

**BOOTHBAY HARBOR**  
**SELECTMEN’S MEETING MINUTES**  
**VIA ZOOM**  
February 28, 2022

In addition to these typed minutes, video recording of all Selectmen’s meetings are available to be viewed at BRCTV and audio recordings are available at the Boothbay Harbor Town Office.

ATTENDING: Michael Tomko - Chair  
Tricia Warren – Vice Chair  
Alyssa Allen  
Kenneth Rayle  
  
Julia Latter, Town Manager

Chairman Tomko called the Board of Selectmen’s Meeting to order at 7:00 p.m.

Introductions of the Board of Selectmen.

**TOWN MANAGER’S ANNOUNCEMENTS:**

1. Nomination papers for town officers are available. Positions available for three-year terms will be:
  - 2 Selectmen and Overseers of the Poor
  - 1 School Committee Member of the Boothbay-Boothbay Harbor CSD
  - 1 Trustee of the Boothbay-Boothbay Harbor CSD
  - 1 Trustee of the Boothbay Region Water District
  - 1 Trustee of the Boothbay-Boothbay Harbor Cemetery District
  - 1 Trustee of the Boothbay Harbor Sewer District

Nomination papers must be returned to the Town Clerk by 4:30 p.m. on March 7, 2022. Voting for the officers listed above will be held in the Fire Station at the Municipal Building on Friday, May 6, 2022, from 8:00 a.m. – 6:00 p.m. Town meeting will be held on Saturday, May 7, 2022, at 9:00 a.m. at the Boothbay Region Elementary School.

2. Latter will be out of the office Friday, March 4<sup>th</sup>, for another session of Leadership Maine. This phase will be held in the Lewiston/Auburn area and they will be focusing on workforce, education, and cross-sector problems. Graduation will be held in May.
3. There are three positions available within the town and they are noted on our website, [www.boothbayharbor.org](http://www.boothbayharbor.org). Positions available are for parking enforcement, a shared town planner with the Town of Damariscotta, and a part-time/per diem front desk position.
4. There is a wharves and weirs hearing scheduled for March 14<sup>th</sup> at 3:30 p.m. for Bristol Lobster Sales, Map 10 Lot 20, 53 Roads End.
5. Will Gartley is still working on permitting requirements regarding the footbridge renovations. The permitting is extensive and involves federal, state, and local permitting. There will be a zoom meeting with Will, Julia, and Maine Department of Transportation on Wednesday regarding funding and scheduling. The only problem we are running into is on a local permitting level, we are not able to increase the additional width one foot as desired. It is a legal non-conforming structure and our ordinances prohibit the increase due to the setback requirements.

**TOWN DEPARTMENT REPORTS: NONE**

SELECTMEN REPORTS: NONE

MINUTES: Approval of February 14, 2022, meeting minutes. Approved 4-0.

FINANCIALS: Overview of financials given by Manager, Julia Latter for Finance Officer, Kathleen Pearce.

LICENSES: Extension of Premises, Liquor License – Linekin Bay Resort, 92 Wall Point Road (Malt, Wine & Spirits). Approved 4-0.

NEW BUSINESS: NONE

OLD BUSINESS: Covid discussion – Chairman Tomko mentioned that according to Maine CDC numbers are remaining the same and it looks like things are trending in the right direction.

PUBLIC FORUM: NONE

WARRANTS: Motion was made to approve the warrants upon review. Motion seconded and unanimously approved. Approved 4-0.

EXECUTIVE SESSION: An executive session was held under MRSA Title 1, Chapter 13, §405 6 (A), Personnel.

The board came out of the executive session at 8:00 p.m. under MRSA Title 1, Chapter 13, §405 6 (A), Personnel. No decisions were made, no votes were taken.

A motion was made to recognize the state's adoption of June 19th, also known as Juneteenth, as a municipal holiday for the Town of Boothbay Harbor. Motion seconded and unanimously approved. Approved 4-0.

MOVE TO ADJOURN: The meeting was adjourned at 8:03 p.m. after unanimous approval. Approved 4-0.