

**BOOTHBAY HARBOR
SELECTMEN'S MEETING MINUTES**

June 8th, 2026, 5:00 PM

In addition to these typed minutes, video recordings of all Selectmen's meetings can be viewed at BRCTV, and audio recordings at the Boothbay Harbor Town Office.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

The meeting was called to order at 5:00 PM. The Pledge of Allegiance was recited.

PRESENT

- Michael Tomko – Chair
- Ken Rayle – Vice Chair
- Mark Gimbel
- Alyssa Allen
- Evan Hepburn
- Julia Latter – Town Manager

TOWN MANAGER ANNOUNCEMENTS

1. An assistant Pump-Out Boat Operator/Deputy Harbor Master has been hired. Pump-out operations have changed from 8AM-4AM to 7AM-3PM. There is a float available during off-hours.
2. Julia wished to extend condolences to friends and family of Barbara Wilson, a long-time employee of the town of Boothbay Harbor, who passed away last week.
3. Julia congratulated the 2026 graduates of Boothbay Region High School.
4. On June 19th the town office will be closed in observance of Juneteenth. The following Wednesday, the town office will be closed at noon to participate in the Windjammer Days' festivities. The town office will also be closing at noon on June 30th to complete year-end processing. Independence Day falls on a Saturday this year, the town office will be closed to observe the holiday on Friday, July 3rd.

DEPARTMENT REPORTS

No Department Reports.

SELECTMEN REPORTS

Chair, Mike Tomko: Shared that he attended a Boothbay town meeting. Ideas of registering short-term rentals were spoken of and a draft of these was provided with him. Chair Tomko then shared these with Boothbay Harbor's Select Board and Planning Board.

FINANCIAL REPORT

Julia shared a graph of financials to the board. Revenues are lower than last year due to loan proceeds received at this time the previous year. Julia is still waiting on the reports from the audit.

MINUTES

Motion to approve the minutes of May 26, 2026 as presented; **approved 5-0.**

LICENSE APPROVALS

- a. Liquor License(s)
 - i. D.W. Moore, LTD, dba Cabbage Island Clambakes, 22 Commercial Street, Beer, Wine & Spirits, renewal; **approved 5-0.**
 - ii. FM Iuga Enterprises, LLC, dba Blue Moon Café, 54 Commercial Street, Beer, Wine & Spirits, new; **approved 5-0.**
- b. Outdoor Event(s)
 - i. Eastside Waterfront Park, 55 Atlantic Avenue, June 24, 2026; **approved 5-0.**

EXECUTIVE SESSION

Executive Session under MRS Title 1, Chapter 13, § 405(6)(A), Personnel

Motion to enter Executive Session under MRS Title 1, Chapter 13, § 405(6)(A), Personnel, at 5:19 PM; **approved 5-0.**

Motion to come out of Executive Session at 5:48 PM; **approved 5-0.**

No decisions were made.

NEW BUSINESS

- a. RISE Program Update-Elyse Oliver

Alex Zipparo: Introduced himself as a representative of the Lincoln County Regional Planning Commission and Elyse Oliver of the Economic Recovery Corps. Boothbay Harbor selectmen received an update on the Rural Infrastructure Strengths Evaluation (RISE) program, which is helping the town identify its strengths and create a long-term economic development strategy. The project has already identified more than 110 community assets and gathered public input, while also recognizing downtown parking as a major issue. Preliminary recommendations include studying parking usage, improving communication about parking options, encouraging alternative transportation, and creating an annual parking cost cap. The next phase of the program will focus on turning community priorities into practical action plans.
- b. Approval of Proposed Fee Schedule (2026-2027)

Motion to adopt the 2026-2027 Fee Schedule, as presented; **approved 5-0.**

Town Manager, Julia Latter: Explained how the fee schedule works and the few changes made this fiscal year including the town's notary fee, the concealed weapons permit fee and the RV parking fee.

Vice Chair, Ken Rayle: Asked about parking ticket fees and their inclusion in the fee schedule.

c. Annual Municipal Appointments

Chair, Mike Tomko: Listed all positions included in this fiscal year's appointments for municipal positions.

Boards & Committees:

Motion to approve the appointment of Frank L. Sample as 2nd alternate to the Planning Board for one 3-year term; **approved 5-0.**

Motion to approve the appointment of Russell Brewer as first alternate to the Port Committee for one 3-year term; **approved 5-0.**

Motion to approve the appointment of Bradford Tibbetts as 1st alternate to the Port Committee for one 3-year term; **approved 5-0.**

Motion to approve the appointment of David Cody to the Budget Committee for one 3-year term; **approved 5-0.**

Motion to approve the appointment of Allison Evans to the Budget Committee for one 3-year term; **approved 5-0.**

d. Approval of Personal Property Write-Offs

Motion to approve the Personal Property Write-Offs, as presented; **approved 5-0.**

e. Approval of Lincoln County Hazard Mitigation Plan

Motion to approve the Lincoln County Hazard Mitigation Plan; **approved 5-0.**

OLD BUSINESS

Comprehensive Plan Committee (CPC) Project Update

Chair, Mike Tomko: The next workshop is advertised on the website as well as social media.

PUBLIC FORUM

No Public Forum.

WARRANTS

Motion to approve warrants upon review; **approved 5-0.**

EXECUTIVE SESSION

Executive Session under MRS Title 1, Chapter 13, § 405(6)(A), Personnel

Motion to enter Executive Session under MRS Title 1, Chapter 13, § 405(6)(A), Personnel, at 6:32 PM; **approved 5-0.**

Motion to come out of Executive Session at 7:28 PM; **approved 5-0.**

No decisions were made.

ADJOURNMENT

Motion to adjourn at 7:30 PM; **approved 5-0.**