

**BOOTHBAY HARBOR**  
**SELECTMEN'S MEETING MINUTES**  
December 9, 2019

In addition to these typed minutes, video recordings of all Selectmen's meetings are available to be viewed at BRCTV and audio recordings are available to be listened to at the Boothbay Harbor Town Office.

ATTENDING: Michael Tomko-Chair  
Trisha Warren-Vice Chair  
Ken F-Fitch  
Wendy Wolf

Julia Latter, Town Manager/Finance Officer

Chairman Tomko called the Board of Selectmen's Meeting to order at 7:00 p.m.

Pledge of Allegiance: The Board of Selectmen and members of the audience.

Introductions of the Board of Selectmen.

**TOWN MANAGER'S ANNOUNCEMENTS:**

1. Interviews were conducted over the past two weeks for the finance officer position. Latter hopes to have a candidate for the board's approval for the December 23<sup>rd</sup> meeting.
2. Barney Baker from Baker Design Consultants will be placed on the agenda for January 13<sup>th</sup> to discuss the footbridge project and bring cost proposals to the board.
3. Cody Mitchell and John Trees, BRTV, came by Friday and set up a plan for the new live video equipment installation.
4. Both the Broadband Committee and the Port Committee meetings were cancelled this past week due to inclement weather. The Port Committee meeting has been re-scheduled in the fire station at 7:00 p.m. this coming Wednesday, December 11<sup>th</sup>. The next Broadband committee meeting will be January 6<sup>th</sup> at 6:30 p.m. with Spectrum doing a presentation. Consolidated Communications will need to be rescheduled.
5. We currently have no spare winter seasonal snow plow operators, except for our part-time seasonal sidewalk person. Latter is going to advertise for a seasonal plow truck driver this week to be used on a per-diem basis. Applications will be available at the town office and online at [www.boothbayharbor.org](http://www.boothbayharbor.org).

**SELECTMEN REPORTS:** Chairman Tomko mentioned that he had talked to multiple individuals and he thanked everyone who participated and made the Boothbay Lights successful.

**TOWN DEPARTMENT REPORTS:** None

**FINANCIALS:** Overview of financials given by Julia Latter.

**MINUTES:** Approval of the November 25, 2019, meeting minutes. Approved 4-0.

**LICENSES:** None

NEW BUSINESS:

1. Wharves and Weirs hearing for Janet Hamblen, was held earlier. William Hamblen was here to briefly explain the details. The application met all three approval requirements. Motion to approve. Approved 4-0.
2. There was discussion regarding the Wharves and Weirs Hearing, PGC8 LLC, represented by Melissa Neal and Chuck Fuller. The application met all three approval requirements. Motion was made to approve with the following conditions;
  - a. Consent of the abutter including Mrs. Haynes and the lending institution,
  - b. boats being docked are not to extend past the length of the dock,
  - c. and all docks have standard reflectors and can be clearly seen at night.Motion seconded and approved 4-0.
3. Robbie Ham spoke regarding the Boothbay Region Ambulance Service board representative. After discussion Selectman Fitch asked if we could advertise to see if anyone would be interested.

OLD BUSINESS: None

PUBLIC FORUM: Tom Churchill, planning board chair, updated the board on what the planning board is currently working on:

- Update land use tables;
- blasting ordinance;
- mobile vendors ordinance;
- subdivision ordinance;
- housing i.e. short term and employee housing;
- comprehensive plan which is due to be updated in 2020.

WARRANTS: There was a motion and a second to approve the warrants upon review. The motion was approved unanimously. Approved 4-0.

EXECUTIVE SESSION: An executive session was held under MRSA Title 1, Chapter 13, §405 6(C), for purposes of discussing the town's acquisition of property at 8:50 p.m.

The board came out of executive session at 9:00 p.m. under MRSA Title 1, Chapter 13, §405 6(C), for purposes of discussing the town's acquisition of property. No decisions were made.

Motion was made to convey property at 233 Middle Road to the owners of the property. Approved 4-0.

MOVE TO ADJOURN: The meeting was adjourned at 9:02 p.m. after unanimous approval. Approved 4-0.