

# Advisory Workgroup Kickoff Meeting Notes

12/20/2017

## Suggested Kickoff Meeting Goals

- Establish a schedule/ timeline
- Agree on the meeting administration
- Review and refine the second tier goals
- Assign some homework to define and evaluate our options for some of the key policy issues
- Invite a guest participant for our next meeting?

## Proposed Meeting Administration

- Meet First and Third Wednesdays of each month; 7 pm Town Hall
- Emails for schedules, drafts, information - NOT for debate and discussion
- All meetings will be public and advertised, but are not public hearings. Nonetheless we should devote the last 15 minutes of each meeting for public comment/suggestions.
- The meetings will be recorded; the chair or his/her designee will issue a brief summary of each meeting to capture progress and identify next issues.
- This is a workgroup, not the Planning Board (even though we may have a quorum of PB members). PB voting will occur only at regularly scheduled PB meetings.

## Overall Process

1. Determine First and Second tier goals (nearly done)
2. Determine Key Policy positions that support these goals (strategies)
3. Look to our professional planners to determine how to best implement these policies (tactics)

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## Some obvious key issues for future discussion/resolution

- It is fairly obvious how we support pre-existing, non WD uses in the district; it is less obvious how we support the existing WD uses.
- How do we achieve the desired public access?
- Building height
  - 30 feet or existing height or 35 feet with view corridors?
  - Allowance for increased ground floor elevation requirements?
  - Could it depend on distance from the road; from the water?
- How to handle residential and common wall construction in the district?
- Revision of permitted uses
- What is the structure of the new zoning; is it a revision of the current M/WD district; an overlay district; a new district? How will the distinction between lots with existing WD uses and lots with pre-existing, non-WD uses be handled?