

**BOOTHBAY HARBOR
SELECTMEN'S MEETING MINUTES**

April 22, 2024

In addition to these typed minutes, video recordings of all Selectmen's meetings can be viewed at BRCTV, and audio recordings at the Boothbay Harbor Town Office.

ATTENDING: Michael Tomko - Chair
Mark Gimbel
Ken Rayle
Alyssa Allen
Mark Osborn

Julia Latter, Town Manager

TOWN MANAGER ANNOUNCEMENTS:

1. Commercial Street restrooms are intended to open by the end of the week from 8:00 AM-8:00 PM until January after Boothbay Lights.
2. The renewal notices for 2024 moorings have gone out and are due June 30, 2024.
3. Voting for municipal officers will be held in the fire station on Friday, May 3rd from 8:00 AM-6:00 PM.
4. Town meeting will be held on Saturday, May 4th at 9:00 AM in the fire station.
5. Town reports are out and notification will be posted on the Boothbay Harbor website.
6. The school board referendum will be held Monday, April 24th from 8:00 AM-6:00 PM in the fire station.
7. Thomas "Quincy" Browne has been hired and it is on the agenda for him to be appointed tonight for a term ending June 30, 2024.
8. The proposed fee schedule has been sent to the select board and will be voted on at the first meeting of June.
9. A full-time position is open for a Deputy Harbor Master/Pump-out Boat Operator for June through October.
10. Andrew Rayle has been hired as a full-time Public Works/Pump-out Boat Operator.

TOWN DEPARTMENT REPORTS:

1. **Nick Upham, Public Works Foreman (Winter Operations Review):** This is the first winter in a few years where the town has had a fully staffed crew, and it made quite a difference in the operations and morale. The Whale Park restrooms have been fully renovated and the crew is working hard to finish cleanup for the summer season. The town is over budget on sand and salt this year, as the salt price increased significantly and there were more freezing events, however, we are under budget on overtime and contract services as the crew did not have to be out as much this season for snow removal.

SELECTMEN REPORTS:

1. Mark Gimbel mentions that electronic signs will be placed at each corner of the intersection by the Boothbay Harbor/Southport bridge to prevent clogged traffic in the upcoming summer season.
2. Ken Rayle attended the Lincoln County Regional Planning Commission's annual meeting, where the Town of Boothbay Harbor was awarded a certificate of recognition for persistent work and community planning and historic preservation efforts in restoring the Footbridge; making it more accessible to residents and visitors, resilient to changing climate and increasing waterfront access opportunities.

FINANCIALS:

1. Taxes are collected at 97.2% year-to-date which is 3% higher than what they were this time last year. Demand notices are being sent tomorrow.

MINUTES: Motion to approve the minutes of April 8, 2024, as presented; approved 5-0.

LICENSES:

1. Motion to approve the renewal application of a liquor license, Malt, Wine, and Spirits, Harborside 1901 Bar and Grill, 12 Bridge Street; approved 5-0.
2. Motion to approve the renewal application of a liquor license, Malt and Wine, Brisetto's Second Cup, 41 Commercial Street; approved 5-0.

NEW BUSINESS:

1. **Finance Officer Appointment:** Motion to appoint Thomas "Quincy" Browne as the Finance Officer for Boothbay Harbor effective April 29, 2024, for the term ending June 30, 2024; approved 5-0.
2. **Community Action Grant (CAG):**
 - Motion to approve the letter of commitment, as presented; approved 5-0.
 - Motion to authorize the town manager to sign the Community Action Grant's Memorandum of Understanding, as presented; approved 5-0.

OLD BUSINESS:

1. On Target is currently working on 17 lights including a couple of fixtures in the municipal office. The LED Street Light Project overall has been very successful. There have been minimal complaints regarding the brightness which may be dulled after a safety assessment is conducted.

PUBLIC FORUM:

1. Monica Miles, Public Affairs Specialist with the US Small Business Association, joined the meeting to ensure residents, including homeowners, renters, businesses, and non-profits in Lincoln County are aware that they can apply for a low-interest rate disaster loan if they were adversely affected by the storms and flooding that occurred in January.

WARRANTS: Motion to approve the warrants, as presented; approved 5-0.

EXECUTIVE SESSION:

1. Motion to enter executive session under MRS Title 1, Chapter 13, §405 (6)(C), Discussion of Real Property at 7:03 PM; approved 5-0.
2. Motion to enter executive session under MRS Title 1, Chapter 13, §405 (6)(A), Personnel at 7:04 PM; approved 5-0.

*No decisions were made during executive session.

ADJOURN: Motion to adjourn at 7:04 PM; approved 4-0.