

**BOOTHBAY HARBOR
SELECTMEN’S MEETING MINUTES
VIA ZOOM
May 9, 2022**

In addition to these typed minutes, video recording of all Selectmen’s meetings are available to be viewed at BRCTV and audio recordings are available at the Boothbay Harbor Town Office.

ATTENDING: Michael Tomko - Chair
Tricia Warren – Vice Chair
Alyssa Allen
Denise Griffin
Kenneth Rayle

Julia Latter, Town Manager

Chairman Tomko called the Board of Selectmen’s Meeting to order at 7:00 p.m.

Introductions of the Board of Selectmen.

TOWN MANAGER’S ANNOUNCEMENTS:

1. The paving has been completed on Pear Street and Roads End. Latter stated that Crooker and our public works did a great job. Park Street is scheduled to be paved in the fall.
2. The Maddocks’ restrooms as well as Barrett’s Park are now open. With the approval of the ARPA funding in early fall we will be looking at both the upgrading of the Barrett’s Park restroom as well as the construction of the restroom in front of the town hall.
3. Mooring renewals have been sent out and are due by June 30th.
4. The State Primary Election will be held on Tuesday, June 14th in the fire station from 8:00 a.m. to 8:00 p.m. Absentee ballots will be available 30 days in advance. To request a ballot, you may either stop in the office Monday through Friday, 8:30 a.m. to 4:30 p.m., apply online at www.maine.gov, download the application on our website at www.boothbayharbor.org, or contact us by phone at 633-3671. If you have any further questions, you can contact Michelle Farnham, Town Clerk, by phone or by emailing her at mfarnham@boothbayharbor.org.
5. The town office is closed daily from 12:30 p.m. to 1:30 p.m. due to a staffing shortage.
6. Town Clerk, Michelle Farnham, would like to extend her thanks to Nick Upham for stepping in at the last moment and moderating the town meeting. She would also like to thank the ballot clerks for helping make the election a success.
7. On May 6th the Deputy Harbor Master help wanted advertisement came down with no applicants. The next step will be to look into other avenues to put the advertisement out. The Harbor Master is doing well with his new position and Latter wishes him success.
8. Latter will be out of the office Thursday and Friday for her graduation from Leadership Maine.

TOWN DEPARTMENT REPORTS: NONE

SELECTMEN REPORTS:

1. Chairman Tomko congratulated Alyssa on her re-election.

2. Chairman Tomko mentioned how nice it was to see the number of people who showed up for the town meeting. All Financial warrants passed and all ordinance articles passed except for one. Tomko also mentioned that Nick did a great job moderating. Latter mentioned we had 63 voters attend the meeting and congratulated Tomko on his re-election as well.
3. Chairman Tomko mentioned the housing study and would like to schedule a joint workshop with the board and the planning board. Latter will look into setting this up.
4. Chairman Tomko mentioned Max Johnstone from MCED being available to give information on housing tips as well.
5. Chairman Tomko asked Latter to look into getting the BRTV system up and functional for the meeting room so we can record and broadcast our meetings. John Trees from BRTV will be working on that in the next couple of weeks. Latter will also look into the pricing to make hybrid meetings an option.

FINANCIALS: Overview of financials given by Manager, Julia Latter for Finance Officer, Kathleen Pearce.

MINUTES: Approval of April 25, 2022, meeting minutes. Approved 5-0.

LICENSES:

