

**BOOTHBAY HARBOR  
SELECTMEN'S MINUTES**  
September 9, 2024

In addition to these typed minutes, video recordings of all Selectmen's meetings can be viewed at BRCTV, and audio recordings at the Boothbay Harbor Town Office.

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ATTENDING: Michael Tomko - Chair  
Ken Rayle  
Alyssa Allen  
Mark Osborn

Julia Latter, Town Manager

**TOWN MANAGER ANNOUNCEMENTS:**

1. Flags have been brought to half-staff in honor of Warren Page, a long-time member of the Fire Department and Fire Chief. Condolences are given to his family after his passing.
2. Tax bills have been sent; the first installment is due September 18th with interest beginning the day after.
3. The selectmen's meeting in October falls on Indigenous Peoples' Day and is rescheduled for Tuesday the 15th.
4. Absentee ballots are available for request for the November 5th Presidential Election. Ballots will not be sent until 30 days before the election.

**TOWN DEPARTMENT REPORTS:** Lobster Cove and Atlantic Ave have had their final chip seal placed; there have not been any complaints.

**SELECTMEN REPORTS:** Latter, Rayle, and Tomko have met with a lighting design architectural firm regarding the replacement concept and resiliency for footbridge lighting and are expecting concepts soon.

**FINANCIALS:** Annual audit fieldwork has been completed. Taxes are at 31.6% collection year-to-date. Quincy Browne will be attending the first selectmen's meeting in October and has provided a diagram for members of the board depicting Boothbay Harbor's financials including liquidity updates, key takeaways, and parking revenue. He notes that the Community Service Officers have done a wonderful job this summer.

**MINUTES:** Motion to approve the minutes of August 12, 2024; approved 4-0.

**LICENSING:**

1. Motion to approve the renewal application of a liquor license, Ports of Italy, 47 Commercial Street, Malt, Wine & Spirits; approved 4-0.

2. Motion to approve the renewal application of a liquor license, House of Pizza, 185-E Townsend Avenue, Malt & Wine; approved 4-0.
3. Motion to approve the renewal of a special amusement license, Linekin Bay Resort, 92 Wall Point Road; approved 4-0.

NEW BUSINESS:

1. Sign Discussion: Jon Marsh made the town directional signs years ago that need to be updated. The board discussed sign placement, pricing, uniformity of signage, and potential vendors. A workshop will be scheduled to further discuss signage and the potential of a beautification committee for the town.

OLD BUSINESS:

1. LD-2003 Discussion: Discussion regarding recommendations for language, standards, and requirements for the town of Boothbay Harbor. A workshop is set to be scheduled for October 7th.

WARRANTS: Motion to approve the warrants upon review; approved 4-0.

EXECUTIVE SESSION:

1. Motion to enter executive session under MRS Title 1, Chapter 13, §405 (6)(E), Legal Consultation with Town Attorney at 6:58 PM; approved 4-0.
2. Motion to enter executive session under MRS Title 1, Chapter 13, §405 (6)(A) Personnel at 7:21 PM; approved 4-0.

\*No decisions were made

ADJOURNMENT: Motion to adjourn at 7:42 PM; approved 4-0.