

# BOOTHBAY HARBOR SELECTMEN'S MEETING MINUTES

January 13, 2020

In addition to these typed minutes, video recordings of all Selectmen's meetings are available to be viewed at BRCTV and audio recordings are available to be listened to at the Boothbay Harbor Town Office.

ATTENDING: Michael Tomko-Chair  
Trisha Warren-Vice Chair  
Ken F-Fitch  
Denise Griffin  
Wendy Wolf

Julia Latter, Town Manager  
Kathleen Pearce, Finance Officer

Chairman Tomko called the Board of Selectmen's Meeting to order at 7:02 p.m.

Pledge of Allegiance: The Board of Selectmen and members of the audience.

Introductions of the Board of Selectmen.

## TOWN MANAGER'S ANNOUNCEMENTS:

1. The town office will be closed Monday, January 20<sup>th</sup> in observance of Martin Luther King Jr. Day.
2. The town has two vacant alternate positions on the port committee and two vacant positions on the budget committee. Applications are available online or at the town office. Town Manager, Latter reported there has been two budget meetings so far, the next meeting will be on January 15<sup>th</sup> from 4:30 p.m. to 6:00 p.m.
3. Nomination papers for town officers will be available from the town clerk starting on Wednesday, January 2<sup>nd</sup>, for the following positions, all three year terms:
  - a. Two Selectmen and Overseers of the poor
  - b. One School Committee Member of the Boothbay-Boothbay Harbor CSD
  - c. One Trustee of the Boothbay-Boothbay Harbor CSD
  - d. One Trustee of the Boothbay Region Water District
  - e. One Trustee of the Boothbay-Boothbay Harbor Cemetery District
  - f. One Trustee of the Boothbay Harbor Sewer District

Nomination papers must be returned to the town clerk by 4:30 p.m. on March 2<sup>nd</sup>.

4. The town hired a part-time, pier-diem winter seasonal plow truck driver. Her name is Zoe Treffy and she comes to the town with a CDL, Class A (extended trailers) license. Treffy has an extensive background in snow plowing and will be with the town until March. She began training today.
5. Last week the fire department took possession of the new fire truck that was purchased last year. The department has been training on it, and it was utilized the other day for a call and all systems worked seamlessly.
6. Dog licenses expired on December 31<sup>st</sup> and after January 31<sup>st</sup>, a late fee will be accessed.

7. Town Clerk, Michelle Farnham will be hosting a Maine Town and City Clerks' Association Notary Public 101 workshop for the Lincoln-Sagadahoc County Clerk's Association members here at the town office Thursday, January 16<sup>th</sup>.

TOWN DEPARTMENT REPORTS: None

SELECTMEN REPORTS:

1. Chairman Tomko intended on doing a recap on the Boothbay Festival of Lights activities and basic numbers, unfortunately the Festival Committee meeting was cancelled. Tomko hopes to be able to do an update at an upcoming meeting.
2. Chairman Tomko gave an update on an affordable housing meeting that was held last week. Tomko hopes to have more information in the future on workforce housing.
3. Vice Chair Warren updated the board on the Broadband Committee meeting that was held this past Monday. The presentation was done by Charter Communications. The next scheduled meeting will be held on Monday, February 3<sup>rd</sup> at 6:30 p.m. Consolidated Communications will be here to do their presentation. Warren encouraged everyone to attend.

FINANCIALS: Overview of financials given by Finance Officer, Kathleen Pearce.

MINUTES: Approval of the December 23, 2019, meeting minutes. Selectperson Wolf abstained from the vote due to not being in attendance at last meeting. Approved 4-0.

LICENSES: Liquor license – New license for Harbor Theater, 185 Townsend Avenue (Vinous) Chairman Tomko abstained from vote due to a conflict of interest from being on the Harbor Theater Board. Approved 4-0

NEW BUSINESS: Motion was made to accept a donation from the Boothbay Region Land Trust in the amount of \$1000. Motion seconded and unanimously approved. Approved 5-0.

OLD BUSINESS: Barney Baker, Baker Design Consultants, presented the formal presentation to the board and the public on the future footbridge project. There was discussion amongst the board and public and comments were heard. Comments ranged from concern with the timeline and getting necessary permits for making deadline for MDOT funding, the design loading weight per square foot, flooding and bridge height, lifespan of new bridge design, bicycles allowed on bridge and rail height, possibility of securing the existing bridge decks and pilings, history of current design and raising it away from the bridge house. Discussion was made regarding keeping current design and making repairs, not necessarily replacing the entire bridge. Chairman Tomko stated that after further questions are answered from Baker Design Consultants and feedback from the public, the discussion will continue at the January 27<sup>th</sup> meeting.

PUBLIC FORUM:

1. Boothbay Harbor business owner, Julie Roberts mentioned having a workshop on a weekend regarding the Footbridge upgrade. Roberts said she would be willing to spread the word. Chairman Tomko said he would reach out to her at a later date
2. Boothbay Harbor resident, Timothy Brown asked if anyone had explored historic funding for rebuilding the footbridge. Selectperson Wolf mentioned that the Maine Community Foundation has a fund called the Belvedere Fund and once a decision is made on what the footbridge might look like it would be something to talk about.

WARRANTS: Motion was made to approve the warrants upon review. Motion seconded and unanimously approved. Approved 5-0.

EXECUTIVE SESSION: None

MOVE TO ADJOURN: The meeting was adjourned at 9:08 p.m. after unanimous approval. Approved 5-0.