

**BOOTHBAY HARBOR
SELECTMEN'S MEETING MINUTES**

September 8, 2025, 6:00 PM

In addition to these typed minutes, video recordings of all Selectmen's meetings can be viewed at BRCTV, and audio recordings at the Boothbay Harbor Town Office.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

The meeting was called to order at 6:00 PM. The Pledge of Allegiance was recited.

PRESENT

- Michael Tomko – Chair
- Ken Rayle – Vice Chair
- Mark Gimbel
- Alyssa Allen
- Julia Latter – Town Manager

TOWN MANAGER ANNOUNCEMENTS

1. The due dates for tax installments are September 17th, 2025 & March 18th, 2026.
2. Updating the office phone system.
3. On September 22nd, the Pump-Out Boat operator will be returning to the Public Works for the winter season. It will be on-call until May 15th.
4. Public works has been ditching and preparing for paving.

SELECTMEN REPORTS

Mike Tomko: Invited Kevin Bowler to speak about the joint Boothbay/Boothbay Harbor Veteran's Memorial. The committee has accepted a proposal from Context by Design. In talks with both towns to procure start-up money.

FINANCIAL REPORT

Year-to-date tax collection is at 27.2%.

MINUTES

Motion to approve the minutes of the August 25th, 2025 meeting as presented; **approved 4-0.**

LICENSE APPROVALS

1. Motion to renew a liquor license for Ports of Italy, 47 Commercial Street, Malt, Wine & Spirits; **approved 4-0.**
2. Motion to renew a liquor license for Spruce Point Inn, 88 Grandview Avenue, Malt, Wine & Spirits; **approved 4-0.**
3. Motion to renew a liquor license for The Boat House Bistro, 12 The By Way, Malt, Wine & Spirits; **approved 4-0.**

NEW BUSINESS

Review and approve the Special Town Meeting warrant language for Public Hearing for October 14th, 2025 at 5:00 p.m. and to schedule a Public Hearing on September 22nd, 2025 at 5:00 p.m.; **Discussion occurred for a new avenue to be taken regarding the approval of the funds for the footbridge lights replacement and the suggested land use code amendment.**

PUBLIC FORUM

Craig Fisher: Looking for floodplain information for a property he is looking to possibly purchase.

Mary Ellen Barnes: Presented board with certificate of appreciation from Consolidated Communications for the town's support in expanding broadband internet.

WARRANTS

Motion to approve warrants upon review; **approved 4-0.**

EXECUTIVE SESSION

1. Motion to enter Executive Session under MRS Title 1, Chapter 13, §405(6)(A), Personnel, at 6:40 PM; **approved 4-0.**
No decisions were made.

ADJOURNMENT

Motion to adjourn at 7:40 PM; **approved 4-0.**