

BOOTHBAY HARBOR SELECTMEN'S MEETING MINUTES

September 14, 2020

In addition to these typed minutes, video recordings of all Selectmen's meetings are available to be viewed at BRCTV and audio recordings are available at the Boothbay Harbor Town Office.

ATTENDING: Wendy Wolf – Acting Chair
Ken F-Fitch
Denise Griffin

Julia Latter, Town Manager
Kathleen Pearce, Finance Officer
Michelle Farnham, Town Clerk

LICENSING BOARD

Acting Chair Wolf called the Licensing Board portion of the meeting to order at 7:00 p.m.

Pledge of Allegiance: The Board of Selectmen and members of the audience.

Introductions of the Board of Selectmen and Licensing Board.

Motion was made to appoint Wendy Wolf as Chairperson of the Licensing Board. Motion seconded and unanimously approved. Approved 5-0.

Motion was made to appoint Denise Griffin as Vice Chairperson of the Licensing Board. Motion seconded and unanimously approved. Approved 5-0.

Victualer Licenses: The Licensing Board solicited information from the Town Clerk and Treasurer regarding the completion of all necessary applications and status of tax payments. No applicant had issues or outstanding balances owed to the town.

1. New license for Shannon's Unshelled, 23 Granary Way (Class H). Approved 5-0.
2. New license for Marcel's Submarine Shop, 25 Townsend Avenue (Class B). Approved 5-0.
3. New license for Crow Point Herbal Apothecary Inc., 24 West Street (Class C). Approved 5-0.

Motion was made to adjourn the Licensing Board portion of the meeting. Motion seconded and unanimously approved. Approved 5-0.

BOARD OF SELECTMEN Meeting called to order at 7:08 p.m.

Motion was made to appoint Wendy Wolf as Pro Tempore Chairperson for the purpose of conducting this meeting tonight. Motion seconded and unanimously approved. Approved 3-0.

TOWN MANAGER'S ANNOUNCEMENTS:

1. Town Clerk Farnham updated the board on elections. Absentee ballot applications are available now. You can request an absentee ballot online at Maine.gov or our website www.boothbayharbor.org, by calling the town office at 633-3671 or by printing off the application and sending it in by mail. Ballots will be available the beginning of October. The elections are on November 3rd from 8:00 a.m. to 8:00 p.m. in the Boothbay Harbor Fire Station. The absentee ballot drop box is expected to be delivered by the end of the week.
2. Finance Officer Pearce gave an update on the Keep ME Healthy grant.

3. Fall paving projects are beginning with Kenneyfield Drive and the top of Sunset to Crest Avenue being on the list. The projects will begin September 17th and are expected to be finished by October 10th. Kenneyfield Drive will be prepped this week. Notices will be hand delivered to residents.
4. The Fireworks company notified the town that they need to know by the end of September if the town is looking to hold the event. Latter suggests the board talk about this at the September 28th meeting.
5. Latter presented a letter received from Friends of Barrett's Park showing their appreciation for the work being done by the town at Barrett's. They wanted to thank the town for maintaining the park.
6. The Footbridge Workshop is scheduled for Thursday, September 17th, at 6:30 p.m. at the Boothbay Region High School.
7. The in-house portion of the audit is complete. The final audit presentation will be scheduled at an upcoming meeting.

TOWN DEPARTMENT REPORTS: NONE

SELECTMEN REPORTS: NONE

FINANCIALS: Overview of financials given by Finance Officer, Kathleen Pearce.

MINUTES: Approval of the August 24, 2020, meeting minutes. Approved 3-0.

LICENSES: Liquor License, The Tinnery (Shannon's Unshelled), 23 Granary Way (Malt, Spirituous & Vinous). Motion was made to approve the new application for a Malt, Spirituous & Vinous liquor license for The Tinnery (Shannon's Unshelled). Motion seconded and unanimously approved. Approved 3-0.

NEW BUSINESS: Michael Maxim gave an update on the Boothbay Lights. The Botanical Gardens have announced that they will still hold the Garden's Aglow with a drive through option. Other signature events in question are things such as the fireworks. The committee is still trying to work out details on keeping some of the events going while still practicing safe social distancing.

OLD BUSINESS:

1. Motion was made to appoint Leslie Volpe as the Boothbay Harbor representative to the Watershed Conservation Group. Motion seconded and unanimously approved. Approved 3-0.
2. Selectperson Griffin reminded everyone how important it is to get a flu shot.

PUBLIC FORUM: NONE

WARRANTS: Motion was made to approve the warrants upon review. Motion seconded and unanimously approved. Approved 3-0.

EXECUTIVE SESSION: An executive session was held under MRSA Title 1, Chapter 13, §405 6 (C), for the purpose of discussion/negotiations about publicly held property beginning at 7:44 p.m.

The board came out of executive session at 8:10 p.m. and no decisions were made.

MOVE TO ADJOURN: The meeting was adjourned at 8:10 p.m. after unanimous approval. Approved 3-0.