

BOOTHBAY HARBOR
SELECTMEN’S MEETING MINUTES
VIA ZOOM
June 27, 2022

In addition to these typed minutes, video recording of all Selectmen’s meetings are available to be viewed at BRCTV and audio recordings are available at the Boothbay Harbor Town Office.

ATTENDING: Michael Tomko - Chair
Tricia Warren – Vice Chair
Alyssa Allen
Denise Griffin
Kenneth Rayle

Julia Latter, Town Manager

Chairman Tomko called the Board of Selectmen’s Meeting to order at 7:01 p.m.

Introductions of the Board of Selectmen.

TOWN MANAGER’S ANNOUNCEMENTS:

1. The town office will be closing at noon on Wednesday, June 29th in observance of Windjammer Days, and on Thursday, June 30th at noon for end-of-year work.
2. Julia will be attending a tabletop training conference put on by Lincoln County EMA on Wednesday, June 29th regarding long-term power outage practice, response, and risk.
3. The town office will be closed on Monday, July 4th in observance of Independence Day.
4. Services are available online at www.boothbayharbor.org. The front lobby will be open for access to the bathrooms and self-service racks have been installed in the front lobby for frequently used forms.
5. Fireworks are scheduled for Wednesday evening as well as Monday, July 4th. The Windjammer Parade will begin at 4:00 p.m. on Wednesday.
6. There are two positions currently available. A Public Works full-time heavy equipment operator and laborer. A part-time/per-diem front desk position is still available. If anyone is interested in either position applications are available online at www.boothbayharbor.org or the town office.
7. There are vacancies available on various boards, positions available are:
The Board of Appeals has one regular member and two alternate member vacant positions available. The Board hears administrative appeals of Code Enforcement Officer decisions, hears variance requests from dimensional standards, and provides interpretive guidance for applicants, the Code Office, or the Planning Board. The Board consists of five regular members and two alternate members and meets on an as-needed basis. The Port Committee has one regular position and two alternate positions available. The committee meets on the 1st Tuesday of each month at 7:00 p.m. This committee advises on the management of our harbor activities. Applications for appointments are available at the Boothbay Harbor Town Office and on the town website at www.boothbayharbor.org. Additional information is available by calling the town office at 633-3671.
8. The RFQ’s for the LED lights are due back by July 15th. Latter will update the board at a later date.
9. The town office remains closed daily from 12:30 p.m. to 1:30 p.m. due to a staffing shortage.
10. Mooring registrations are due by June 30th.
11. Michelle Farnham, Town Clerk and Bureau of Motor Vehicle Agent, would like to remind everyone when coming in to re-register vehicles to please bring in their old registrations, insurance, and mileage.

12. The board will be returning to in-person meetings on July 25th.
13. Kathleen Pearce, Finance Officer, has scheduled Fred Brewer's office to begin the in-house work for the audit on August 3rd.

TOWN DEPARTMENT REPORTS: NONE

SELECTMEN REPORTS: NONE

FINANCIALS: Overview of financials given by Manager, Julia Latter for Finance Officer, Kathleen Pearce.

MINUTES: Approval of June 13, 2022, meeting minutes. Approved 5-0.

LICENSES:

1. A motion was made to approve Liquor License – Renewal license for Boothbay Harbor Inn, 31 Atlantic Avenue (Malt, Wine & Spirits). Approved 5-0.
2. A motion was made to approve Liquor License – Renewal license for The Opera House, 86 Townsend Avenue (Malt, Wine & Spirits). Approved 5-0.
3. A motion was made to approve Liquor License – Renewal license for Mine Oyster Raw Bar/Gathering Place, 16 Wharf Street (Malt, Wine & Spirits). Approved 4-0. (Vice-Chair Warren abstained from the vote due to conflict of interest, she is the manager for Bistro Inc. and her boss owns Mine Oyster).
4. A motion was made to approve Special Amusement License – Renewal license for Mine Oyster Raw Bar/Gathering Place, 16 Wharf Street. Approved 4-0. (Vice-Chair Warren abstained from the vote due to conflict of interest, she is the manager for Bistro Inc. and her boss owns Mine Oyster).

