

BOOTHBAY HARBOR SELECTMEN'S MEETING MINUTES

August 24, 2020

In addition to these typed minutes, video recordings of all Selectmen's meetings are available to be viewed at BRCTV and audio recordings are available at the Boothbay Harbor Town Office.

ATTENDING: Michael Tomko - Chair
Tricia Warren – Vice Chair
Ken F-Fitch
Denise Griffin
Wendy Wolf

Julia Latter, Town Manager
Kathleen Pearce, Finance Officer

Chairman Tomko called the Board of Selectmen's Meeting to order at 7:00 p.m.

Pledge of Allegiance: The Board of Selectmen and members of the audience.

Introductions of the Board of Selectmen.

TOWN MANAGER'S ANNOUNCEMENTS:

1. The office will be closed on Monday, September 7th, in observance of Labor Day. The first installment of taxes will be due on Tuesday, September 8th, with interest beginning on the 9th.
2. Finance Officer Pearce gave an update on the Keep ME Healthy grant: The town is working with the chamber for the second round. The finalized application is due by Thursday.
3. Victualers License procedure update: Latter updated the board on Victualers' License procedures.
4. An absentee ballot drop box has been ordered and will be in place by the second week in October. This will be a secure box that will be checked frequently by the clerk.
5. Absentee ballot applications are available now. You can request an absentee ballot online at Maine.gov or our website www.boothbayharbor.org, by calling the town office at 633-3671 or by printing off the application and sending it in by mail. Ballots will be available the beginning of October. The elections are on November 3rd from 8:00 a.m. to 8:00 p.m. in the Boothbay Harbor Fire Station.
6. The audit has been scheduled for the week of September 1st.
7. The Atlantic Avenue sidewalk update John has been working on notices that will be posted along Atlantic Avenue as well as the abutters of the sidewalk.
8. The Union Street sidewalk project is complete.
9. The Footbridge Workshop has been rescheduled for Thursday, September 17th, at 6:30 p.m. at the Boothbay Region High School.

TOWN DEPARTMENT REPORTS: None

SELECTMEN REPORTS:

1. Chairman Tomko mentioned today town employees getting together to recognize Town Manager Latter for a job well done. Officer Brown put the presentation together and Latter received a hat embroidered with "Captain Julia".
2. The Coastal Maine Botanical Gardens have decided to do a vehicle drive through this year for Garden's Aglow.
3. Vice Chair Warren updated the board on the broadband committee. The board agreed to be included in a grant to obtain hotspots requested by Joanna Breem, Library Director. The next meeting will be held on Tuesday, September 8th, at 6:30 p.m. via Zoom.
4. Chairman Tomko mentioned a Planning Board meeting being held on Wednesday, September 9th, at 7:00 p.m.

FINANCIALS: Overview of financials given by Finance Officer, Kathleen Pearce.

MINUTES: Approval of the August 10, 2020, meeting minutes. Approved 5-0.

LICENSES: Liquor License, Extension of Premises – Brady's Restaurant, 25 Union Street (Malt, Spirituous & Vinous). Motion was made to approve the new application for a Malt, Spirituous & Vinous liquor license Extension of Premises for Brady's Restaurant, 25 Union Street. After some discussion, a motion was made to approve with amendment pursuant to Jennie Mitchell's letter to Julia Latter and the Board of Selectmen received on August 24, 2020. Motion seconded and unanimously approved. Approved 5-0.

NEW BUSINESS: Motion was made to approve the Purchase Order in the amount \$92,370.00 from the Capital Budget/Capital Equipment line for Portland North Truck Center to purchase a 2021 International HV507 4 x 4. Motion seconded and unanimously approved. Approved 5-0.

OLD BUSINESS: COVID 19 updates: Selectperson Griffin informed the board that the State of Maine has authorized five additional test sites across the state with Miles Hospital being one. Miles will be adding a second testing location that will be open every Wednesday and Saturday from 8:00 a.m. to noon. For more information you can go to either the Lincoln County News website or Lincoln Health/Miles website. Selectperson Wolf mentioned that studies have shown that wearing a neck gator mask being stretched from nose to neck actually isn't working. The new recommendation is to not wear neck gator masks.

PUBLIC FORUM: NONE

WARRANTS: Motion was made to approve the warrants upon review. Motion seconded and unanimously approved. Approved 5-0.

MOVE TO ADJOURN: The meeting was adjourned at 7:58 p.m. after unanimous approval. Approved 5-0.