

BOOTHBAY HARBOR SELECTMEN'S MEETING MINUTES

February 10, 2020

In addition to these typed minutes, video recordings of all Selectmen's meetings are available to be viewed at BRCTV and audio recordings are available to be listened to at the Boothbay Harbor Town Office.

ATTENDING: Michael Tomko-Chair
Trisha Warren-Vice Chair
Ken F-Fitch
Denise Griffin

Julia Latter, Town Manager
Kathleen Pearce, Finance Officer

Chairman Tomko called the Board of Selectmen's Meeting to order at 7:00 p.m.

Pledge of Allegiance: The Board of Selectmen and members of the audience.

Introductions of the Board of Selectmen.

TOWN MANAGER'S ANNOUNCEMENTS:

1. The town office will be closed on Monday, February 17th, in observance of Presidents' Day.
2. There will be a budget meeting on Wednesday, February 12th from 4:30 p.m. to 6:00 p.m.
3. Town Manager Latter reminded everyone nomination papers for town officers are still available from the town clerk for the following positions, all three year terms:
 - a. Two Selectmen and Overseers of the poor
 - b. One School Committee Member of the Boothbay-Boothbay Harbor CSD
 - c. One Trustee of the Boothbay-Boothbay Harbor CSD
 - d. One Trustee of the Boothbay Region Water District
 - e. One Trustee of the Boothbay-Boothbay Harbor Cemetery District
 - f. One Trustee of the Boothbay Harbor Sewer District

Nomination papers must be returned to the town clerk by 4:30 p.m. on March 2nd.

4. Absentee ballots for the March 3rd Presidential Primary/Referendum election are still available. They will be available for request until the 27th of February.
5. Reminder notices went out last week for property taxes. The second installment is due on March 5th, interest begins on March 6th.
6. Town Manager, Julia Latter and Code Enforcement Officer, Geoff Smith are in the process of working with a third party inspector for the footbridge. Latter mentioned they hope to have a deliverable no later than March 4th.

TOWN DEPARTMENT REPORTS: None

SELECTMEN REPORTS:

1. Chairman Tomko mentioned the loss of Glenn Townsend. He commented that Glenn was a dedicated member of the municipal community, serving as fire chief, assistant harbormaster and operator of our pump out boat. Tomko asked everyone to keep his family in their thoughts and he will be dearly missed.
2. Chairman Tomko mentioned that last week, Selectperson Wolf, Town Manager Latter and himself met with Elswyth Strassberger, Lincoln County Planner. The topic of the discussion was general transportation comments and review. Elswyth put together a presentation regarding bike racks and the goal is to get together with neighboring towns and possibly doing some joint purchasing of bike racks.
3. Chairman Tomko mentioned that there has been some discussion regarding reviewing our public forum guidelines. Tomko asked Town Manager, Latter, to send the board copies of our existing policies so they can review them for an upcoming meeting.
4. Vice Chair Warren updated the board on the Broadband Committee meeting that was held this past Monday. The presentation was done by Consolidated Communications. The next scheduled meeting will be held on Monday, March 2nd at 6:30 p.m.

FINANCIALS: Overview of financials given by Finance Officer, Kathleen Pearce.

MINUTES: Approval of the January 27, 2020, meeting minutes. Approved 4-0.

LICENSES: Liquor license – Renewal license for Tugboat Inn, 80 Commercial Street (Malt, Spirituous & Vinous), Approved 4-0.

NEW BUSINESS: Motion was made to accept Richard Lawrence as an alternate member of the Port Committee. Motion seconded and unanimously approved. Approved 4-0.

OLD BUSINESS: None

PUBLIC FORUM: None.

WARRANTS: Motion was made to approve the warrants upon review. Motion seconded and unanimously approved. Approved 4-0.

EXECUTIVE SESSION: None

MOVE TO ADJOURN: The meeting was adjourned at 7:18 p.m. after unanimous approval. Approved 4-0.