

BOOTHBAY HARBOR
SELECTMEN'S MEETING MINUTES
VIA ZOOM
June 22, 2020

In addition to these typed minutes, video recording of all Selectmen's meetings are available to be viewed at BRCTV and audio recordings are available at the Boothbay Harbor Town Office.

ATTENDING: Michael Tomko - Chair
Tricia Warren – Vice Chair
Ken F-Fitch
Denise Griffin
Wendy Wolf

Julia Latter, Town Manager

Chairman Tomko called the Board of Selectmen's Meeting to order at 7:00 p.m.

Introductions of the Board of Selectmen.

TOWN MANAGER'S ANNOUNCEMENTS:

1. Recap was given of the Annual Town Meeting. The budget and the code changes all passed. The meeting was a success.
2. Town owned parking lots will be manned as of July 1st. On street enforcement will begin on July 15th.
3. The town office is open by appointment only. Service is still provided through online at www.boothbayharbor.org. You can call the office at 633-3671 to make appointment.
4. Keep ME Healthy Grant was submitted Friday. The request was submitted for \$38,150.00.
5. The Town Office will be closed on June 30, 2020, for fiscal year end.
6. The Boothbay Harbor July 4th Fireworks show has been cancelled. A local businessowner has scheduled a show and we are asking the public to adhere to COVID-19 safety guidelines.

TOWN DEPARTMENT REPORTS: None

SELECTMEN REPORTS:

1. Chairman Tomko Chairman mentioned the passing of long-time resident Louis Burnham. Louis served as a member of the Board of Selectmen for 12 years, served on the budget committee and worked as parking enforcement. Tomko commented that Louis gave a lot to the town and community, he was an ambassador and represented our town well. Chairman Tomko sent best regards to his family and relatives.
2. Chairman Tomko thanked everyone that was involved in the town meeting and putting together the annual report.

FINANCIALS: Overview of financials given by Manager, Julia Latter for Finance Officer, Kathleen Pearce.

MINUTES: Approval of the June 8, 2020, meeting minutes. Approved 5-0.

LICENSES:

1. Liquor License – Renewal license for Boothbay Harbor Yacht Club, 156 Western Avenue (Malt, Spirituous & Vinous). Approved 3-0. (Selectpersons Wolf and Fitch abstained due to being members of the club).
2. Liquor License - Extension of Premises for Footbridge Brewery LLC, 25 Granary Way (Malt). Approved 5-0.
3. Victualer licenses- New license for Harbor-Tech Solutions, 185 Townsend Avenue (Class E). Approved 5-0.
4. Victualer licenses- New license for Shannon’s Unshelled, 23 Granary Way (Class D). Approved 5-0.

NEW BUSINESS:

1. Election of Select Board Chair and Vice Chair
 - a. Motion was made to elect Michael Tomko as Select Board Chair. Motion seconded and unanimously approved. Approved 5-0.
 - b. Motion was made to elect Tricia Warren as Select Board Vice Chair. Motion seconded and unanimously approved. Approved 5-0.
2. Town Manager Latter introduced and asked the board to appoint David Cody as new Regional EMA Director from July 1, 2020 to June 30, 2021. Motion was made to appoint David Cody as Regional EMA Director from July 1, 2020 to June 30, 2021. Motion seconded and unanimously approved. Approved 5-0.
3. Chairman Tomko mentioned that Boothbay Harbor Town Manager Latter and Boothbay Town Manager Bryer met with Sue Mellow and Water District Superintendent, Jon Ziegra for a Watershed Conservation Group discussion. The group would like to have a representative from each town. Selectperson Wolf suggested putting an advertisement out to see if someone might be interested.

OLD BUSINESS: Chairman Tomko suggested that for the second meeting in July the board come up with some goals for discussion. Selectperson Fitch mentioned bringing back the footbridge discussion.

WARRANTS: Motion was made to approve the warrants upon review. Motion seconded and unanimously approved. Approved 5-0.

PUBLIC FORUM: NONE

Motion was made to move into Executive Session under MRSA Title 1, Chapter 13, §405 6 (A), Personnel Matters. Motion seconded and unanimously approved. Approved 5-0.

The board came out of executive session at 8:02 p.m. No decisions were made.

Motion was made to approve and sign the Letter Agreement to be effective July 1, 2020, for Chief Robert Hasch for the terms set forth in the agreement and agreed upon by both parties. Motion seconded and unanimously approved. Approved 5-0.

Motion made to move into Executive Session MRSA Title 1, Chapter 13, §405 6 (C), Discussion of Real Property. Motion seconded and approved 4-0. Selectmen Fitch left due to conflict of interest.

The board came out of executive session at 8:25 p.m. No decisions were made.

MOVE TO ADJOURN: The meeting was adjourned at 8:25 p.m. after unanimous approval. Approved 4-0.