

BOOTHBAY HARBOR
SELECTMEN'S MEETING MINUTES
July 13, 2020

In addition to these typed minutes, video recording of all Selectmen's meetings are available to be viewed at BRCTV and audio recordings are available at the Boothbay Harbor Town Office.

ATTENDING: Michael Tomko - Chair
 Tricia Warren – Vice Chair
 Ken F-Fitch
 Denise Griffin
 Wendy Wolf

 Julia Latter, Town Manager

Chairman Tomko called the Board of Selectmen's Meeting to order at 7:00 p.m.

Pledge of Allegiance: The Board of Selectmen and members of the audience.

Introductions of the Board of Selectmen.

TOWN MANAGER'S ANNOUNCEMENTS:

1. The town office is open by appointment only. Service is still provided online at www.boothbayharbor.org. You can call the office at 633-3671 to make an appointment.
2. The town is in the process of purchasing supplies and signage as part of the Keep ME Healthy grant.
3. Due to the upcoming footbridge project workshop expecting to be a huge venue, Latter asked the board about going forward with the project and being able to secure a place to hold that the amount of people. The Board agreed.
4. Tomorrow is the State Primary/Referendum Election and polls will be open from 8-8. Today we processed 293 absentee ballots and are expecting a good turnout.
5. The Water Supply Protection Group discussed at our last meeting has an advertisement out for representatives and we haven't had any interest as of yet.
6. The advertisement for Pier-diem Front Desk support that serves as a part time coverage employee will be coming down Thursday at 4:00 p.m. The position was previously filled by Larry Omland who has left and Diane Joyal who has accepted the position as Administrative Assistant for the Police Department.
7. The town has hired a full-time police officer, Brent Barter, who formerly was a police officer for the town.
8. We have advertised a position for parking enforcement and the deadline for applying is July 23rd at 4:00 p.m.
9. Discussion was held regarding dissolving the Joint Economic Development Committee between Boothbay and Boothbay Harbor. A motion was made to disband the JEDC agreement that was renewed in September of 2019. Motion seconded and unanimously approved. Approved 5-0.

10. The signs for the Museum in the Streets were placed the week prior to July 4th by our Public Works Department and Code Enforcement Officer. Latter thanked Code Enforcement Officer, Geoff Smith, Chris Swanson, Barbara Rumsey, local businesses and to the generous donor for all making this happen.
11. Finance Officer Kathleen Pearce made it through her six-month probation as of today. Latter thanked her for being a quick study and helping out anyway she can over her regular job duties.
12. Union Negotiations have been delayed; they are beginning this Wednesday.

TOWN DEPARTMENT REPORTS: None

SELECTMEN REPORTS: Chairman Tomko mentioned, as a representative of the Lincoln County Regional Planning Commission, that they are going through a strategic planning process. Town Manager Latter has joined and is serving on the committee and looking to see what resources can be utilized.

FINANCIALS: Overview of financials given by Manager, Julia Latter for Finance Officer, Kathleen Pearce.

MINUTES: Approval of the June 22, 2020, meeting minutes. Approved 5-0.

LICENSES:

1. Liquor License – Renewal license for Captain Sawyer’s B & B, 55 Commercial Street (Malt, Spirituous & Vinous). Approved 5-0.
2. Victualer licenses- New license for Baker’s Way, 89 Townsend Avenue (Class G). Approved 5-0.

NEW BUSINESS:

1. Brian Lippold, Casco Bay Advisors LLC, gave a summary on the broadband study for Boothbay and Boothbay Harbor.
2. Board members each presented goals they would like to see reached in the near future. Some of goals presented were;
 - a. Beautification/Town wide initiative;
 - b. Broadband;
 - c. going green;
 - d. parking;
 - e. footbridge;
 - f. sidewalks;
 - g. signage and training for COVID prevention;
 - h. walkability;
 - i. harbormaster plan;
 - j. summary of pocket parks;
 - k. Boothbay Region Cable TV – Livestream;
 - l. Crosswalks;
 - m. speeding Union/Atlantic Avenue;
 - n. fish pier;

- o. economic development plan.
- 3. Town Manager Latter presented a cost share project for Union Street. A project manager doing a home renovation on Union Street is willing to put in 194 feet of sidewalk and the town would be responsible for 96 feet. This will bring the sidewalks ADA compliant. Our responsibility would be 1/3 of the total project cost would roughly be \$2,445.57. Latter asked the board if they were ok with going forward with the project. The board agreed.
- 4. A motion was made to authorize Julia to discuss with town attorney John Cunningham to come up with a plan to get right of ways from property owners. Motion seconded and unanimously approved. Approved 5-0.
- 5. A request to move the boundary survey between the Boothbay Harbor fish pier property and the Boothbay Harbor Waterfront Preservation property was discussed. It was decided to table until the next meeting giving people time to ask questions they might have.

OLD BUSINESS: Selectperson Wolf provided a COVID update, including new mandatory facemask laws and testing availability. Lincoln Health is working with the state to allow for more screening services.

PUBLIC FORUM: Tom Minerich asked about the trolley and whether it will be used. The chamber is working on logistics to see if it is possible.

WARRANTS: Motion was made to approve the warrants upon review. Motion seconded and unanimously approved. Approved 5-0.

MOVE TO ADJOURN: The meeting was adjourned at 8:50 p.m. after unanimous approval. Approved 4-0.