

# BOOTHBAY HARBOR SELECTMEN'S MEETING MINUTES

November 23, 2020

In addition to these typed minutes, video recordings of all Selectmen's meetings are available to be viewed at BRCTV and audio recordings are available at the Boothbay Harbor Town Office.

ATTENDING: Michael Tomko - Chair  
Tricia Warren – Vice Chair  
Denise Griffin  
Wendy Wolf  
  
Julia Latter, Town Manager – Via Zoom  
Kathleen Pearce, Finance Officer

Chairman Tomko called the Board of Selectmen's Meeting to order at 7:00 p.m.

Pledge of Allegiance: The Board of Selectmen and members of the audience.

Introductions of the Board of Selectmen.

#### TOWN MANAGER'S ANNOUNCEMENTS:

1. The office will be closed on Thursday, November 26<sup>th</sup>, and Friday, November 27<sup>th</sup>, in observance of the Thanksgiving holiday.
2. Public Works have finished putting up the holiday lights and continue to prepare for winter operations.

#### TOWN DEPARTMENT REPORTS: NONE

SELECTMEN REPORTS: Chairman Tomko announced Lincoln County Regional Planner, Emily Rabbe, offered to share her planning expertise regarding the next step in the footbridge renovation project.

FINANCIALS: Overview of financials given by Finance Officer, Kathleen Pearce.

MINUTES: Approval of the November 9, 2020, meeting minutes. Approved 4-0.

LICENSES: Liquor License – Renewal license for The Russell House Bed & Breakfast, 350 Townsend Avenue (Malt & Vinous). Approved 4-0.

NEW BUSINESS: A Wharves and Weirs Hearing for Todd and Alison Praver, represented by Atlantic Environmental LLC, 260 Samoset Road, Tax Map 28 Lot 4 was held earlier. They are proposing to construct a four-foot-wide by ten-foot-long landing that connects to a four-foot-wide by eight-foot-long set of stairs. The stairs will connect to a six-foot-wide by one-hundred-foot-long pier that will connect to a three-foot-wide by forty-foot-long ramp and a twelve-foot-wide by forty-foot-long seasonal float. In addition, the applicant proposes to connect a four-foot-wide by forty-foot-long

seasonal finger float from the main float for additional docking, in the waters of Boothbay Harbor, Maine. Atlantic Environmental LLC, representing the Praver's was here to explain the details. The application met all three approval requirements. Motion was made to approve with condition reflectors be placed on each corner and in the middle of the float. Approved 4-0.

OLD BUSINESS: COVID-19 discussion – due to the rising cases it was determined beginning December 14<sup>th</sup> and until further notice, meetings will be held through ZOOM.

PUBLIC FORUM: NONE

WARRANTS: Motion was made to approve the warrants upon review. Motion seconded and unanimously approved. Approved 4-0.

EXECUTIVE SESSION: An executive session was held under MRSA Title 1, Chapter 13, §405 6 (D), for the purpose of labor contracts.

The board came out of executive session at 7:44 p.m. under MRSA Title 1, Chapter 13, §405 6 (D), for the purpose of labor contracts and no decisions were made.

Motion was made to ratify the 2020-2023 labor agreement with the Town's Administrative Services Unit. Motion seconded and unanimously approved. Approved 4-0.

MOVE TO ADJOURN: The meeting was adjourned at 7:46 p.m. after unanimous approval. Approved 4-0.