

**BOOTHBAY HARBOR
SELECTMEN’S MEETING MINUTES
VIA ZOOM
November 22, 2021**

In addition to these typed minutes, video recording of all Selectmen’s meetings are available to be viewed at BRCTV and audio recordings are available at the Boothbay Harbor Town Office.

ATTENDING: Michael Tomko - Chair
Tricia Warren – Vice Chair
Alyssa Allen
Denise Griffin
Kenneth Rayle

Julia Latter, Town Manager
Kathleen Pearce, Finance Officer

Chairman Tomko called the Board of Selectmen’s Meeting to order at 7:00 p.m.

Introductions of the Board of Selectmen.

TOWN MANAGER’S ANNOUNCEMENTS:

1. The Town Office will be closed on November 25th and 26th in observance of the Thanksgiving holiday.
2. Latter reminded the board of the on-site visit for the Footbridge Renovation Project will be held Wednesday at 9:30 a.m. on the west side of the footbridge. Gartley and Dorskey’s Senior Project Engineer Carmen Bombeke will be there to answer any questions the board may have.
3. The town received one application for the full-time Heavy Equipment Operator/Laborer position for public works. Latter will be contacting the applicant to set up an interview and will update the board on whether she will offer him a conditional hire.
4. There is going to be a post-construction meeting held regarding the Boothbay-Boothbay Harbor Rt. 27 Sidewalk Project next Friday. Maine Department of Transportation will be making the final inspection to determine compliancy. Latter will give an update when that report comes out. Tomko mentioned Latter has been in touch with Dan Bryer the license project administator regarding issues.

TOWN DEPARTMENT REPORTS: NONE

SELECTMEN REPORTS:

1. Tomko updated the board on sharing a part-time planner with a neighboring town. There was a meeting with the Town of Damariscotta, who are also interested in a part-time planner and expressed a desire to cost share with Boothbay Harbor. Pros for having a planner would be having someone to help with the comprehensive plan and having a backup for the planning board. Tomko asked the board if they would like to have Julia look into the possibilities of going forward. The board overwhelming thought it is a good idea to go forward.
2. Tomko thanked the public works for making the town look good for the holidays.

FINANCIALS: Overview of financials given by Finance Officer Kathleen Pearce.

MINUTES: Approval of November 8, 2021, meeting minutes. Approved 5-0.

LICENSES:

1. Liquor License – Renewal license for Mama D’s Café, 20D Union Street (Malt & Wine). Approved 5-0.
2. Liquor License – Renewal license for China by the Sea, 96 Townsend Avenue (Malt, Wine & Spirits). Approved 5-0.
3. Special Amusement License – Renewal license for Brady’s Restaurant, 25 Union Street. Approved 5-0.

NEW BUSINESS: Boothbay Region resident Trevor Morin presented a citizen's request regarding an initiative to remove fluoride from the public water supply. Trevor is looking to get approval from Boothbay Harbor, Boothbay, and Southport to place on a warrant to be voted on in May. The board requested more information before going forward with any decisions. No action was taken.

OLD BUSINESS:

1. Latter updated the board on the Atlantic Avenue Sidewalk project. Town Attorney, John Cunningham, has finished the legal paperwork. Latter will be getting in touch with Maine Department of Transportation and then schedule an executive session with the board to discuss the next step.
2. Chairman Tomko and Selectperson Griffin presented their section review for the comprehensive plan:

Tomko presented a slide show on existing and future land use. Strategies stated were promoting development and keeping up with the town's historical character, the land must be used wisely, and stormwater runoff and drainage impacts must be consistent with the low impact development standards.

Possible revision to the land use codes:

- Amending the downtown business district;
- general business district;
- general residential district;
- creating a business park district;
- amending the maritime-water dependent district;
- other shoreland districts and lake watersheds;
- evaluate whether a village residential district should be created adjacent to the downtown;
- create the rural residential district;
- and other issues within the comprehensive plan.

Griffin presented the Public Facility Service chapter. Other than updating minor facts nothing seemed to need changing. The fact we have a capital reserve plan is great and we need to keep doing it.

PUBLIC FORUM: Joe Charpentier from the Boothbay Register asked questions regarding winter operations:

- How many plow truck drivers do we have? Five full-time drivers and a couple of seasonal drivers are ideal but only one currently.
- What is the Winter Operations Budget? \$108,247
- What is the Sand and Salt Budget? \$33,000
- How many miles of road does Boothbay Harbor have? 33 miles

WARRANTS: Motion was made to approve the warrants upon review. Motion seconded and unanimously approved. Approved 5-0.

EXECUTIVE SESSION: NONE

MOVE TO ADJOURN: The meeting was adjourned at 8:27 p.m. after unanimous approval. Approved 5-0.