

**BOOTHBAY HARBOR**  
**SELECTMEN'S MEETING MINUTES**  
**VIA ZOOM**  
February 8, 2021

In addition to these typed minutes, video recording of all Selectmen's meetings are available to be viewed at BRCTV and audio recordings are available at the Boothbay Harbor Town Office.

ATTENDING: Michael Tomko - Chair  
Tricia Warren – Vice Chair  
Denise Griffin  
Wendy Wolf  
  
Julia Latter, Town Manager  
Kathleen Pearce, Finance Officer

Chairman Tomko called the Board of Selectmen's Meeting to order at 7:00 p.m.

Introductions of the Board of Selectmen.

**TOWN MANAGER'S ANNOUNCEMENTS:**

1. The next Budget Meeting will be on February 10, 2021, at 4:30 p.m. via Zoom.
2. Nomination papers for town officers are available. Positions available will be:  
One Year Term
  - 1 Selectmen and Overseers of the PoorThree Year Terms
  - 1 Selectmen and Overseers of the Poor
  - 1 School Committee Member of the Boothbay-Boothbay Harbor CSD
  - 1 Trustee of the Boothbay-Boothbay Harbor CSD
  - 1 Trustee of the Boothbay Region Water District
  - 1 Trustee of the Boothbay-Boothbay Harbor Cemetery DistrictPapers must be returned to the Town clerk by 4:30 p.m. on March 8, 2021.
3. Due to emergency order from Governor Mills office, and COVID, dog license late fees have been waived until June 2, 2021.
4. The town office will be closed Monday, February 15, 2021, in observance of Presidents' Day.
5. Last year's seasonal public works employee, Zoe Treffy and one of our fire fighters, Jessie Peters, both started seasonal positions with the public work's department. Jessie will be the primary sidewalk plower and started as of yesterday's storm. We have received compliments that sidewalks look nice.
6. Town Attorney, John Cunningham, is working on the ordinance revisions and as soon as they are complete Latter will send to board for review. Cunningham is also working on preparing the order for the Atlantic Avenue sidewalk.
7. Latter mentioned she will be running an ad for the Deputy Harbor Master position. Last year we did not utilize the position, but feel due to the increase of boat activity and the pump out operations it will be needed this season. The ad will be placed in the paper within the next couple of weeks.
8. The town received a certificate from the US Census recognizing the town as an invaluable member of the 2020 Census Community Partnership and Engagement Program and complimenting us for the efforts made in making the Partnership Program a success and helping to achieve a successful 2020 Census.

9. Reminder notices for outstanding taxes have gone out with the second installment being due March 8th.
10. Kathleen contacted Brenda Blackman, First National Bank of Damariscotta regarding paperwork to reduce our current debt service loan. Nothing will change except for rate adjustment.
11. Tomko asked if there was an update on contracts for the last two labor bargaining units. Latter mentioned as of now all three bargaining units have been completed. Selectperson Griffin commented “One of the items that slowed down the negotiations process was that the Teamster president personally threatened our town manager and indirectly threatened the police chief. That kind of behavior is a violation of Maine labor relations law and I personally have no tolerance for it and I'm pretty certain that the rest of you on the board don't have any tolerance for that kind of behavior either. I only mentioned it because the next time we have a union negotiation, I might not be here and I wanted you all to know about it. We've put it all behind us, but I thought it was important that you know ... I don't think we need to respond to it, but our attorney Matt Tarasevich did put it in writing. It's in his file and I'm sure we can get a copy of that if we'd like.”

TOWN DEPARTMENT REPORTS: NONE

SELECTMEN REPORTS:

1. Tomko mentioned that the Lincoln County Regional Planning Commission is working on the strategic plan. The committee is hoping to have Emily Rabbe, County Planner as well as the Community Development Specialist, Sandy Gilbreath at one of our upcoming meetings to talk about services in our community and what they can do to support our town.
2. Tomko mentioned that he has been in receipt of correspondence regarding support organizations and the budget. These will be shared with the budget committee during their regular scheduled meeting.
3. Warren updated the board on the last Broadband Committee meeting. LCI was unable to attend, they are in hopes they will be available for the upcoming meeting. Next meeting will be held on March 1, 2021.

FINANCIALS: Overview of financials given by Finance Officer, Kathleen Pearce.

MINUTES: Approval of the January 25, 2021, meeting minutes. Approved 4-0.

LICENSES: Liquor License – Renewal license for Kaler’s Crab & Lobster House, 48 Commercial Street (Malt, Spirituous & Vinous). Approved 4-0.

NEW BUSINESS:

1. A Wharves and Weirs Hearing for Kimberly L. Byrd Trust, represented by Stockwell Environmental Consulting, Map 14 Lot 5-C, 9 Ships Point Road was held earlier. They are proposing to add a 10’ x 30’ float to an existing pier in the waters of Boothbay Harbor, Maine. The application met all three approval requirements. Motion was made to approve with condition with reflectors to be placed on each corner and in the middle of the float. Approved 4-0.
2. Lisa Walby, Executive Director of the Boothbay Harbor Region Chamber of Commerce, recapped on the Boothbay Lights/Harbor Lights Festival.

OLD BUSINESS:

COVID-19 discussion – Wolf thanked the YMCA and Lincoln Health for the vaccine center being held in the field house. Wolf feels progress is being made and it is noted that ages 65 and up are supposed to be available as of the first week of March. Double masking has been recommended as a way of heightening your protection and the protection of others with the new strain of COVID.

**PUBLIC FORUM:** Selectperson Griffin gave a brief update/opinion on the new proposed plans for Boothbay Region School.

**WARRANTS:** Motion was made to approve the warrants upon review. Motion seconded and unanimously approved. Approved 4-0.

**EXECUTIVE SESSION:** NONE

**MOVE TO ADJOURN:** The meeting was adjourned at 7:59 p.m. after unanimous approval. Approved 4-0.