

BOOTHBAY HARBOR
SELECTMEN’S MEETING MINUTES
VIA ZOOM
September 27, 2021

In addition to these typed minutes, video recording of all Selectmen’s meetings are available to be viewed at BRCTV and audio recordings are available at the Boothbay Harbor Town Office.

ATTENDING: Michael Tomko - Chair
 Tricia Warren – Vice Chair
 Alyssa Allen
 Denise Griffin
 Kenneth Rayle

 Julia Latter, Town Manager
 Kathleen Pearce, Finance Officer

Chairman Tomko called the Board of Selectmen’s Meeting to order at 7:00 p.m.

Introductions of the Board of Selectmen.

TOWN MANAGER’S ANNOUNCEMENTS:

1. The advertisement for a heavy equipment operator for public works has been reposted with a deadline of October 1st. Latter will update the board at the next meeting.
2. The next scheduled meeting falls on Indigenous Peoples’ Day so it will be rescheduled for Tuesday, October 12th, at 7:00 p.m.
3. The paperwork and permitting have been done for the fireworks display for The Boothbay Lights Festival on Saturday, December 4th, at 7:00 p.m.
4. Chris Swanson from the planning board has submitted his resignation as of October 14th. Latter asked the board to accept his resignation. A motion was made to accept Chris Swanson’s resignation. Motion seconded and unanimously approved. Approved 5-0.
5. With the summer season concluding, parking lots will be manned through October 11th. The Harbor Master and Pump Out Boats will also be pulled and winterized for the season.
6. Selectperson Rayle has joined the Lincoln County Budget Advisory Committee as a representative.

TOWN DEPARTMENT REPORTS: NONE

SELECTMEN REPORTS:

1. Chairman Tomko thanked the public works department for the good job paving on Atlantic Avenue. Tomko also thanked public works as well as the fire department for their assistance on a spill clean-up on Atlantic Avenue.
2. Selectperson Griffin mentioned visiting Cooperstown, NY, and talking to a parking officer regarding a parking program they use. The program is Passportinc.com. Griffin asked Latter if she would be interested in looking into it. Latter said herself as well as Finance Officer Pearce and Police Chief Hasch will look into it.

FINANCIALS: Overview of financials given by Finance Officer Kathleen Pearce.

MINUTES: Approval of September 13, 2021, meeting minutes. Approved 5-0.

LICENSES:

1. Special Amusement License – New license for Footbridge Brewery, 25 Granary Way. A motion was made to table the application pending planning board approval. Approved 5-0.
2. Special Amusement License – Renewal license for Linekin Bay Resort, 92 Wall Point Road. Approved 4-0. (Selectperson Allen abstained from the vote due to conflict of interest, as they were her most recent employer).

NEW BUSINESS:

1. A Wharves and Weirs Hearing for Linekin Bay Holdings LLC, represented by Tim Forester from Atlantic Environmental, Map #17 Lot #18, 92 Wall Point Road, Boothbay Harbor was held earlier. They are proposing to add a six (6) foot wide fourteen (14) foot long pier extension, construct an eight (8) foot wide by ten (10) foot long waterfront safety building on the pier extension, which will be supported by an additional two (2) twelve (12) inch round pilings. The applicant proposes to add two (2) Accudocks that measure five (5) feet wide by eleven (11) feet long. On the main dock, the applicant proposes to install two (2), ten (10) foot wide by twenty (20) foot long floats, two (2) eight (8) foot wide by twenty-four (24) foot long floats, one (1) eight (8) foot wide by twenty (20) foot long float. On the east dock, the applicants propose to reconfigure an existing twelve (12) foot wide by twenty-four (24) foot long float, install two (2) six (6) foot wide by twenty (20) foot long floats, two (2) ten (10) foot wide by twenty (20) foot long floats, two (2) twelve (12) foot wide by twenty-four (24) foot long floats. The application met all three approval requirements. A motion was made to approve the application as submitted with condition that the eight (8) foot wide by ten (10) foot long waterfront safety building on the pier extension will remain a structure for business hours only. Motion seconded and unanimously approved. Approved 4-0. (Selectperson Allen abstained from the vote due to conflict of interest, as they were her most recent employer).
2. Rob Duplisea, The town's assessor, updated the board on the revaluation project. The last time the town had a revaluation was in 2005. The process will start immediately and be completed for the 2022-2023 billing cycle.
3. A motion was made to adopt the Maine Municipal Association's new "General Assistance Ordinance Appendix" (A-H) for the period October 1, 2021-September 30, 2022. Motion seconded and unanimously approved. Approved 5-0.

OLD BUSINESS: Covid discussion – Restrooms are still on schedule to stay open through the end of the month as well as opening for the Boothbay Lights Festival.

PUBLIC FORUM: Wendy Wolf, Appeals Board Chair, mentioned the board's status and not being able to conduct business if someone is sick. Wolf is asking the board to take action on the applications submitted for new members on the board.

WARRANTS: Motion was made to approve the warrants upon review. Motion seconded and unanimously approved. Approved 5-0.

EXECUTIVE SESSION: An executive session was held under MRSA Title 1, Chapter 13, §405 6 (A), Personnel.

The board came out of the executive session at 8:58 p.m. Under MRSA Title 1 Chapter 13, §405 (A), Personnel Matters. The board voted 5-0 on appointing Lawrence Rebel and Ronald Cohen as full-time members of the Appeals Board.

MOVE TO ADJOURN: The meeting was adjourned at 8:59 p.m. after unanimous approval. Approved 5-0.