

BOOTHBAY HARBOR SELECTMEN'S MEETING MINUTES

January 29, 2024

In addition to these typed minutes, video recordings of all Selectmen's meetings can be viewed at BRCTV, and audio recordings at the Boothbay Harbor Town Office.

ATTENDING: Michael Tomko - Chair
Mark Gimbel *Via Zoom*
Ken Rayle
Alyssa Allen
Mark Osborn *Via Zoom*

Julia Latter, Town Manager

TOWN MANAGER ANNOUNCEMENTS:

1. On January 30, 2024, the Select Board and Planning Board will have a joint ordinance review workshop from 5-7 PM.
2. Nomination papers for the following Town Officers are available from the Town Clerk.
 - 3-YEAR TERMS:
 - 1 Selectmen and Overseers of the Poor
 - 1 School Committee Member of the Boothbay-Boothbay Harbor CSD
 - 1 Trustee of the Boothbay-Boothbay Harbor CSD
 - 1 Trustee of the Boothbay Region Water District
 - 1 Trustee of the Boothbay-Boothbay Harbor Cemetery District
 - 1 Trustee of the Boothbay Harbor Sewer District

Nomination papers must be returned to the Boothbay Harbor Town Clerk by 4:30 PM on Monday, March 4, 2024.

Voting for the officers listed above will be held in the Boothbay Harbor Fire Station on Friday, May 3, 2024, from 8:00 AM to 6:00 PM.

3. A late fee of \$25 will be applied to all unregistered dogs for 2024 after January 31.
4. Boothbay Region Climate Action Committee asked to be put on the February 12th agenda in an attempt to adopt a "municipal resolution." More information will be available to board members after February 5th.
5. The second installment of taxes is due March 13, 2024, for the 2023 tax year. Reminder notices will be sent at the beginning of February.
6. Fred Brewer is unable to present the 2023 audit report today but plans to be here on February 12th. Finance Officer Kathleen Pearce's report has also been moved to February 12th.
7. Kathleen Pearce has submitted her official resignation as finance officer with a month's notice after four years with the town. She will be starting at the Boothbay Region School as Finance Director following her departure. Latter and the board wish her great success. An ad for a finance officer has been sent to the register and will be posted on Facebook, Instagram, and the website tomorrow morning.
8. Representatives from the Chamber of Commerce will be here on February 12th to give an overview of Boothbay Lights.

9. Storm damage: The Whale Park pier lifted off of its pilings; the decking next to the Whale Park pier lifted, causing damage to the surrounding brick; Footbridge lighting boxes and parking meters sustained damage after being submerged underwater for an extended period. A declaration for funding has been submitted.
10. The town will be advertising for a pump-out boat operator for the end of May to October.
11. Latter and the board thanked Brenda Blackman for 41 years with the First National Bank and wish her well in retirement.

SELECTMEN REPORTS: Nick DeGemmis, superintendent of the Boothbay Harbor Sewer District has asked the board to submit a letter of support for their efforts in working on resiliency in plant facilities.

FINANCIALS: 60.9% of taxes have been collected year-to-date, which is on target for this time last year along with expenses and revenue.

MINUTES: Motion to approve the minutes of January 8, 2024, as presented; approved 5-0.

LICENSES:

1. Motion to approve the renewal application for a liquor license, Malt, Wine, and Spirits, China by the Sea, 96 Townsend Avenue; approved 5-0.

NEW BUSINESS:

1. Disposal of Real Property: The Town of Boothbay Harbor will be accepting bids for a 2013 Chevy Silverado pick-up truck, with a minimum bid of \$12,000. Sealed bids will be due no later than Tuesday, February 20, 2024, by 4:00 p.m. Motion to authorize the disposal of real property, as presented; approved 5-0.
2. Remote Participation Policy Discussion: This amendment will allow board members to attend executive sessions via Zoom. Motion to approve the Remote Participation Policy, as presented; approved 5-0.

WARRANTS: Motion to approve the warrants, as presented; approved 5-0.

EXECUTIVE SESSION:

1. Motion to enter executive session under MRSA Title 1, Chapter 13 §405 6 (C), Discussion on Real Property at 6:37 PM; approved 5-0. (NO DECISIONS MADE)
2. Motion to enter executive session under MRSA Title 1, Chapter 13 §405 6 (A), Personnel at 7:29 PM; approved 5-0. (NO DECISIONS MADE)

ADJOURNMENT: Motion to adjourn at 8:43 PM; approved 5-0.

