

BOOTHBAY HARBOR
SELECTMEN'S MEETING MINUTES

August 10th, 2026, 5:00 PM

In addition to these typed minutes, video recordings of all Selectmen's meetings can be viewed at BRCTV, and audio recordings at the Boothbay Harbor Town Office.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

The meeting was called to order at 5:00 PM. The Pledge of Allegiance was recited.

PRESENT

- Michael Tomko – Chair
- Ken Rayle – Vice Chair
- Alyssa Allen
- Evan Hepburn
- Julia Latter – Town Manager

TOWN MANAGER ANNOUNCEMENTS

1. The Lincoln County Budget Advisory Committee is meeting on September 10th.
2. The tax commitment occurred last week. Tax bills were sent out this past week.
3. The Boothbay Harbor Boston Post Cane holder, Barclay Shepard, passed away on August 1st.
4. Mark Gimbel has retired from his position as a selectmen member.

Chair, Mike Tomko: Thanked Mark for his service to his community and states that Mark still has interest in being active in the town.

Julia Latter: Asked the board if they would like to discuss having a special election to fill Mark's vacant spot on the board.

Chair, Mike Tomko: Discussed waiting until the next meeting to discuss this prospect.

Vice Chair, Ken Rayle: Stated that he having the election in January would mean lower population would be able to vote. He also stated he would like to make the decision now, to wait until May for the normal town meeting and election.

Alyssa Allen: Agreed with Ken and mentioned possibly discussing policies to put in place in situations such as these.

The board agreed to wait until May 2027 to fill the fifth position on the select board.

DEPARTMENT REPORTS

Town Manager, Julia Latter: Explained that Chief of Police Doug Snyder would like to come to the next meeting to present his findings with a new device hat has been used to process speed data, specifically on Atlantic Avenue. Julia explained the device does not read license plates nor has any video recording capability.

SELECTMEN REPORTS

Chair, Mike Tomko: Mentioned that he had attended a meeting regarding county wide transportation. His main take away was a discussion about a possible “transportation hub” between the areas of Wiscasset and Boothbay region.

FINANCIAL REPORT

Town Manager, Julia Latter: Due to the commitment of taxes occurring just last week, YTD tax collection is at 0.006% and expenses are at .21%.

MINUTES

Motion to approve the minutes of July 13, 2026 as presented; **approved 4-0.**

EXECUTIVE SESSION

MRS Title 1, Chapter 13, § 405 (6)(E), Legal Consultation with Town Attorney

Motion to enter Executive Session under MRS Title 1, Chapter 13, § 405 (6)(E), Legal Consultation with Town Attorney at 5:18 P.M.; **approved 4-0.**

LICENSE APPROVALS

- a. Liquor License(s)
 - i. Bistro Inc., dba The Boat House Bistro Tapas Bar & Grill, 12 By Way, Beer, Wine & Spirits, renewal; **approved 4-0.**
 - ii. Boothbay Region House of Pizza, 185 Townsend Avenue, Beer & Wine, renewal; **approved 4-0.**
 - iii. Linekin Bay Holdings, LLC, dba Linekin Bay Resort, 92 Wall Point Road, Beer, Wine & Spirits, renewal; **approved 4-0.**
 - iv. Pier One Pizza Inc., 15 Wharf Street, Beer, Wine & Spirits, renewal; **approved 4-0.**
 - v. Cicci Inc., dba Ports of Italy, 47 Commercial Street, Beer, Wine & Spirits, renewal; **approved 4-0.**
 - vi. Schooner Exploration Associates of Maine, LLC, dba Schooner Appledore, Vessel Corporation, 18 Bayview Landing, Camden, ME, Beer, Wine & Spirits, renewal; **approved 4-0.**
- b. Special Amusement License(s)
 - i. Linekin Bay Holdings, LLC, dba Linekin Bay Resort, 92 Wall Point Road, renewal; **approved 4-0.**
 - ii. Pier One Pizza Inc., 15 Wharf Street, renewal; **approved 4-0.**