1. Annual Renewal of Victualers Licenses (List attached)
 - a. A motion was made to act on all of the annual renewal Victualer's License applications together as read, except for Bistro Inc. (Class H), Mine Oyster, Inc. (Class H) and Harbor Theater (Class I) due to Vice Chair Warren has a conflict of interest, she is the manager for Bistro Inc. and her boss owns Mine Oyster, Inc. Chair Tomko has a conflict of interest, he is on the board of directors for Harbor Theater. Motion seconded and unanimously approved. Approved 5-0.
 - b. A motion was made to approve the annual renewal of the Victualer's License applications together as read, except for Bistro Inc. (Class H), Mine Oyster, Inc. (Class H), and Harbor Theater (Class I) due to the conflict of interest stated above. Motion seconded and unanimously approved. Approved 5-0.
 - c. A motion was made to approve the Victualers License renewal for the Bistro, Inc. (Class H). Motion seconded and approved 4-0. (Vice-Chair Warren abstained from the vote due to conflict of interest, as stated above.)
 - d. A motion was made to approve the Victualers License renewal for Mine Oyster, Inc. (Class H). Motion seconded and approved 4-0. (Vice-Chair Warren abstained from the vote due to conflict of interest, as stated above.)
 - e. A motion was made to approve the Victualers License renewal for Harbor Theater (Class I) Motion was seconded and approved 4-0. (Chair Tomko abstained from the vote due to conflict of interest, as stated above.)
2. A motion was made to approve Liquor License – Renewal license for Footbridge Brewery LLC (small brewery license), 25 Granary Way (Malt). Approved 5-0.
3. A motion was made to approve Liquor License – Renewal license for Footbridge Brewery LLC, 25 Granary Way (Malt and Wine). Approved 5-0.
4. A motion was made to approve Victualer's License – New license for Glace LLC dba Downeast Ice Cream Factory, 1 By-Way (Class C). Approved 5-0.
5. A motion was made to approve Victualer's License – New license for Glace LLC dba Downeast Ice Cream Factory, 185 Townsend Avenue (Class C). Approved 5-0.
6. A motion was made to approve Special Amusement License – Renewal license for Pier 1 Pizza, Inc., 15 Wharf Street. Approved 5-0.
7. A motion was made to approve Special Amusement License – Renewal license for Bistro Inc., 12 By-Way. Approved 4-0. (Vice-Chair Warren abstained from the vote due to conflict of interest, she is the manager of the establishment.)

8. A motion was made to vote on all the Special Amusement Licenses together, as read. Motion seconded and unanimously approved. Approved 5-0.
 - a. Special Amusement License, New license for The Tinnery/Shannon's Unshelled, 23 Granary Way.
 - b. Special Amusement License, New license for Spruce point Inn, 88 Grandview Avenue.
 - c. Special Amusement License, New license for Footbridge Brewery, 25 Granary Way.
9. A motion was made to approve the new applications for Special Amusement Licenses for The Tinner/Shannon's Unshelled, Spruce Point Inn, and the Footbridge Brewery. Motion seconded and unanimously approved. Approved 5-0.

NEW BUSINESS:

1. Election of Select Board Chair and Vice-Chair:
 - a. A motion was made to elect Michael Tomko as Select Board Chair. Motion seconded and approved. Approved 4-0.
 - b. A motion was made to elect Tricia Warren as Vice-Chair. Motion seconded and approved. Approved 4-0.
2. Latter presented the board with the recommendation from herself and the police chief to set the fee of \$2.00 per hour in all municipally owned parking lots. A motion was made to accept the town manager and police chief's recommendation to set the fee of \$2.00 per hour in all municipally owned parking lots. Motion seconded and unanimously approved. Approved 5-0.

OLD BUSINESS:

1. Footbridge Renovation Project Update – Latter mentioned receiving a public notice copy asking if there were any questions or comments on the project and that the NRPA permitting has been revised. She also got a quote from CMP for over \$10,000 to take down the poles on the footbridge which will be discussed at a later date.
2. Covid discussion – Latter recapped that the numbers are on the rise and that we will reexamine in-person meetings in June.

PUBLIC FORUM:

1. Vice Chair Warren mentioned that she will be hosting a community clean-up this Sunday at 11:00 a.m. The meeting place will be at the Knight of Pythias Hall on Lakeside Drive. Warren is in hopes we can all get together and spruce things up for this spring.
2. Selectperson Rayle gave a shout-out to the school regarding the production they put on. Rayle wanted to share how well done the production was.

WARRANTS: Motion was made to approve the warrants upon review. Motion seconded and unanimously approved. Approved 5-0.

