MINUTES

BOOTHBAY HARBOR

SELECTMEN’S MEETING

OCTOBER 11, 2016

ATTENDING: Denise Griffin, Chairman

Russ Hoffman, Vice Chairman

Mike Tomko

Tricia Warren

Wendy Wolf

Tom Woodin, Town Manager

Julia Latter, Finance Officer`

**Chairman Griffin called the Board of Selectmen’s meeting to order at 7:00 pm.**

Pledge of Allegiance: The Board of Selectmen and members of the audience.

TOWN MANAGER’S ANNOUNCEMENTS:

1. The board members had been given copies of the town audit and Fred Brewer would be at the next meeting to review it with them.
2. All of the lights for Boothbay as well as Boothbay Harbor for the holiday festival have arrived at Public Works. After Boothbay picks up theirs, the rest (approximately 3,000) will be sorted and laid out as they are to be displayed throughout the town.
3. After announcing the need for another Boothbay Harbor representative on the Joint Economic Development Committee, at the recent Opera House update by Green Tree Events, Manager Woodin had received two applications (from Jon Dunsford and Jeff Teel). [The consensus of the members was to advertise it for one more week.]
4. The town is in need of a shellfish warden and has had no applications after advertising for a month, so Nick Upham, the previous shellfish warden has offered to resume the position if they approved. Selectman Wolf **motioned** to appoint Nick Upham as shellfish warden. Selectman Tomko **seconded**. **Unanimous approval**.
5. The BOS have received a memorandum from Bob Faunce pertaining to the flood project oversight committee, recommending that Manager Woodin, property owner Jeff Curtis, property owner Ramsey Lafayette, Chris Leeman of Public Works, CEO Geoff Smith, Scott Campbell of EMA, Planning Board

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member Bill Hamblen, Selectman Mike Tomko, business owner Glen Tilton and Pete Slovinsky of the Maine Geological Survey are appointed to this committee, with Bob Faunce as the project manager. Selectman Hoffman **motioned** to appoint this list of people to the committee. Selectman Wolf **seconded**. **Motion passed 4 to 1 Abstention**.

1. During the annual inspection of the footbridge with Prock Marine on October 4th, observation of the failure of several timbers in the swing span section deemed it necessary to close the bridge. They had received a proposal for engineering services from Baker Design Consultants for an emergency repair of the footbridge (with timeline) following further inspection the next day with Manager Woodin, Harbormaster Nick Upham and Public Works Director, Chris Leeman. The firm advised complete replacement of the swing bridge either with or without maintaining the swing function.

Selectman Tomko wondered if there could be a temporary measure taken so the bridge could still be used during the Festival of Lights. Manager Woodin responded that would depend on how much the town was willing to spend for it and if it would present a conflict with the repair schedule.

Selectman Hoffman **motioned** to authorize Manager Woodin to contract Baker Design to proceed with the project not to exceed the cost of $19,000. Selectman Wolf **seconded** the motion.

A number of residents, including Allan Miller, the owner of the Footbridge House, were on hand to voice their concerns. The **consensus** of these people was to keep the footbridge functional and able to swing.

Selectman Hoffman **amended** his **motion** to include repairing the footbridge so it can continue to swing. Selectman Wolf **seconde**d the amended motion. **Unanimous approval**.

FINANCIALS:

Finance Officer Latter reviewed the financial totals with the Board.

MINUTES:

Selectman Wolf **motioned** to approve the minutes of the September 26th meeting. Selectman Hoffman **seconded**. **Motion passed 4 – 1 Abstention.**

LICENSES:

1. Selectman Wolf **motioned** to approve the application for a **new** Victualer(s) license for the Midcoast Gateway, LLC. Selectman Tomko **seconded**. **Unanimous approval**.

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1. Selectman Wolf **motioned** to approve a Liquor license **renewal** from China by the Sea and two **new** Liquor license applications from the Thistle Inn and the Russell House B&B. Selectman Tomko **seconded**. **Unanimous approval**.

ONGOING BUSINESS:

(None)

SELECTMEN REPORTS:

1. Selectman Hoffman noted the rare occurrence for all four ambulances to be out on an emergency response to the fire on Sunday night.
2. Selectman Wolf reported that the JEDC meeting the previous week had focused on preparation for their retreat to talk about strategy and longer -term goals for the future. Selectman Wolf stated the Green Tree Events meeting at the Opera House on Thursday, October 6th had been a chance for them to meet with the local businesses and explain how the Festival of Lights would interact with “Gardens Aglow” at the CMBG. Manager Woodin added that Channel 7 and the Boothbay Register had been there along with at least 100 people while Green Tree Events gave a motivating overview of what has been done so far and the plans ahead. The Boothbay Peninsula resident’s *free* day to go to Garden’s Aglow is December 7th at three different times, if they pick up a ticket in advance at one of the town halls. [Portable toilets will be temporarily placed at the shuttle stops.]

NEW BUSINESS:

Manager Woodin explained that the lease with Atlantic Edge at the Fish Pier is up at the end of the year and Eddie Tibbetts would like to extend it for one rather than five more years to give the town a chance to look into the condition of the building. The cost of building a new structure rather than putting more “band aids” on it like they did with Harbor Bait might make more sense, so they will have to look at it. He is willing to continue his business in another space there while it is either repaired or replaced.

[Chairman Griffin cautioned they would need a design by March 2017 if they want to get it in the budget.]

Selectman Wolf motioned to sign a one-year lease with Atlantic Edge. Selectman Hoffman seconded. Motion passed 4 -1 Abstention.

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PUBLIC FORUM:

1. Bob and Sally Maroon, owners of the Chowder House, expressed the need to improve the appearance of the sea wall along the footbridge.

[After a discussion about possible prior issues due to permitting or cost or both, it was decided to put it on the agenda of the next meeting to give them a chance to research it.]

1. Selectman Tomko commented on the pride he felt to live in a town with a business like Dunton’s Doghouse (that annually ends their season with a free food event) and a fire department kept in such a great condition (as witnessed during their recent open house).

WARRANTS:

Selectman Wolf **motioned** the warrants be approved upon careful review. Selectman Hoffman **seconded**. **Unanimous approval.**

EXECUTIVE SESSION:

(Postponed until next meeting.)

MOVE TO ADJOURN:

The meeting was **adjourned** at 7:55 pm.

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