

**BOOTHBAY HARBOR
SELECTMEN'S MEETING MINUTES**

May 26th, 2026, 5:00 PM

In addition to these typed minutes, video recordings of all Selectmen's meetings can be viewed at BRCTV, and audio recordings at the Boothbay Harbor Town Office.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

The meeting was called to order at 5:00 PM. The Pledge of Allegiance was recited.

PRESENT

- Michael Tomko – Chair
- Ken Rayle – Vice Chair
- Mark Gimbel
- Alyssa Allen
- Evan Hepburn
- Julia Latter – Town Manager

TOWN MANAGER ANNOUNCEMENTS

1. The sidewalk project that began last month is wrapping up this Friday at the corner of Commercial Street and Boothbay House Hill. It will commence again in the fall of this year to finish at the top of Boothbay House Hill.
2. Mooring renewals are due June 30th.
3. The pump-out boat schedule will be changing to better assist boaters in the morning. Services will now be from 7 A.M. to 3 P.M.
4. The employment ad for a Code Enforcement Officer/Licensed Plumbing Inspector is still being advertised. 2 applications have been turned in. Town Manager Julia Latter asked if a board member would like to join the interviews to be a part of the hiring process. Chair Michael Tomko volunteered to help with this.
5. There is a Comprehensive Plan virtual workshop on June 15th from 6 P.M. – 7:30 P.M. There will be a QR code and link for community members to join. The community survey is still available on the town's website.
6. The State Primary Election is taking place on June 9th in the Fire Department from 8 A.M. – 8 P.M. Voters can vote absentee at the town office. The deadline to request an absentee ballot is June 4th by 4:30 P.M.
7. At the June 8th Board of Selectmen meeting the appointments for various municipal boards and committees will take place. There are a few open positions on several of these. Applications to join on a board or committee are available online or at the town office.
8. The Whale Park landscaping project has begun with an end date of June 7th.
9. RISE will have a representative here at the next meeting to give a presentation. There is also a workshop being organized.
10. Paid parking begins June 1st.

DEPARTMENT REPORTS

No department reports.

SELECTMEN REPORTS

Mark Gimbel: On July 18th there will be a drone show in the harbor. This will be put on by Friends of Windjammer Days.

FINANCIAL REPORT

Town Manager, Julia Latter: YTD tax collection is at 95.7%. Financial statements from the annual audit are forthcoming.

MINUTES

Motion to approve the minutes of May 11, 2026 as presented; **approved 5-0.**

Motion to approve the minutes of May 14, 2026, as presented; **approved 3-0. (Selectmen Alyssa Allen and Selectmen Evan Hepburn abstained due to being absent)**

LICENSE APPROVALS

- a. Liquor License(s)
 - i. Lafayette Boothbay Inc., dba Tugboat Inn, 80 Commercial Street, Beer, Wine & Spirits, renewal; **approved 5-0.**
 - ii. Cap'n Fish Holdings LLC, dba Cap'n Fish's Cruises, 40 Commercial Street, Beer, Wine & Spirits, renewal; **approved 5-0.**
 - iii. The Whale's Tale Reminiscing Restaurant LLC, dba The Whale's Tale, 125 Atlantic Avenue, Beer, Wine & Spirits, renewal; **approved 4-0. (Selectman Evan Hepburn abstained due to conflict of interest)**
 - iv. Gone Skiing Inc., dba McSeagull's Restaurant, 14 Wharf Street, Beer, Wine & Spirits, renewal; **approved 5-0.**
- b. Special Amusement License(s)
 - i. McSeagull's Restaurant, 14 Wharf Street, renewal; **approved 5-0.**
 - ii. Pier 1 Pizza, 15 Wharf Street, renewal; **approved 5-0.**

NEW BUSINESS

- a. Emily Huber, Lincoln County Emergency Management Director – Hazard Mitigation Plan

Emily Huber: Introduced herself as Lincoln County's EMA Director and John Oakes as our Regional EMA Director. Huber explained that Lincoln County EMA is seeking adoption of the revised 2026 Hazard Mitigation Plan. This plan Focuses on the 5 most problematic hazards and also reoccurring problem areas. She also explained how Boothbay Harbor can participate in the plan and spoke of pre-disaster grants that are more available when a municipality is a part of the plan.

Chair, Michael Tomko: Asked how Boothbay Harbor is doing in comparison to other towns in Lincoln County on hazard-preparedness.

Emily Huber: Explained that Boothbay Harbor is comparable with other towns and explained that our town's regional EMA director John Oakes is available as a resource. Also spoke about EMA's role in Windjammer Days. Huber says that Boothbay Harbor could help this plan by being communicative with updating EMA with any issues.

- b. Laura Garciano, Lincoln County Regional Planning Commission – Lincoln County Strategic Plan

Laura Garciano: Explained how the Lincoln County Regional Planning Commission is a part of the county government and assists communities with various services. The 5-year strategic plan has been updated since it's adoption in April and Garciano handed this out to the board.

OLD BUSINESS

Comprehensive Plan Committee (CPC) Project Update

Chair, Michael Tomko: Stated that there is a CPC meeting scheduled for Thursday, May 28th at 5 P.M. Chair Tomko explained that he has just received the draft policies that will be discussed this week. This will be reviewed by the members and will be the basis of the final plan. The goal is to be wrapped with the plan around the month of November.

PUBLIC FORUM

Mark Gimbel: Spoke of the recent request for speed limit signs for Atlantic Avenue and the possibility of having the signs stenciled on to the road.

Mike Tomko: Asked the community to give feedback if there is any, on the Board of Selectmen's meeting's new start time of 5 P.M.

WARRANTS

Motion to approve warrants upon review; **approved 5-0.**

EXECUTIVE SESSION

Executive Session under MRS Title 1, Chapter 13, § 405(6)(A), Personnel

Motion to enter Executive Session under MRS Title 1, Chapter 13, § 405(6)(A), Personnel, at 5:48 PM; **approved 5-0.**

Motion to come out of Executive Session at 7:28 P.M.; **approved 5-0.**

ADJOURNMENT

Motion to adjourn at 7:28 PM; **approved 5-0.**