

**MINUTES
BOOTHBAY HARBOR
SELECTMEN'S MEETING
JUNE 10, 2019**

In addition to these typed minutes, video recordings of all Selectmen's meetings are available to be viewed at BRCTV and audio recordings are available to be listened to at the Boothbay Harbor Town Office.

ATTENDING:

Mike Tomko-Chair
Trisha Warren-Vice Chair
Wendy Wolf
Denise Griffin
Ken F-Fitch

Tom Woodin, Town Manager
Julia Latter, Finance

Chair Tomko called the Board of Selectmen's meeting to order at 7:00 pm.

Pledge of Allegiance: The Board of Selectmen and members of the audience.

Introductions of the Town Manager and Board of Selectmen.

TOWN MANAGER'S ANNOUNCEMENTS:

1. Update that the preliminary painting had begun on the basketball and pickleball court. Weather permitting, they should be completed this week. Board is committed to completing the project.

SELECTMEN REPORTS:

Mike T. announced the workshop scheduled on Thursday June 13th at 4:30 with the Boothbay Selectmen to discuss the JEDC is open to the public. The agenda for the workshop is on the town website.

Mike also mentioned that he and Wendy went to a Broadband workshop in Boothbay and that at a meeting in the future Kristina Ford will be invited to attend to update the whole board on progress made to date.

FINANCIALS:

Overview of financials given by Julia Latter. Expenses and revenues continue to track normally as we approach the end of the fiscal year June 30th.

MINUTES:

Approval of the May 28, 2019 meeting minutes. Approved 5-0.

LICENSES:

Victualer license

Heidi's Hot dog mobile cart application (previously tabled) was approved unanimously after the vendor provided all the required information requested by the Selectmen at the previous meeting. This included items such as a sketch of the location of operation, addressing trash removal and a written agreement with the property owner.

NEW BUSINESS:

The 2019/2020 municipal fee schedule was adopted with several changes made at the meeting. It will be posted on the town website shortly. Adopted unanimously.

The financial carry forwards for the accounts of Economic Development and Professional Services were approved unanimously so that the funds would not revert back into the general fund at fiscal year-end.

In preparation for closing the financial books June 30th the Personal Property taxes for 2013 totaling \$521.61 were written off. This was adopted unanimously as well.

OLD BUSINESS:

After some discussion regarding the Rt 27 sidewalk to Boothbay, no action was taken or decision made. The project is out to bid again.

There was some discussion regarding doing a feasibility study with Barney Baker Associates for under \$5,000 to get a better understanding of what the logistics and costs might be for proceeding with a sidewalk on the west side of Atlantic Avenue from the footbridge to the Fish Pier. It was motioned by Denise and seconded by Mike to have the Town Manager proceed with this. Several other discussions ensued off this topic such as comments from Tom Minerich on sidewalk concerns in other areas of town, what would

be the deliverables from Barney Baker, the suggestion to include this in a Harbor Front Master Plan, signage, trimming back bushes that encroach on sidewalks and setting up a meeting with Ken Fitch, Tom Woodin and DOT representatives to discuss these concerns. Approved unanimously.

PUBLIC FORUM:

It was asked if Heidi's Hot dog application had been signed off by the Code Enforcement Officer. It had been.

There was a comment about the removal of some crosswalks on Atlantic Avenue that the Town Manger confirmed was per the DOT.

WARRANTS: There was a motion and a second to approve the warrants upon review That motion was approved unanimously.

EXECUTIVE SESSION: An executive session was held under MRSA Title 1, Chapter 13, subchapter 1, 405 6a beginning at 8:00 PM.

The board came out of executive session at 8:17. All existing municipal appointments were reappointed (including boards and committees). The new appointments were James Farrin and David Racicot on the Board of Appeals and Leslie Bird on the Budget Committee. Tricia Warren recused herself from the reappointment of Jay Warren to the Refuse District since they are related. All other appointments were approved unanimously.

MOVE TO ADJOURN: The meeting was adjourned at 8:19 PM after unanimous approval.

TW