NEW BUSINESS:

1. A Wharves and Weirs Hearing for PGC8 LLC, represented by Stockwell Environmental Consulting Inc., Map #16 Lot #32, 37 Atlantic Avenue, Boothbay Harbor was held earlier. They proposed adding two 3-pile dolphins and replace 100 pilings. The application met all three approval requirements. A motion was made to approve the application as submitted. Motion seconded and approved. Approved 4-1.
2. Town Manager Latter introduced the new shared planner, Isabelle Oechsle. Isabelle will be starting in Boothbay Harbor on Wednesday, July 6th. Latter brought her before the board to have her give a brief overview of her background and previous work.
3. Rob Trotta the project developer from New England AquaVentus (NEAV) gave a presentation regarding the Aqua Ventus windmill turbine project.
 - 11 Megawatt, single turbine;
 - 2 1/2 miles south of Monhegan, 14 miles of the coast;
 - Permitting is still going through a lot of activity with the federal and the state side;
 - Looking to work with towns regarding the construction phase.Chairman Tomko suggested scheduling workshops in the future if there is a desire to.
4. A motion was made to approve the nomination of Paul Adams as Boothbay Harbor's recipient of the Boston Post Cane. Motion seconded and unanimously approved. Approved 5-0.
5. Town Manager Latter presented and asked the board to approve the Carry-Forward for FY 2023 as stated below:
 - Approve the unexpended carry-forward amount up to \$26,615.28 from the FY 2021/2022 Police Donations revenue account to FY 2022/2023 Police Donations Revenue account.

- Approve the unexpended carry-forward amount up to \$7,437.00 from the FY 2021/2022 Assessors/Contract Services account to FY 2022/2023 Assessors/Contract Services account.
- Approve the unexpended carry-forward amount up to \$111,445.31 from the FY 2021/2022 Contract Services/Professional Services account to FY 2022/2023 Contract Services/professional Services account.
- Approve the unexpended carry-forward amount of \$1,000.00 from the FY 2021/2022 Supplemental/med Flex account to FY 2022/2023 Supplemental/Med Flex Account.
- Approve the unexpended carry-forward amount up to \$41,364.59 from the FY 2021/2022 Selectmen/Economic Development account to FY 2022/2023 Selectmen/Economic Development account.
- Approve the unexpended carry-forward amount of \$27,246.86 from the FY 2021/2022 Revaluation funds account to FY 2022/2023 Revaluation funds account.
- Approve the unexpended carry-forward amount up to \$85,770.00 from the FY 2021/2022 Paving & Construction account to FY 2022/2023 Paving & Construction account.

A motion was made to approve as a group as read. Motion seconded and unanimously approved.

Approved 5-0.

A motion was made to approve the group in its entirety. Motion seconded and unanimously approved. Approved 5-0.

OLD BUSINESS:

1. Footbridge Renovation Project Update – Latter stated that 90% of the documents are complete and have been sent to DOT for review. We are waiting for them to give any feedback or let us know if they have any questions. Latter received an email from Carmen and she thinks the dollar amount and suggestions sent over for the benches are a good starting point. If there are no comments or errors from DOT we will have 100% of our paperwork submitted. We are on schedule at this time.
2. Covid discussion –NONE

PUBLIC FORUM:

1. Boothbay Harbor resident Wendy Wolf complimented everyone on the hiring of the new shared planner. Wolf suggested using Isabelle to help in the housing study as she feels this is an imperative issue.
2. Non-resident Eben Wilson asked the board if he could speak regarding the impact on the fishing industry and the Monhegan Project. The board agreed to let him speak. Wilson is on the fishing working group at the state level and he stated that he believes the project would have a severe impact on the fisheries.
3. Boothbay Harbor resident Wendy Wolf mentioned that there have been multiple presentations in Boothbay regarding the Aqua Ventus windmill turbine project.

WARRANTS: Motion was made to approve the warrants upon review. Motion seconded and unanimously approved. Approved 5-0.

EXECUTIVE SESSION: An executive session was held under MRSA Title 1, Chapter 13, §405 6 (C), Discussion on real property.

The board came out of the executive session at 9:16 p.m. under MRSA Title 1, Chapter 13, §405 6 (C), Discussion on real property. No decisions were made, and no votes were taken.

MOVE TO ADJOURN: The meeting was adjourned at 9:17 p.m. after unanimous approval. Approved 5-0.