

BOOTHBAY HARBOR
SELECTMEN'S MEETING MINUTES
December 23, 2019

In addition to these typed minutes, video recordings of all Selectmen's meetings are available to be viewed at BRCTV and audio recordings are available to be listened to at the Boothbay Harbor Town Office.

ATTENDING: Michael Tomko-Chair
Trisha Warren-Vice Chair
Ken F-Fitch
Denise Griffin

Julia Latter, Town Manager/Finance Officer

Chairman Tomko called the Board of Selectmen's Meeting to order at 7:00 p.m.

Pledge of Allegiance: The Board of Selectmen and members of the audience.

Introductions of the Board of Selectmen.

TOWN MANAGER'S ANNOUNCEMENTS:

1. The town office will be closing tomorrow at noon and will re-open on Thursday, December 26, 2019 for the holiday. The town office will also be closing on December 31st at noon and re-open on January 2, 2020 for New Years.
2. The town currently has two vacant alternate positions on the port committee and two vacant positions on the budget committee. Applications are available online or at the town office. Town Manager, Latter reported the first budget meeting was December 11th and the next meeting will be on January 8th from 4:30 p.m. to 6:00 p.m.
3. The town is hiring a part-time, pier diem winter seasonal plow truck driver. Applications can be picked up at the town office or are available on-line.
4. The Fire Department will be taking possession of the new fire truck that was purchased last year, either on the 27th or the 30th. The department has been working on de-commissioning the truck to be traded in.
5. On January 13th at 7:00 p.m., during a regular scheduled board meeting, Barney Baker, Baker Design Consultants, will be presenting a formal presentation to the board and the public on the future footbridge project. Two preliminary designs, previously chosen, and the cost for construction will be addressed. The public is encouraged to attend.
6. January 6th at 6:30 p.m. the Broadband Committee will be meeting. A representative from Spectrum will be presenting to the committee.
7. The board authorized the town manager to sign the lease for Atlantic Edge, Inc., with the terms as presented. Approved 3-0 abstention (Selectperson Griffin abstained from vote due to a potential conflict of interest).

TOWN DEPARTMENT REPORTS: None

SELECTMEN REPORTS:

1. Chairman Tomko mentioned there were over 1000 people each night utilizing the shuttle bus for the Boothbay Lights and Gardens Aglow. Tomko thanked everyone who participated.
2. Motion was made to appoint Town Manager, Julia Latter, as our second representative for the Lincoln County Regional Planning Commission. Motion seconded and unanimously approved. Approved 4-0.
3. Chairman Tomko gave a brief year in review. Tomko mentioned how proud he is to work with everyone in the town and appreciates the hard work.

FINANCIALS: Overview of financials given by Julia Latter.

MINUTES: Approval of the December 9, 2019, meeting minutes. Selectperson Griffin abstained from the vote due to not being in attendance at last meeting. Approved 3-0.

LICENSES: None

NEW BUSINESS: Motion was made to approve the hiring and appointment of Kathleen Pearce, effective January 13, 2020, as Finance Officer/Deputy Tax Collector/Deputy Treasurer and General Assistance Administrator. Motion seconded and unanimously approved. Approved 4-0.

OLD BUSINESS: Museum in the Streets update was tabled to a future time in January.

PUBLIC FORUM: None

WARRANTS: Motion was made to approve the warrants upon review. Motion seconded and unanimously approved. Approved 4-0.

EXECUTIVE SESSION: None

MOVE TO ADJOURN: The meeting was adjourned at 7:15 p.m. after unanimous approval. Approved 4-0.