

**BOOTHBAY HARBOR SELECTMEN'S
MEETING MINUTES**

January 9, 2023

In addition to these typed minutes, video recording of all Selectmen's meetings are available to be viewed at BRCTV and audio recordings are available at the Boothbay Harbor Town Office.

ATTENDING: Michael Tomko - Chair
Tricia Warren – Vice Chair
Alysa Allen
Denise Griffin
Kenneth Rayle

Julia Latter, Town Manager

Chairman Tomko called the Board of Selectmen's Meeting to order at 7:00 p.m.

Pledge of Allegiance: The Board of Selectmen and members of the audience.

Introductions of the Board of Selectmen.

TOWN MANAGER'S ANNOUNCEMENTS:

1. As of Monday, January 9th, the town office will no longer be closed daily for lunch from 12:30 p.m. - 1:30 p.m. The office will be open Monday through Friday from 8:30 a.m. to 4:30 p.m.
2. The Town Office will be closed Monday, January 16th in observance of Martin Luther King Jr. Day.
3. RFPs for the municipal floats for the fish pier have been sent out. Proposals are due back by 4:00 p.m. on January 20th by sealed bid.
4. State law requires a dog to be licensed in the Municipal Clerk's Office by December 31st each year. Each dog six months of age or older or spending more than 10 days within the state must be licensed. Dog owners have until January 31st to license their dog before being assessed a \$25.00 late fee.
5. The first budget meeting will be Wednesday, January 11th at 4:30 p.m. The meetings will be held weekly until sometime in March.
6. Latter mentioned that she had been contacted regarding an invite to come to the Boothbay Region Housing Trust groundbreaking. She wanted to let the board know in case they are interested in attending.
7. Nomination papers for the following Town Officers are available from the Town Clerk starting on Wednesday, January 25, 2023.

3-YEAR TERMS:

- 2 SELECTMEN AND OVERSEERS OF THE POOR
- 1 SCHOOL COMMITTEE MEMBER OF THE BOOTHBAY-BOOTHBAY HARBOR CSD
- 1 TRUSTEE OF THE BOOTHBAY-BOOTHBAY HARBOR CSD
- 1 TRUSTEE OF THE BOOTHBAY REGION WATER DISTRICT
- 1 TRUSTEE OF THE BOOTHBAY-BOOTHBAY HARBOR CEMETERY DISTRICT

3-YEAR TERM:

- 1 TRUSTEE OF THE BOOTHBAY HARBOR SEWER DISTRICT

Nomination papers must be returned to the Town Clerk by 4:30 p.m. on March 6, 2023. Voting for the officers listed above will be held in the Fire Station at the Municipal Building on Friday, May 5, 2023, from 8:00 a.m. – 6:00 p.m. Town meeting will be held on Saturday, May 6, 2023, at 9:00 a.m. at the Boothbay Region Elementary School.

8. The harbor master and Trish Fallon have been entering mooring data and attending training preparing for the new online mooring program. We should be going live the week of January 30th.
9. The Mildred McEvoy Foundation has donated \$26,000 to the police department to support the purchase of Noptic Devices and Berla costs. They have also donated \$10,000 towards the Boothbay Harbor Footbridge Beautification Fund.

TOWN DEPARTMENT REPORTS: NONE

SELECTMEN REPORTS: Chair Tomko asked Vice Chair Warren if she had any updates regarding broadband. Warren mentioned they have sent out emails and are waiting for more information.

FINANCIALS: Overview of financials given by Manager, Julia Latter for Finance Officer, Kathleen Pearce.

MINUTES: Approval of December 12, 2022, minutes, Approved 3-0. (Selectpersons Griffin and Rayle were absent from the meeting).

LICENSES:

1. A motion was made to approve Special Amusement License – A renewal license for Brady’s, 25 Union Street. Approved 5-0.
2. A motion was made to approve the Liquor License – Renewal license for Brady’s, 25 Union Street (Malt, Wine & Spirits). Approved 5-0.

EXECUTIVE SESSION:

3. An executive session was held under MRSA Title 1, Chapter 13, §405 6 (E), Legal Consultation. The board came out of the executive session at 7:17 p.m. under MRSA Title 1, Chapter 13, §405 6 (E), Legal Consultation. No decisions were made, and no votes were taken.
4. An executive session was held under MRSA Title 1, Chapter 13, §405 6 (A), Personnel. The board came out of the executive session at 7:55 p.m. under MRSA Title 1, Chapter 13, §405 6 (A), Personnel. No decisions were made, and no votes were taken.

NEW BUSINESS:

1. The board was asked to vote on the support of an Act to Amend the Charter of the Boothbay-Boothbay Harbor Community School District. A motion was made to approve and amended the charter. The motion was seconded and unanimously approved. Approved 5-0.
2. Planning Board appointment. A motion was made to approve the appointment of Tom Minerich to serve as a full voting member on the planning board with the term ending on June 30, 2025. The motion was seconded and unanimously approved. Approved 5-0.
3. Latter explained the bid process for the Footbridge Renovation Project and asked for a motion to accept the lowest bid of Fuller Marine Services. A motion was made to award the Footbridge Renovation Project construction bid to the lowest responsive and responsible bidder, Fuller Marine Services, Inc., for Section 1 and Section 2 in the amount of \$1,532,566.39. The motion was seconded and unanimously approved. Approved 5-0.

OLD BUSINESS:

1. Footbridge Renovation Project Update – Chuck Fuller from Fuller Marine and Latter will meet tomorrow to begin the process. Latter will keep the board and the public updated on the construction process. Maine DOT is putting \$250,000 into the project and the town has had to obtain bond council for the remaining funds. There will be a special town meeting held within the next couple of weeks to approve the general bond obligation.
2. Public Health and Safety – NONE

PUBLIC FORUM: NONE

WARRANTS: A motion was made to approve the warrants upon review. The motion was seconded and unanimously approved. Approved 5-0.

EXECUTIVE SESSION:

5. An executive session was held under MRSA Title 1, Chapter 13, §405 6 (E), Legal Consultation, to discuss pending litigation. The board came out of the executive session at 8:50 p.m. under MRSA Title 1, Chapter 13, §405 6 (C), No decisions were made, and no votes were taken.
6. An executive session was held under MRSA Title 1, Chapter 13, §405 6 (A), Personnel. The board came out of the executive session at 10:09 p.m. under MRSA Title 1, Chapter 13, §405 6 (A), Personnel. No decisions were made, and no votes were taken.

MOVE TO ADJOURN: The meeting was adjourned at 10:11 p.m. after unanimous approval. Approved 5-0.