

**BOOTHBAY HARBOR  
SELECTMEN'S MEETING MINUTES  
OCTOBER 28, 2019**

In addition to these typed minutes, video recordings of all Selectmen's meetings are available to be viewed at BRCTV and audio recordings are available to be listened to at the Boothbay Harbor Town Office.

ATTENDING: Michael Tomko-Chair  
Trisha Warren-Vice Chair  
Ken F-Fitch  
Denise Griffin  
Wendy Wolf

Julia Latter, Acting Town Manager/Finance Officer

Chairman Tomko called the Board of Selectmen's Meeting to order at 7:00 p.m.

Pledge of Allegiance: The Board of Selectmen and members of the audience.

Introductions of the Board of Selectmen.

**ACTING TOWN MANAGER'S ANNOUNCEMENTS:**

1. Tomorrow at 2:00 p.m. there will be a planning board workshop for subdivision training here at the town office.
2. Michelle reports that dog licenses are now available for processing. They are due by January 31<sup>st</sup> to avoid a late fee.
3. Absentee ballots are still available at the town office (last day to request absentee ballots is the end of the business day on Thursday, October 31<sup>st</sup>).
4. Monday, November 4<sup>th</sup> at 6:30 p.m. there will be a broadband committee meeting here.
5. I have checked with two budget committee members that will unfortunately not be able to commit to serving this coming season on the budget committee. Vacancies will be posted. Board applications are available at the town office or on the website.
6. The polls will be open 8:00 a.m. to 8:00 p.m. in the fire department on Election Day, November 5<sup>th</sup>.
7. Selectperson Wolf asked Acting Manager Latter for an update on the Boothbay Lights Committee Meeting that she had attended. Latter reported herself and Vice Chair Warren attended the meeting. Some key points were that they are planning on putting together a calendar, inventorying our lights, the parking building will be our warming shelter, decorating will begin the second week of November and the banner on Townsend Avenue should be taken down tomorrow to be replaced. Vice Chair Warren also mentioned that they are looking for carolers this year and to let her know if anyone has an interest.

**TOWN DEPARTMENT REPORTS:**

1. Police Chief Hasch reported on the training for prosecuting for Municipal Ordinances under Title 30-A §2671. Motion was made to approve the chief of police to represent the municipality in District Court as prosecutor for Municipal Ordinances under Title 30-A §2671. Motion seconded and unanimously

approved. Approved 5-0. Motion was made to approve under the standard allowed by Title 30-A §2671 (3) to enable the chief of police to delegate other duty and properly trained police officers as prosecutors. Motion seconded and unanimously approved. Approved 5-0.

2. Police Chief Hasch mentioned modernizing our parking services in a multi-tier process. We could start by replacing the current meters we already have with smart meters. He will bring it to the board during the upcoming budget process.
3. Hasch also wanted to update the board on Officer John Braley who has completed 14 weeks in the academy and has 4 weeks remaining. He stated Braley is doing very well academically and physically.

#### SELECTMEN REPORTS:

1. Chairman Tomko wanted to remind everyone that Thursday, October 31<sup>st</sup> is Halloween and the street parade starts at 4:00 p.m.
2. Chairman Tomko mentioned Museum in the Streets is moving along nicely. Another update will be available in 2-4 weeks.
3. Chairman Tomko announced that the Boothbay Region Ambulance service wants to thank Russ Hoffman for his years of service. He said the board needs to think about a replacement representative from the board. It will be brought up at a future meeting if anyone is interested.
4. Chairman Tomko announced that the Boothbay Harbor Broadband Committee will be going to Waterville tomorrow for a workshop hosted by Island Institute and is looking forward to information they will be bringing back.

FINANCIALS: Overview of financials given by Julia Latter.

MINUTES: Approval of the October 15, 2019 meeting minutes. Approved 4-0 abstention (Selectperson Griffin absent from meeting)

LICENSES: Liquor license – Renewal license for Mama D’s Cafe (Vinous and Malt) Approved 4-0 (Selectman Fitch abstained from vote due landlord/tenant conflict of interest).

#### NEW BUSINESS:

1. Public Hearing to adopt the Maine Municipal Association’s new (October 1, 2019-September30, 2020) “General Assistance Ordinance Appendix” (A-D). This is done annually to update guidelines to determine if applicant is eligible. After no public comment, motion was made to adopt the Maine Municipal Association’s New (October, 2019-September 30, 2020) “General Assistance Ordinance Appendix” (A-D). Motion seconded and unanimously approved. Approved 5-0.
2. Purchase order for BRTV Live Video Conference System. Purchase order and proposal presented for approval. A motion was made to approve the purchase order in the amount of \$10,919.00 for the BRTV Live Video Conference System. Motion seconded and approved 4-1. (Selectperson Griffin opposed)

OLD BUSINESS: The memorandum of agreement between Boothbay and Boothbay Harbor for the JEDC has been signed by both towns. The next step is to pick representatives to serve on the committee. Chairman Tomko and Selectperson Wolf were nominated to serve as representatives on the Joint Economic Development Committee. Nominations were seconded and unanimously approved 5-0.

PUBLIC FORUM: Boothbay Harbor resident, Dorothy Farrell, wanted to let the board know that 2020 is the centennial year celebrating women’s right to vote. Farrell said the symbol for this will be yellow daffodils and Farrell is asking if the town would be willing to participate. Farrell was told to come in and see Acting Manager Latter.

WARRANTS: There was a motion and a second to approve the warrants upon review. The motion was approved unanimously. Approved 5-0.

EXECUTIVE SESSION: An executive session was held under MRSA Title 1 Chapter 13, §405 (A), Personnel Matters and MRSA Title 1 Chapter 13, §405 (E), Consultation with Legal Counsel beginning at 7:40 p.m.

The board came out of executive session at 8:44 p.m. Under MRSA Title 1 Chapter 13, §405 (A), Personnel Matters the board voted 4-1 (Selectperson Griffin opposed) on appointing Rosemary Bourette as a full time member and James Farrin as an alternate member of the Appeals Board and MRSA Title 1 Chapter 13, §405 (E), Consultation with Legal Counsel no decision was made.

MOVE TO ADJOURN: The meeting was adjourned at 8:47 p.m. after unanimous approval. Approved 5-0.