

BOOTHBAY HARBOR
SELECTMEN'S MEETING MINUTES
VIA ZOOM
October 25, 2021

In addition to these typed minutes, video recording of all Selectmen's meetings are available to be viewed at BRCTV and audio recordings are available at the Boothbay Harbor Town Office.

ATTENDING: Michael Tomko - Chair
Tricia Warren – Vice Chair
Alyssa Allen
Kenneth Rayle

Julia Latter, Town Manager
Kathleen Pearce, Finance Officer

Chairman Tomko called the Board of Selectmen's Meeting to order at 7:00 p.m.

Introductions of the Board of Selectmen.

TOWN MANAGER'S ANNOUNCEMENTS:

1. The last day to request an absentee ballot for the November 2, 2021, Referendum Election will be Thursday, October 28th. The clerk's office will be open from 8:30 a.m. to 4:30 p.m. Polls will be held at the Boothbay Harbor Fire Station from 8:00 a.m. to 8:00 p.m.
2. We are seeking nominations for the holder of the Boston Post Cane. The holder of the cane must be the oldest known resident and must reside in the Town of Boothbay Harbor for a minimum of 5 years. All nominations need to be received in the Town Clerk's Office by Friday, November 5th, 2021. A nomination form can be obtained from the Clerk's Office Monday through Friday from 8:30 a.m. to 4:30 p.m. or online at www.boothbayharbor.org.
3. State law requires you to license your dog in the town of residence of the owner by December 31st of each year. Each dog six months of age or older or spending more than 10 days within the state must be licensed. You may come into the Clerk's office Monday through Friday, 8:30 a.m. to 4:30 p.m., mail a current rabies certificate and check for the appropriate fee to 11 Howard Street, Boothbay Harbor Maine 04538, or register online at Maine.gov (search dog licensing) between October 15th and January 31st. FEES: Spayed/Neutered: \$6 per year, Not Spayed/Neutered: \$11 per year, Late Fees: \$25 per dog (Dogs not licensed by January 31st of each year).
4. The Town Office will be closed on November 11th in observance of Veteran's Day.
5. The Sparkle Fireworks Display will be held on Saturday, December 4th at 7:30 p.m. for the Boothbay Lights Festival.
6. The Garden's Aglow dates will be November 20th through January 1st. For more information, you can go to the Boothbay Harbor Chambers website at www.boothbayharbor.com.
7. The budget process has begun and Latter asked the board their opinion on holding the meetings zoom only or in person. The board will let her know by the end of the week.
8. The interview for the Heavy Equipment Operator/Laborer position for public works went well and Latter offered the applicant the position. Latter will report back to the board whether he accepted or not.

TOWN DEPARTMENT REPORTS: NONE

SELECTMEN REPORTS: Vice Chair Warren reminded everyone the next Broadband Committee Meeting will be on November 1st at 6:30 p.m. and will be held via Zoom.

FINANCIALS: Overview of financials given by Finance Officer Kathleen Pearce.

MINUTES: Approval of October 12, 2021, meeting minutes. Approved 4-0.

LICENSES: Liquor License – Renewal license for Foofa, LLC dba Brady’s, 25 Union Street (Malt, Wine & Spirits). A motion was made to approve the license with the condition that the police chief signs off. Motion seconded and unanimously approved. Approved 4-0.

NEW BUSINESS: A discussion was held regarding the comprehensive plan and planning for the upcoming budget season. It was suggested that each board member look at the table of contents and choose one section they would like to work on. They were asked to send their suggestion to Julia in an email to go over at the next meeting. Possibly going over each board member's suggestion at an individual meeting.

OLD BUSINESS:

1. Covid discussion – Town has been visibly busier this year than prior years. The restroom in the whale park will remain open through January 1st.
2. Selectman Rayle asked for an update on the sidewalk project. Latter mentioned not having any formal updates just that things seem to be on schedule.

PUBLIC FORUM: NONE

WARRANTS: Motion was made to approve the warrants upon review. Motion seconded and unanimously approved. Approved 4-0.

EXECUTIVE SESSION: An executive session was held under MRSA Title 1, Chapter 13, §405 6 (A), Personnel.

The board came out of the executive session at 8:31 p.m. under MRSA Title 1, Chapter 13, §405 6 (A), Personnel. No decisions were made.

MOVE TO ADJOURN: The meeting was adjourned at 8:32 p.m. after unanimous approval. Approved 4-0.