

**BOOTHBAY HARBOR**  
**SELECTMEN'S MEETING MINUTES**  
May 13, 2024

In addition to these typed minutes, video recordings of all Selectmen's meetings can be viewed at BRCTV, and audio recordings at the Boothbay Harbor Town Office.

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ATTENDING: Michael Tomko - Chair  
Mark Gimbel  
Ken Rayle  
Alyssa Allen  
Mark Osborn

Julia Latter, Town Manager

**TOWN MANAGER ANNOUNCEMENTS:**

1. 2024 Mooring renewal notices have been sent and are due back by June 30, 2024.
2. The pump-out boat is in the water and will be operated by Andrew Rayle and a Deputy Harbor Master. A position is available for a backup pump-out boat operator; applications are available online and in the town office.
3. Unfortunately, the Boston Post Cane recipient of 2022, Paul Adams, has passed away. A public notice will be released and nominations will be accepted until June 30, 2024.
4. The town will advertise municipal board vacancies for the next 2 weeks. Available now is one member of the budget committee; one member of the board of appeals; and 2 alternate members of the port committee. Applications for appointment are available online and at the town office.
5. Commercial Street restrooms are planned to be open on Wednesday.
6. Fuller Landscaping has been actively installing new bricks in the downtown sidewalks. Work has begun by Silver Lining and is intended to be completed from there to Mung Bean before picking back up in the fall.
7. The Town Office will be closed on Monday, May 7th, for Memorial Day. The selectmen's meeting will be held on the 28th at 6:00 PM.
8. There is a discussion regarding having one selectmen's meeting a month during the summer months. It is decided that monthly meetings will be held on the second Monday of every summer month.
9. Latter has provided a contractual service agreement for the Shellfish Warden rather than having an employee of the town.
  - Motion to approve and endorse the contractual service agreement from June 1st, 2024 through June 30, 2025, and to approve the appointment of Brent Barter as Shellfish Warden from June 1st, 2024 to June 30, 2025.; approved 5-0.

**TOWN DEPARTMENT REPORTS:**

1. **Thomas Quincy Browne, Finance Officer:** Browne thanks the board for the opportunity to work for the town. Browne's short-term goal is to ensure the pump-out program is run the best

it can be and is looking into developing and expanding the town investment plan for the long term.

#### SELECTMEN REPORTS:

1. Tomko gave his condolences for the loss of Bruce Engert. Bruce had served on the Boothbay Harbor Select Board for several years and was a well-respected member of the community.

FINANCIALS: Taxes collected year-to-date are at 98.4% which is on target for this time last year.

MINUTES: Motion to approve the minutes of April 22, 2024, as presented; approved 5-0.

#### LICENSES:

1. Motion to approve the annual renewal of victualer's licenses, excluding Gimbel & Sons Country Store and Topside Inn; approved 5-0.
2. Motion to approve the annual renewal of a victualer's license, Gimbel & Sons Country Store; approved 4-0 with Mark Gimbel to abstain as an owner of the business.
3. Motion to approve the annual renewal of a victualer's license, Topside Inn; approved 4-0 with Mark Osborn to abstain as an owner of the business.
4. Motion to approve the renewal application of a liquor license, Malt, Wine, & Spirits, McSeagull's Restaurant, 14 Wharf Street; approved 5-0.
5. Motion to approve the renewal application of a liquor license, Malt, Wine, & Spirits, Mine Oyster Inc., 16 B & A Wharf Street; approved 5-0.
6. Motion to approve the extension of a liquor license, Malt, Wine, & Spirits, Mine Oyster Inc., 16 B & A Wharf Street; approved 5-0.
7. Motion to approve the renewal application of a special amusement license, Harborside 1901 Bar & Grill, 12 Bridge Street; approved 5-0.
8. Motion to approve the renewal application of a special amusement license, Footbridge Brewery, 25 Granary Way; approved 5-0.
9. Motion to approve the renewal application of a special amusement license, Mine Oyster Inc., 16 B & A Wharf Street; approved 5-0.
10. Motion to approve the renewal application of a special amusement license, McSeagull's Restaurant, 14 Wharf Street; approved 5-0.
11. Motion to approve the application of a new victualer's license, Mine Oyster Inc., 16A Wharf Street, Class H; approved 5-0.

#### NEW BUSINESS:

1. **Annual Town Meeting Update:** Election of Town officials was held May 3rd - Ken Rayle has been re-elected as Selectman and Overseer of the poor; Sewell T. Maddocks Jr. has been elected as a trustee of the Boothbay-Boothbay Harbor CSD; Stephanie B Hawke has been re-elected as a school committee member for the Boothbay-Boothbay Harbor CSD; Nell L. Tharpe has been elected as a trustee of the Boothbay Region Water District; Howard L. Friant Jr. has been elected as a trustee of the Boothbay-Boothbay Harbor Cemetery District. Town

Meeting was held at 9:00 AM the following morning - Articles 3-23 of the warrant were approved and will be effective as of July 1, 2024.

**2. Election of Select Board Chair and Vice-Chair:**

- Motion to re-elect Michael Tomko as Select Board Chair; approved 4-0.
- Motion to re-elect Kenneth Rayle as Vice-Chair; approved 4-0.

**3. Bid results discussion/approval (RFP Planning Consultant LD 2003):** Motion to approve the bid for LD 2003 Planning Consultant Services from North Star Planning with a scope of \$8,000-\$10,000 a project; approved 5-0.

WARRANTS: Motion to approve the warrant, as presented; approved 5-0.

EXECUTIVE SESSION:

1. Motion to enter executive session under MRS Title 1, Chapter 13, §405 (6)(C), Discussion of Real Property at 6:45 PM; approved 5-0.
2. Motion to enter executive session under MRS Title 1, Chapter 13, §405 (6)(A), Personnel at 8:45 PM; approved 5-0.

ADJOURNMENT: Motion to adjourn at 8:46 PM; approved 5-0.