

**MINUTES
BOOTHBAY HARBOR
SELECTMEN'S MEETING
AUGUST 11, 2014**

ATTENDING: Denise Griffin, Chairman
William Hamblen
Russ Hoffman
Jay D. Warren, Vice Chairman
Wendy Wolf

Thomas Woodin, Town Manager
Julia Latter, Finance Officer

Chairman Griffin called the Board of Selectmen's meeting to order at 6:00 pm.

Pledge of Allegiance: The Board of Selectmen and members of the audience.

CONSENT AGENDA:

Chairman Griffin asked if any item listed under the consent agenda needed to be removed for discussion. Hearing none, she asked for a motion to approve the consent agenda which includes the minutes of the July 28th meeting (with the recommended changes circulated that afternoon) and application for a new Victualer(s) license from Wok & Grill unless anyone in the audience had a concern. [No one in the audience had a concern.] Selectman Wolf **motioned** to approve the consent agenda. Selectman Warren **seconded** the motion. **Unanimous approval.**

TOWN MANAGER'S ANNOUNCEMENTS:

1. Manager Woodin announced that the town was once again accepting credit cards (with a small service fee of 2.5% of the total, minimum of \$1.00) for payment of bills.
2. Manager Woodin stated that the tax rate had been set by Rob Duplisea at the end of the previous week and that the mill rate had gone down slightly from 10.95% last year to 10.9% and that the tax bills would be going out on Thursday.
3. Manager Woodin stated the town's web site was being rebuilt and should be in place in a couple of weeks. Selectmen Hamblen asked, if it was feasible, to get a rudimentary website up during the interim.
4. Vice Chairman Warren mentioned the new cold storage building on Middle Road was coming along well. Manager Woodin added that it should be completed by the last week of August or early September.

FINANCIALS:

Finance Officer reviewed the financial totals with the Board, stating they would be setting a date for the auditor's report. Manager Woodin confirmed the real estate tax bills were going out earlier than prior years, with the due date still on September 15th.

ONGOING BUSINESS:

1. Chairman Griffin stated at the last meeting they'd voted to draft a resolution for Boothbay's 250th celebration and that Selectman Hamblen had prepared one. The consensus of the Board was in favor of the draft. Selectman Hamblen **motioned** to approve the proclamation. Vice Chairman Warren **seconded** the motion. **Unanimous approval.**

NEW BUSINESS:

1. Chairman Griffin stated Chief Hasch had asked them to approve the appointment of Jay Crooker as a reserve police officer. Manager Woodin added they usually have four to six reserve officers but only have two at the moment (Jared Mitkus and Gabriel Matthews), neither who work many hours because they are both full-time officers in other towns. Selectman Wolf **motioned** to approve the appointment. Selectman Warren **seconded**. **Unanimous approval.**

2. Chairman Griffin stated they had a request from Rebuilding Together.

Fran McBrearty, of Rebuilding Together, asked if building permit fees for projects being done by them in Boothbay Harbor could be waived. Fran explained that last year alone, they'd paid \$15,000 in such fees between Boothbay and Boothbay Harbor, citing a \$50 fee could provide two hours of wages for a contract handyman that they use on these projects.

Fran stated he'd already approached the town of Boothbay with this request and was planning to do the same with Southport.

Fran confirmed he was not asking for a blanket rule but would come to them on a case-by-case basis; that he would first go to CEO Geoff Smith for the permit, paying the necessary fees, and then come to the Board for a refund to make sure they could see the project was being done to code.

Selectman Hamblen acknowledged their organization was doing a terrific job that was not handled by any other agency in their community and was for them to come before the Board, case-by-case for now but suggested in the future a better way to do this was for them to put together a budget to present to the budget committee.

Fran added their work helped to keep people in their houses.

Manager Woodin asked how he should respond to other non-profit organizations who call him after seeing the video of the meeting that evening because it would set a precedent.

The consensus of the Board therefore was in favor of handling these requests on a case-by-case basis.

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PUBLIC FORUM:

1. Katrina Clark, of the Boothbay Register, asked if the fee for the use of a credit card to pay a bill at town hall would be covered by the town or tacked onto the bill of the person. Manager Woodin confirmed it would be have to be covered by the person.

EXECUTIVE SESSION:

(None)

WARRANTS:

Selectman Hamblen **motioned** that the warrants be approved after careful examination. Vice Chairman Warren **seconded**. **Unanimous approval.**

MOVE TO ADJOURN:

Selectman Wolf **motioned** to adjourn. Selectman Hamblen **seconded**. **Unanimous approval.** **Meeting was adjourned at approximately 7:15 p.m.**