

# BOOTHBAY HARBOR SELECTMEN'S MEETING MINUTES

March 9, 2026, 6:00 PM

In addition to these typed minutes, video recordings of all Selectmen's meetings can be viewed at BRCTV, and audio recordings at the Boothbay Harbor Town Office.

---

## **CALL TO ORDER & PLEDGE OF ALLEGIANCE**

The meeting was called to order at 6:00 PM. The Pledge of Allegiance was recited.

## **PRESENT**

- Michael Tomko – Chair
- Ken Rayle – Vice Chair
- Alyssa Allen
- Mark Gimbel
- Julia Latter – Town Manager

## **TOWN MANAGER ANNOUNCEMENTS**

1. The 2nd installment for taxes is due on March 18th. Interest will begin accruing the following day, March 19th.
2. The walls for the new sand/salt shed were poured last week. The contractor will begin constructing the building on Wednesday.
3. The floats for the project at Commercial Street have been completed. The next step will be the pilings.
4. There are roads throughout town that have been posted. These will remain posted until May 15th.
5. Julia has been in contact with 2 paving companies to discuss many upcoming projects. These projects will begin around April 15th-20th. Julia spoke about the extra damage that the roads have taken due to the heavy winter we received. Some of these projects include Giles Place to Sea Street, McClintock Street and the Footbridge Parking lot.
6. The town boats were returned from storage last week. The town is looking for a back-up pump-out boat operator for the summer season as well as a Deputy Harbor Master. The town is going to separate these two positions in hopes of more applicants.
7. The town will be re-running the ads for the surplus items from the public works. As there were no bids received for the items from the Marine Service Building items, Julia suggests the town dispose/salvage what is there. The Board agreed.
8. There are currently two ads running for two opportunities for employment at the public works. One for the position of Foreman and one for a heavy machine operator. 2 applications have been received so far. Another position may be open in the spring as well as one of the employees will be retiring.
9. The AOS annual budget meeting will take place on the 17th at the school at 6 P.M.

10. The final steps for the footbridge lighting project are on-going. The lighting expert is working on setting up time for training on the controller. Several people will be trained to use it.
11. The public works is currently working on replacing 50 whalers underneath the town fish pier.
12. The candidates running for Select Board are David W. Cody, Jennie Mitchell Plummer, Evan David Hepburn and Mark Gimbel. The candidate running for School Committee is Patricia M. Minerich. There were no candidates for Boothbay-Boothbay Harbor CSD Trustee. David Tibbetts is running for Trustee of the Boothbay Harbor Water District and Susann Hochstein is running for Trustee of the Cemetery District.
13. The town meeting will be May 1st and the voting for the election will be May 2nd. These will take place at the Boothbay Harbor Fire Department at 9 A.M.
14. The warrant will be posted by the register and on the town website when it is completed in the coming weeks.
15. There are 4 new hires in the Police Department. John Braley has been hired as Lieutenant and 3 new officers have also joined.

## **DEPARTMENT REPORTS**

**No department reports.**

## **SELECTMEN REPORTS**

**Mike Tomko:** Gave an update on the Veterans Memorial project. The material for the pavers is being chosen as well as the font for the lettering.

## **FINANCIAL REPORT**

**Julia Latter:** Provided a graph of financials for the Board. The town has received 53.9% of its budgeted revenues compared to last year. Julia believes that this will be much higher next meeting due to the tax due date coming up. Expenditures are also down from last year. The YTD tax collection is at 74.9%.

## **MINUTES**

Motion to approve the minutes of February 9th, 2026 as presented; **approved 4-0.**

## **LICENSE APPROVALS**

- a. Cicci2, Inc., dba Ports Pizzeria, 28 Union Street, Beer, Wine & Spirits, renewal; approved **4-0.**
- b. Shree Savitri Restaurant LLC, dba Anchor Restaurant, 204 Townsend Avenue, Beer, Wine & Spirits, renewal; **approved 4-0.**
- c. Mama D's Mercantile, Inc., dba Mama D's Café, 50 Union Street, Unit D, Beer & Wine, renewal; **approved 4-0.**

## **NEW BUSINESS**

- a. Grant application process discussion.

**Julia Latter:** Explained that there is a document that has been prepared which outlines some of the guidelines that the town will begin to implement. Julia explained the purpose of the guidelines is to make sure that grants for which one organization has applied for will not be competed against with other local organizations.

## **OLD BUSINESS**

- a. Comprehensive Plan Committee (CPC) project update.

**Mike Tomko:** The stakeholders have been identified and invites have gone out for future meetings. On April 1st and 2nd there will be daytime meetings throughout the day. A name “Charting the Course - Boothbay Harbor Comprehensive Plan 2026” has been chosen for the Committees plan. At the last Select Board meeting, Lisa Walby, Executive Director of the Chamber of Commerce, expressed interest in joining the Comprehensive Planning Committee. Lisa Matthews, as a member of the Comprehensive Plan Committee wrote a letter in favor of this. Chair Tomko and Vice Chair Rayle mentioned she would be a great asset. The rest of the board agreed and Julia will contact Lisa Walby tomorrow. The next Committee meeting will be March 26th.

## **PUBLIC FORUM**

**No public comment.**

## **WARRANTS**

Motion to approve warrants upon review; **approved 4-0.**

## **EXECUTIVE SESSION**

Motion to enter Executive Session under MRS Title 1, Chapter 13, § 405 (6)(C), Discussion on Real Property at 6:50 PM; **approved 4-0.**

Motion to come out of Executive Session MRS Title 1, Chapter 13, § 405 (6)(C), Discussion on Real Property at 7:53 PM; **approved 4-0.**

**No decisions were made.**

Motion to enter Executive Session under MRS Title 1, Chapter 13, §405(6)(D), Labor Contracts, at 7:53 PM; **approved 4-0.**

Motion to come out of Executive Session MRS Title 1, Chapter 13, §405(6)(D), Labor Contracts, at 7:54 PM; **approved 4-0.**

**No decisions were made.**

Motion to enter Executive Session under MRS Title 1, Chapter 13, § 405(6)(A), Personnel, at 8:17 PM; **approved 4-0.**

Motion to come out of Executive Session under MRS Title 1, Chapter 13, § 405(6)(A), Personell at 9:40 PM; **approved 4-0.**

**No decisions were made.**

#### **ADJOURNMENT**

Motion to adjourn at 9:40 PM; **approved 4-0.**