

BOOTHBAY HARBOR
SELECTMEN'S MEETING MINUTES
April 13, 2026, 6:00 PM

In addition to these typed minutes, video recordings of all Selectmen's meetings can be viewed at BRCTV, and audio recordings at the Boothbay Harbor Town Office.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

The meeting was called to order at 6:00 PM. The Pledge of Allegiance was recited.

PRESENT

Michael Tomko – Chair

Ken Rayle – Vice Chair

Mark Gimbel

Alyssa Allen

Julia Latter – Town Manager

TOWN MANAGER ANNOUNCEMENTS

1. Julia announced to the board that this meeting will not be broadcasted live due to computer issues, a new computer is soon to be ordered.
2. Mooring renewal email reminders have gone out and they are due by June 30th.
3. The town office will be closed Monday the 20th for Patriots Day.
4. The new floats and pilings that were done at the whale park have been completed. After May 15th, they will then be installed.
5. Various structures at Barrett's Park are being refurbished. Julia discussed possible future options for redoing the whale park bathroom.
6. Residents living at Giles Place to Sea Street have been notified of the upcoming paving project. The back parking lot of the town office is being paved currently. Julia listed a few other future paving projects which will be completed this year.
7. Starting next week, the sidewalk project will commence again. This will go from the Red Cup and up the Boothbay House Hill. This will be finished within 4 weeks.
8. The annual warrant has been posted. It will be advertised in the paper on Monday. The election and town meeting will be May 1st and 2nd. Julia listed the individuals running and the open positions.
9. The old parking lot building has been removed from the front parking lot of the office.
10. The collaboration with the Botanical Gardens has started picking-up momentum in regards to the rehabilitating the gardens in the Whale Park.
11. Julia informed the Board of a new QR code that is being advertised for citizens to scan to be in better communication with town departments. This QR code can be used to report concerns, questions or compliments.

Chair, Mike Tomko: Expressed his concerns over the website's user-friendliness. Chair Tomko explained he would like to see more detail of what is posted.

Mark Gimbel: Mentioned that he would like to see better business directional signs or if it is possible for the town could go in a different direction with regards to better wayfinding.

Chair, Mike Tomko: Asked for a report on the recent sunken boat at the town dock. Julia explained how each department responded and that there was minimal damage to any property.

DEPARTMENT REPORTS

No department reports.

SELECTMEN REPORTS

No selectmen reports.

FINANCIAL REPORT

Julia Latter: Presented a graph of financials created by finance officer Quincy Browne. Compared to last year, revenue is slightly down. Year-to-date tax collection is at 94.1%.

MINUTES

Motion to approve the minutes of March 23rd, 2026 as presented; **approved 4-0.**

LICENSE APPROVALS

Liquor License(s)

- a. Mes LLC, dba Harborside 1901 Bar & Grill, 12 Bridge Street, Beer, Wine & Spirits, renewal; **approved 4-0.**
- b. Kelly's Café, 4 Bridge Street, Beer, Wine & Spirits, renewal; **approved 4-0.**

EXECUTIVE SESSION

Motion to enter Executive Session under MRS Title 1, Chapter 13, § 405 (6)(A), Personnel at 6:35 P.M.

Motion to come out of Executive Session MRS Title 1, Chapter 13, § 405 (6)(A), Personnel at 6:48 P.M.

No decisions were made.

NEW BUSINESS

Planning Board (2nd Alternate Vacancy) – New Applicant

Board made a motion to appoint Frank L. Sample to the planning board as 2nd alternate; **approved 3-1. Chair Mike Tomko opposed.**

OLD BUSINESS

- a. Grant Application Process Discussion

Town Manager, Julia Latter: Asked the board if they have any further questions about the grant process or if they would like to approve it.

Motion to approve the Grant Process Application Conduit Policy; **approved 4-0.**

- b. Comprehensive Plan Committee (CPC) Project Update

Chair, Mike Tomko: There were a total of 6 focus groups last week. There were great numbers from the community who showed up. Chair Tomko explained his main takeaway was that the stakeholder meetings were very productive and exciting. He would like to have another stakeholder focus group in the coming weeks to keep the momentum going. Next, there will be another public outreach which will provide the first look at the direction that the plan will be going in. There is a survey advertised for the community to be able to put in their input.

PUBLIC FORUM

No public comment.

WARRANTS

Motion to approve warrants upon review; **approved 4-0.**

EXECUTIVE SESSION

Motion to enter Executive Session under MRS Title 1, Chapter 13, § 405 (6)(C), Discussion on Real Property at 7:13 P.M. **approved 4-0.**

Motion to come out of Executive Session under MRS Title 1, Chapter 13, § 405 (6)(C), Discussion on Real Property at 7:20 P.M. **approved 4-0.**

No decisions were made.

Motion to enter Executive Session under MRS Title 1, Chapter 13, § 405 (6)(E), Consultation with Legal Counsel at 7:21 P.M.

Motion to come out of Executive Session under 1, Chapter 13, § 405 (6)(E), Consultation with Legal Counsel at 8:03 P.M.

No decisions were made.

Motion to enter Executive Session under MRS Title 1, Chapter 13, § 405(6)(A), Personnel, at 8:04 PM; **approved 4-0.**

Motion to come out of Executive Session under MRS Title 1, Chapter 13, § 405(6)(A), Personnel at 9:10 PM; **approved 4-0.**

No decisions were made.

ADJOURNMENT

Motion to adjourn at 9:10 PM; **approved 4-0.**