

BOOTHBAY HARBOR
SELECTMEN'S MEETING MINUTES
VIA ZOOM
May 24, 2021

In addition to these typed minutes, video recording of all Selectmen's meetings are available to be viewed at BRCTV and audio recordings are available at the Boothbay Harbor Town Office.

ATTENDING: Michael Tomko - Chair
Tricia Warren – Vice Chair (late arrival)
Alyssa Allen
Denise Griffin
Kenneth Rayle

Julia Latter, Town Manager

Chairman Tomko called the Board of Selectmen's Meeting to order at 7:00 p.m.

Introductions of the Board of Selectmen.

TOWN MANAGER'S ANNOUNCEMENTS:

1. The COVID task force met and decided to end and reconvene if needed. Latter provided a summary of the meeting to the board by e-mail.
2. Lincoln County Regional Commission approved the consultant that the town of Boothbay Harbor has hired for Planning/Consultant services.
3. The town office will be closed on Monday, May 31st in observance of Memorial Day.
4. A reminder that mooring renewals are due by June 30th to avoid late fees.
5. Dog licenses are due by June 2nd. The January 1st deadline was extended due to Governor Mills' executive order. Late charges will be assessed thereafter.
6. Public Works have completed almost all of the spring striping and painting of the parking lots. They also have been doing some repair work at the fish pier fixing some of the bottom railings along the wharf for safety purposes.
7. The Fish Pier, Barrett's Park, Commercial Street, and Maddocks restrooms are now open daily from 8:00 a.m. to 8:00 p.m.
8. Latter will be forwarding the board information regarding the Spirit of America Recognition Award. If anyone has any recommendations please forward them to Denise within the next week.
9. This past Friday Latter held an orientation with the two new board members. They have also been signed up for the mandatory Elected Officials Workshop.
10. Latter extended congratulations to the Class of 2021 and wished them well in their future endeavors.
11. There are still some vacancies on various boards and committees. Anyone interested in serving can pick up an application at the town office, or on our website at www.boothbayharbor.org. Latter will be bringing the applications to the board for appointments at the next meeting.
12. On-street parking enforcement will begin on June 1st.
13. The Pump out boat and float are in full operation.

TOWN DEPARTMENT REPORTS: NONE

SELECTMEN REPORTS:

1. The next Broadband Committee meeting will be held at 6:30 p.m. on Monday, June 7, 2021.

FINANCIALS: Overview of financials given by Manager Julia Latter for Finance Officer Kathleen Pearce.

MINUTES: Approval of May 10, 2021, meeting minutes. Approved 4-0.

LICENSES:

1. Liquor License – Renewal license for Taka Mediterranean Bar & Grill, 16B Wharf Street (Malt, Wine & Spirits). Approved 4-0.
2. Liquor License – Renewal license for Bennie Alice (Vessel License), Cabbage Island Clambakes, 22 Commercial Street (Malt, Wine & Spirits). Approved 4-0.
3. Liquor License – Renewal license for Boothbay Lobster Wharf, 97 Atlantic Avenue (Malt, Wine & Spirits). Approved 4-0.
4. Liquor License – New license for Craft Kitchen & Tavern, 200 Townsend Avenue (Malt, Wine & Spirits). Approved 4-0.
5. Victualer’s License – New license for Craft Kitchen & Tavern, 200 Townsend Avenue (Class H). Approved 5-0.
6. Victualer’s License – New license for Hometown Convenience, 107 Eastern Avenue (Class C). Approved 5-0.
7. Special Amusement License – Renewal license for Taka Mediterranean Bar & Grill, 16B Wharf Street. Approved 5-0.
8. Special Amusement License – Renewal license for Boothbay Lobster Wharf, 97 Atlantic Avenue. Approved 5-0.
9. Outdoor Event License – New license for Harbor Theater Movie Night, Meadow Mall Parking Lot, 185 Townsend Avenue. Approved 4-0. (Chair Tomko abstained from the vote due to conflict of interest, he is a board of director’s member).

NEW BUSINESS: Town Manager Latter gave a brief description of POM Smart Meters that the town is looking to purchase. A motion was made to approve the purchase order in the amount of \$19,517.50 for POM Smart Meters. Motion seconded and approved 5-0.

OLD BUSINESS: The town office remains open by appointment only. This will be reaccessed at another time.

PUBLIC FORUM: Joanna Breen, Boothbay Harbor Memorial Library Executive Director, asked for the town's guidance on the mask mandate. Town Manager Latter let her know as soon as she makes her final decision the town will put out an announcement and she will contact her.

WARRANTS: Motion was made to approve the warrants upon review. Motion seconded and unanimously approved. Approved 5-0.

EXECUTIVE SESSION: NONE

MOVE TO ADJOURN: The meeting was adjourned at 7:38 p.m. after unanimous approval. Approved 5-0.