

**BOOTHBAY HARBOR
SELECTMEN'S MEETING MINUTES
VIA ZOOM
July 12, 2021**

In addition to these typed minutes, video recording of all Selectmen's meetings are available to be viewed at BRCTV and audio recordings are available at the Boothbay Harbor Town Office.

ATTENDING: Michael Tomko - Chair
Tricia Warren – Vice Chair
Alyssa Allen
Denise Griffin
Kenneth Rayle

Julia Latter, Town Manager
Kathleen Pearce, Finance Officer

Chairman Tomko called the Board of Selectmen's Meeting to order at 7:00 p.m.

Pledge of Allegiance: The Board of Selectmen.

Introductions of the Board of Selectmen.

TOWN MANAGER'S ANNOUNCEMENTS:

1. An ad has been out for two weeks for an Animal Control Officer with no applicants as of yet. The town is still under contract with Lincoln County.
2. Jennifer Gosselin has been sworn in as a full-time officer. We are still one officer short, as well as one performing light duty.
3. The police department has taken ownership of the electric bike and safety equipment received through the Mildred H. McEvoy Foundation Grant. They will be in use after the officers have proper training which should be by the beginning of August.
4. Latter gave a parking revenue update. Parking revenues have shown an increase due to the new parking meters compared to the summer of 2019. Revenue is also contributed to the season being busy.
5. The United States Coast Guard has granted the Advance Request Approval for the footbridge swing span.

TOWN DEPARTMENT REPORTS: NONE

SELECTMEN REPORTS:

1. Chairman Tomko updated the board on a meeting that was held with himself, Selectperson Griffin, Town Manager Latter, and Sandy Gilbreath, the Community Economic Development Specialist for Lincoln County Regional Planning Commission. Gilbreath, as well as other members of the Lincoln County Planning Commission, have been accessing the economic needs of Lincoln County towns.
2. Tomko mentioned he felt both Windjammer week, as well as July 4th, were successful.
3. Vice Chair Warren mentioned the next Broadband Committee Meeting will be on July 19th at 6:30 p.m. with Spectrum. The meeting will be held at the town office as well as Zoom.

FINANCIALS: Overview of financials given by Finance Officer Kathleen Pearce.

MINUTES: Approval of June 28, 2021, meeting minutes. Approved 5-0.

LICENSES:

1. Victualer's License – New license for Nautical Nutrition, 43 Oak Street (Class C). Approved 5-0.
2. Outdoor Event License – New license for Harbor Theater Movie Night, Meadow Mall Parking Lot, 185 Townsend Avenue. Approved 4-0. (Chair Tomko abstained from the vote due to conflict of interest, he is a member of the board of director's).

NEW BUSINESS:

1. Latter presented a draft Remote Participation Policy for future meetings. The policy will allow participation for people not able to attend in person. A motion was made to approve the remote participation policy as presented. Motion seconded and unanimously approved. Approved 5-0.
2. Finance Officer Pearce presented a purchase order for a 2021 Ford Explorer to replace the 2017 cruiser for the police department. A motion was made to approve the purchase order in the amount of \$30,412.96 for the purchase of a 2021 Ford Explorer. Motion seconded and unanimously approved. Approved 5-0.
3. Finance Officer Pearce presented a purchase order for a loader for Public Works. A Motion was made to approve the purchased order in the amount of \$158,028.00 for the purchase of a 2021 John Deer Loader. Motion seconded and approved. Approved 4-0. (Selectperson Allen recused from the vote due to conflict as an employee of The First National Bank where the loan is being financed).

OLD BUSINESS: NONE

PUBLIC FORUM: Chair Tomko welcomed Selectpersons Rayle and Allen to their first in person meeting.

WARRANTS: Motion was made to approve the warrants upon review. Motion seconded and unanimously approved. Approved 5-0.

EXECUTIVE SESSION: NONE

MOVE TO ADJOURN: The meeting was adjourned at 7:25 p.m. after unanimous approval. Approved 5-0.