

BOOTHBAY HARBOR SELECTMEN'S MEETING MINUTES

July 25, 2022

In addition to these typed minutes, video recording of all Selectmen's meetings are available to be viewed at BRCTV and audio recordings are available at the Boothbay Harbor Town Office.

ATTENDING: Michael Tomko - Chair
Tricia Warren – Vice Chair
Alyssa Allen
Denise Griffin
Kenneth Rayle

Julia Latter, Town Manager

Chairman Tomko called the Board of Selectmen's Meeting to order at 7:00 p.m.

Introductions of the Board of Selectmen.

TOWN MANAGER'S ANNOUNCEMENTS:

1. Michelle, Julia, and Mike presented Paul Adams with the Boston Post Cane on Friday at St. Andrews Village. His family and friends were there to honor his receiving the cane.
2. The Board of Selectmen will be holding a Wayfinding Workshop on August 23rd at 4:45 p.m. in the Municipal Meeting Room.
3. Julia will be meeting with Andy Dorr, Town Manager of Damariscotta tomorrow to discuss the joint planner, and other things.
4. Julia and Nick will be meeting with MDOT this week to discuss the state-wide ADA improvement project that will be between Oak Street and Townsend Avenue in 2023.
5. RJD Appraisal, the town's assessor, has finished the town-wide revaluation. They are meeting with residents this week to answer any questions they might have. Appointments began today and you can call the town office at 633-3671 to set up an appointment. The assessment will be full market value as of 2022.
6. There are vacancies available on various boards, positions available are:
The Board of Appeals has one regular member and two alternate member vacant positions available. The Board hears administrative appeals of Code Enforcement Officer decisions, hears variance requests from dimensional standards, and provides interpretive guidance for applicants, the Code Office, or the Planning Board. The Board consists of five regular members and two alternate members and meets on an as-needed basis. The Port Committee has one regular position and two alternate positions available. The committee meets on the 1st Tuesday of each month at 7:00 p.m. This committee advises on the management of our harbor activities. Applications for appointments are available at the Boothbay Harbor Town Office and on the town website at www.boothbayharbor.org. Additional information is available by calling the town office at 633-3671.
7. The full-time Public Works Position has been given to Jay Hasch. Latter congratulated him on the hire.
8. The Lincoln County Sheriff's Office ACO has been contacting dog owners who have not yet registered their dogs for the year 2022. To avoid a possible summons you can register your dog at the town office Monday through Friday from 8:30 a.m. to 4:30 p.m. except for 12:30 p.m. to 1:30 p.m. Any questions please call Michelle at 633-3671.

TOWN DEPARTMENT REPORTS: NONE

SELECTMEN REPORTS:

1. Vice Chair Warren updated the board on the School Board/Trustee Charter Workshop held on the 19th. The school attorney has advised that the best action would be to repeal and replace the current charter. Warren mentioned at the same meeting they broke off and discussed the building exploratory process and update. The community meeting and a tour were done to allow people to see the status of the building. They are working on narrowing down the total cost. Plans are to have someone come and give more of an update at a future meeting.
2. Vice Chair Warren updated the board on a meeting she attended regarding the off-shore Windmill Projects community benefits package on July 21st. They are in the process of putting together mailers with more information and a survey.
3. Vice Chair Warren mentioned that she toured the Boothbay Vets Facility. They take in trailers and outfit them for homeless units for veterans. They are looking for donations or help of any kind. A barbecue will be held on August 20th at the American Legion Hall as a fundraiser.
4. Selectperson Rayle attended a meeting at the school and he wanted to encourage anyone who is not familiar with the school to take a tour.
5. Selectperson Rayle asked if we could have the harbor master come speak to update the board on how the season went as soon as summer is over.
6. Selectperson Rayle reminded the board he is a member of the Lincoln County Budget Advisory Committee and that the process is beginning soon.
7. Chair Tomko mentioned he and selectperson Allen were at the whale park and ran into a resident with concerns about public landings. They were happy to tell him about the plans that will triple the space.
8. Chair Tomko mentioned at the last Regional Planning Commission meeting Mary Ellen Barnes talked about the Government Office of Policy Innovation and Future. There will be funds available for the state in the future for things like Workforce Development, Innovation and Economic Development, and Community Resilience.

FINANCIALS: Overview of financials given by Manager, Julia Latter for Finance Officer, Kathleen Pearce.

MINUTES: Approval of July 11, 2022 meeting minutes. Approved 5-0.

LICENSES:

1. A motion was made to approve Liquor License – Renewal license for Boothbay Harbor Oceanside Golf Resort, 35 Atlantic Avenue (Malt, Wine & Spirits). Approved 5-0.
2. A motion was made to approve Liquor License – Renewal license for Pier One Pizza, 15 Wharf Street (Malt, Wine & Spirits). Approved 5-0.

NEW BUSINESS: Julia updated the board on the RFQ for the LED Street Light Conversion Project. She stated that the reason they had to do both an RFQ and an RFP is to make sure the vendors were qualified to do the project.

OLD BUSINESS:

1. Footbridge Renovation Project Update - Latter has been working with MDOT and everything has been approved. She is working on certification letters attesting everything has been completed.
2. Covid discussion –NONE

PUBLIC FORUM: Boothbay Harbor resident, Ann Dolloff voiced her concern regarding the revaluation and her taxes raising. Latter suggested she call to make an appointment with assessors to answer any of her questions.

WARRANTS: Motion was made to approve the warrants upon review. The motion was seconded and unanimously approved. Approved 5-0.

EXECUTIVE SESSION: An executive session was held under MRSA Title 1, Chapter 13, §405 6 (A), Personnel.

The board came out of the executive session at 9:10 p.m. under MRSA Title 1, Chapter 13, §405 6 (A), Personnel. No decisions were made, and no votes were taken.

MOVE TO ADJOURN: The meeting was adjourned at 9:11 p.m. after unanimous approval. Approved 5-0.