EXECUTIVE SESSION: An executive session was held under MRSA Title 1, Chapter 13, §405 6 (C), Discussion on real property.

The board came out of the executive session at 9:18 p.m. under MRSA Title 1, Chapter 13, §405 6 (C), Discussion on real property. No decisions were made, no votes were taken.

MOVE TO ADJOURN: The meeting was adjourned at 9:19 p.m. after unanimous approval. Approved 5-0.

PUBLIC NOTICE

TOWN OF BOOTHBAY HARBOR

The Boothbay Harbor Board of Selectmen will hold a Public Hearing May 9, 2022, 7:00 PM, on the following application(s) for Victualer (s) license (s):

Renewal:

Class A

BMC, LLC dba Spruce Point Inn Resort & Spa
Slice O'Country

Class B

Eventide Specialties
Gimbel and Sons Country Store
Hannaford Supermarket
Mac's Convenience Stores LLC dba Circle K #4707028

Class C

Baker's Way
Boothbay Harbor Mart & Country Store
Coastal Maine Popcorn
Downeast Candies, Inc.
Little Bo Petes Inc., dba Hometown Convenience
Nautical Nutrition LLC, dba Nautical Nutrition
Orne's Candy Store
Sarah's Scoops

Class D

Dunton's Dog House
Lafayette Fisherman's, LLC dba Fisherman's Wharf Inn
Pinkham's Gourmet Market
Shannon's Unshelled
Wannawaf Inc.

Class E

The Opera House at Boothbay Harbor

Class F

ADDA LLC dba The Harborage Inn
Admiral's Quarter's Inn
Bayside Inn
Brown Brothers, Inc.
Captian Sawyers B & B LLC.
Farm 23
Flagship Inn & Suites
Greenleaf Inn at Boothbay Harbor
Harbor House LLC, dba Harbor House Inn B & B
Harbour Towne Inn on the Waterfront

Class G

MaineHealth

Red Cup Coffeehouse

Class H

- Bistro Inc.
- Blue Moon Café
- BMC, LLC dba Spruce Point Inn Resort & Spa
- Boothbay Harbor House of Pizza, Inc.
- Boothbay Harbor Inn
- Boothbay Harbor Oceanside Golf Resort
- Boothbay Harbor Yacht Club
- Boothbay Lobster Wharf, Inc.
- Brady's
- Brisetto's Second Cup
- Carousel Theater Co., LLC
- China by the Sea
- Footbridge Brewery
- Kaler's Crab & Lobster House
- Lafayette Fisherman's, LLC dba Fisherman's Wharf Inn
- Linekin Bay Resort
- Mama D's Mercantile
- Marcel's Submarine Shop
- MES LLC dba Harborside 1901 Bar and Grill
- Mine Oyster, Inc.
- Osborn Makarewicz LLC dba The Topside Inn
- Pier One Pizza, Inc.
- Ports of Italy
- Ports Pizzeria
- RDR Enterprises Inc. dba The Thistle Inn
- Rock2bbh LLC, dba Wharf Street Restaurant and Bar
- Shannon's Unshelled dba The Tinnery
- The Tugboat Inn
- Wave's Restaurant, Inc.

Class I

- Harbor Theater

THE APPLICATION(S) ARE AVAILABLE FOR PUBLIC VIEW AT THE TOWN OFFICE. 11 HOWARD STREET, BOOTHBAY HARBOR, DURING NORMAL BUSINESS HOURS (8:30 A.M. TO 4:30 P.M.), OR AT THE HEARING.

People with disabilities or who have difficulty with the English language and who plan to attend the meeting should contact the town in advance of the meeting if they need a reasonable accommodation to participate, such as an interpreter or a person skilled in American Sign Language. The town will then request the information needed to determine exactly what kind of accommodation is necessary and reasonable for a particular individual and a particular meeting location.

CHARGE TO: **Administration PO#8792**
 Town of Boothbay Harbor.

Michelle L. Farnham