

**BOOTHBAY HARBOR
SELECTMEN'S MEETING MINUTES
November 25, 2019**

In addition to these typed minutes, video recordings of all Selectmen's meetings are available to be viewed at BRCTV and audio recordings are available to be listened to at the Boothbay Harbor Town Office.

ATTENDING: Michael Tomko-Chair
Trisha Warren-Vice Chair
Ken F-Fitch
Denise Griffin (late arrival)
Wendy Wolf

Julia Latter, Town Manager/Finance Officer

Chairman Tomko called the Board of Selectmen's Meeting to order at 7:00 p.m.

Pledge of Allegiance: The Board of Selectmen and members of the audience.

Introductions of the Board of Selectmen.

TOWN MANAGER'S ANNOUNCEMENTS:

1. The Town Office will be closed on Thursday, November 28th and Friday, November 29th in observance of the Thanksgiving Holiday.
2. Saturday, November 30th at 6:00 p.m. there will be fireworks over the harbor for the Harbor Lights event.
3. The Broadband Committee will be hosting Consolidated Communications here at the town office on December 2nd at 6:30 p.m.
4. The live video equipment is on tonight's warrant for funding. They expect to begin installation the beginning of January.
5. December 4th is local community night at the Coastal Botanical Garden's from 4:00 p.m. to 9:00 p.m.
6. Town Manager Latter has advertised for the finance officer position and has received 10 applications. Interviews will begin shortly, Latter hopes to bring a successful hire to the board within the next couple weeks
7. The graduation class of the 37th Basic Law Enforcement Training Program will be this Wednesday. Officer John Braley has gone through the academy and will be graduating. Latter extended her congratulations to Braley and his family.

SELECTMEN REPORTS: Chairman Tomko mentioned the holiday lights have been installed and look wonderful and to come out and enjoy the lights and businesses.

TOWN DEPARTMENT REPORTS: None

FINANCIALS: Overview of financials given by Julia Latter.

MINUTES: Approval of the November 12, 2019, meeting minutes. Approved 4-0.

LICENSES: Liquor license (Malt, Spirituous and Vinous) – Extension of Premises for Ports Pizzeria.
Approved 4-0

NEW BUSINESS:

1. There was discussion regarding the Wharves and Weirs Hearing, PGC8 LLC, represented by Melissa Neal and Chuck Fuller, Map #16, Lot #28, 49 Atlantic Avenue. A motion was made to table pending further advice from the town council. Approved 5-0
2. After discussion regarding the Boothbay Region Ambulance Service board representative, a motion was made to table decision. Wolf mentioned she would like to hear from a representative from the ambulance service. Chair Tomko asked Town Manager Latter to set this up for an upcoming meeting. Motion was approved 5-0.
3. Motion was made to accept David Racicot's resignation as an alternate member of the Board of Appeals. Approved 5-0.
4. Motion was made to accept David Racicot as a voting member of the Board of Appeals. Approved 5-0.
5. A motion was made to accept a purchase order in the amount of \$9,911.36 for nine new computers as part of our capital equipment budget. Approved 5-0.

OLD BUSINESS:

1. Discussion on the Rt. 27 and Atlantic Avenue sidewalk projects. Selectperson Griffin asked Latter to do a little investigating on the next step and to obtain more research on the Atlantic Avenue project.
2. Town Manager Latter and Code Enforcement Officer Smith set down with Firefly, our website designer company, regarding a platform design for Museum in the Streets. They have received the proposal and are working with the website designer to make sure it is acceptable.

PUBLIC FORUM:

1. Julie Roberts, Boothbay Harbor business owner, announced that Small Business Saturday will be this coming Saturday, November 30th all day. She said there are about 35 businesses involved with discounts, promotions and raffles. Roberts said she hopes everyone will come out and support local businesses.
2. Tom Minerich, Boothbay Harbor resident, asked for update on the footbridge project. Town Manager Latter replied that the design consultant, Barney Baker Associates, are still working on the cost factoring. The state confirmed they are on target to release the funds to the town on schedule. Baker is pricing out both designs and they will come before the board at a future meeting.

WARRANTS: There was a motion and a second to approve the warrants upon review. The motion was approved unanimously. Approved 5-0.

EXECUTIVE SESSION: An executive session was held under M RSA Title 1, Chapter 13, §405 6(A), Personnel Matters at 8:02 p.m.

The board came out of executive session at 8:37 p.m. under M RSA Title 1, Chapter 13, §405 6(A), Personnel Matters. No decisions were made.

MOVE TO ADJOURN: The meeting was adjourned at 8:38 p.m. after unanimous approval. Approved 5-0.