft audit to Town Manager Latter and Finance Officer Pearce, and the final presentation for the board is scheduled for a September meeting. Latter thanked Pearce for a successful audit.
4. The blinking light for pedestrian traffic on the east side of the footbridge has been installed and Latter has heard positive feedback so far.
5. The speed bumps have been installed on Granary Way.
6. Gartley and Dorsky has conducted the survey work for the footbridge and Latter is collecting sample RFP's for the fish pier engineering work. The town is moving forward as planned on both projects.

TOWN DEPARTMENT REPORTS: NONE

SELECTMEN REPORTS:

1. Chairman Tomko gave a brief explanation for the meeting format being held via Zoom. With an increase in positive COVID cases, it was decided to air on the safe side for now. Meetings can be held either via Zoom or Hybrid per the remote participation policy voted on at an earlier meeting.
2. Selectman Rayle updated the board on the Broadband Committee Meeting held on August 2nd at 6:30 p.m. Rayle stated the presentation was done by Spectrum. The committee is planning to meet at a future date to determine what route to go. The next meeting is not yet determined.

FINANCIALS: Overview of financials given by Finance Officer Kathleen Pearce.

MINUTES: Approval of July 26, 2021, meeting minutes. Approved 4-0.

LICENSES: Victualer's License – New license for Shannon's Unshelled dba The Tinnery, 23 Granary Way (Class H). Approved 4-0.

NEW BUSINESS: NONE

OLD BUSINESS: Covid discussion was placed back on the agenda in case it was needed in the future. Selectperson Griffin mentioned the pandemic is forever changing and new to all of us. Griffin urges everyone to get vaccinated as cases continue to rise.

PUBLIC FORUM: Tomko mentioned seeing one of our police officers on the new bicycle and it was nice to see. Tomko also mentioned seeing the public works crew working hard cleaning streets in the morning. He thanked them for their efforts.

WARRANTS: Motion was made to approve the warrants upon review. Motion seconded and unanimously approved. Approved 4-0.

EXECUTIVE SESSION: An executive session was held under MRSA Title 1, Chapter 13, §405 6 (A), Personnel.

The board came out of the executive session at 9:16 p.m. under MRSA Title 1, Chapter 13, §405 6 (A), Personnel. No decisions were made.

MOVE TO ADJOURN: The meeting was adjourned at 9:17 p.m. after unanimous approval. Approved 4-0.