EXECUTIVE SESSION

Executive Session under MRS Title 1, Chapter 13, § 405(6)(A), Personnel

Motion to enter Executive Session under MRS Title 1, Chapter 13, § 405(6)(A), Personnel, at 6:19 P.M.; **approved 4-0.**

Motion to come out of Executive Session at 6:40 P.M.; **approved 4-0.**

NEW BUSINESS

- a. Appeals Board Appointment(s)
Motion to approve the appointment of Denise Griffin to the Appeals Board as a full voting member, term ending June 30th, 2029; **approved 4-0.**
- b. Footbridge Celebration Discussion
Kate Sullivan: She was present to give an overview of the discussions for the celebration so far. Expressed gratitude to Lisa Walby for help with outlining the process. Kate stated that they held a meeting for community members to give ideas.
Chair, Mike Tomko: Mentioned needs for insurance and how much the Chamber of Commerce is helping in all aspects.
Town Manager, Julia Latter: Asked if there will be a follow-up meeting with community members for more planning. Kate answered that there will most likely be a future meeting to finalize ideas.
- c. Restroom Design Discussion
Town Manager, Julia Latter: Julia stated she has presented to the board renovation project concepts by Brent James. Julia asked the board for their approval to work with him as the engineer and details from Knickerbocker Group for the location. The board agreed to move forward on these points.
- d. P.O. Harrison Shrader Enterprises, LLC \$10,375.00 (100' 4" Hose)
Motion to approve a purchase order for Harrison Shrader Enterprises, LLC \$10,375.00 (100' 4" Hose); **approved 4-0.**
Town Manager, Julia Latter: This is a budget line item for the fire department as a routine replacement of a fire hose.
- e. P.O. CAI Technologies \$29,750.00 (Tax Map Conversion & GIS Internet Services)
Motion to approve a purchase order for CAI Technologies \$29,750.00 (Tax Map Conversion & GIS Internet Services); **approved 4-0.**
Town Manager, Julia Latter: Explained that is an exciting, year-long project that the town is doing. This will provide easy accessibility for many needs when it comes to town maps. This project and the project of creating the new town website was apart of the 2026-2027 budget year.

OLD BUSINESS

Comprehensive Plan Committee (CPC) Project Update.

Chair, Mike Tomko: The first draft of the new Comprehensive Plan is released and being reviewed by the CPC and other town boards. The goal is to have comments turned back into VHB by September 4th. There will be a 2nd draft released by mid to late September. The next CPC meeting is on the 24th. There will be another public workshop on October 7th. The State will complete its review of the 2nd draft by January. It is planned that the final draft will be made available to the public in early February for adoption. Chair Tomko approves of the work so far and the CPC will continue it's work to finalize it with VHB.

PUBLIC FORUM

Chair, Mike Tomko: Took the opportunity to state that he attended the Boothbay Harbor Fire Department's lobster bake on August 1st and says that they did a great job. Also, the Boothbay Region Ambulance Service had a celebration of their 50th anniversary serving the community and congratulated the ambulance service on this achievement.

Bob McKay: Introduced himself as a 30-year resident of Boothbay Harbor. He wished to point out the public participation guidelines for board meetings. He referenced the most recent board meeting. He stated he felt it was there was a disregard for these guidelines. He expressed frustration that the conversations didn't get stopped at the last meeting regarding Chair Tomko.

Tom Minerich: Introduced himself as a resident of Boothbay Harbor. Minerich wished to add to McKay's comments. He quoted a section of the public participation guidelines, referencing only agenda items are to be discussed during a public forum.

Dave Flanagan: A Boothbay Harbor resident, stated that he attended this meeting that is being discussed. Flanagan thanked the board for the job that they do.

WARRANTS

Motion to approve warrants upon review; **approved 4-0.**

EXECUTIVE SESSION

Executive Session under MRS Title 1, Chapter 13, § 405(6)(A), Personnel

Motion to enter Executive Session under MRS Title 1, Chapter 13, § 405(6)(A), Personnel, at 7:02 P.M.; **approved 4-0.**

Motion to come out of Executive Session at 8:19 P.M.; **approved 4-0.**

No decisions were made.

ADJOURNMENT

Motion to adjourn at 8:19 P.M.; **approved 4-0.**