MINUTES

BOOTHBAY HARBOR

SELECTMEN’S MEETING

 NOVEMBER 28, 2016

ATTENDING: Denise Griffin, Chairman

Russ Hoffman, Vice Chairman

Mike Tomko

Trisha Warren

 Wendy Wolf

 Tom Woodin, Town Manager

**Chairman Griffin called the Board of Selectmen’s meeting to order at 7:00 pm.**

Pledge of Allegiance: The Board of Selectmen and members of the audience.

TOWN MANAGER’S ANNOUNCEMENTS:

1. Manager Woodin thanked everyone in town…the merchants and property owners, for participating in The Festival of Lights because the whole Peninsula looks amazing.
2. Update on Chesterfield Associates, who will be doing the work on the footbridge.
* The materials will be arriving the first week of December.
* Their schedule will be tidal/weather dependant with Christmas and New Year’s Day off with completion by February 15, 2017.
	+ First week of December - taking off some of the non-support bracing and replacing it.
	+ Weeks two and three - bracing up the swing span as well as replacing the cross pieces underneath.
	+ Weeks two through six - removing and replacing some of the footbridge bracing, delivering the debris to the transfer station and installing the 36 foot swing span support beams.
	+ By week seven - placing signs at both ends of the footbridge cautioning weight limitations until the decking can be upgraded more.
1. Manager Woodin offered to schedule a joint informational meeting between the Boothbay Harbor and Boothbay Boards of Selectmen (and maybe also the Edgecomb Board of Selectmen) to discuss possible changes to marijuana use ordinances.

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Selectman Wolf stated Healthy Lincoln County Partnerships recommended an attorney who is very knowledgeable about this matter and they have offered to help develop some consistency between the towns. [Selectman Tomko suggested including Mary Ellen Barnes of the Lincoln County Regional Planning Committee, who has been gathering and disseminating information on potential impacts of this legislation.]

1. Chairman Griffin requested that they plan to get together with Dan Bryer and the Boothbay Board of Selectmen to review their agreement to fund the Joint Economic Development Committee and add an annual review process to the agreement.

Selectman Wolf stated she had been planning to ask about JEDC funding and warrants during SELECTMEN’S REPORTS; that The Festival of Lights engagement working with Green Tree Events, was supposed to be a multi-year staged process to bring the festival to full fruition, so would like to continue to involve Green Tree to some degree.

1. The consensus of the Board was to meet on Monday, December 19th and NOT to meet on Monday, December 12th or December 26th.

SELECTMEN REPORTS:

1. Selectman Wolf stated the next meeting of the JEDC was scheduled for Tuesday, December 6 at the YMCA at 5:30 pm. Selectman Wolf reported that during their retreat the JEDC had identified some important key issues for economic development such as infrastructure; affordable housing for both full-time and seasonal workers and marketing the peninsula as one community. There was also a subcommittee dealing with downtown issues like parking and signage.
2. In response to Palmer Payne’s request for a budget from the Ambulance Service, Selectman Hoffman stated they are planning to present an estimated budget by mid-December, then the final budget by mid-January.

Selectman Hoffman added that there was a new state regulation requiring calls from an urgent care facility to be classified as “emergencies,” which carries with it many other requirements such as response time and how service is measured, that could affect staffing.

FINANCIALS:

Finance Officer Latter reviewed the financial totals with the Board.

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Selectman Wolf **motioned** to approve the minutes of the November 14th meeting. Selectman Tomko **seconded**. **Unanimous approval.**

LICENSES:

(None)

ONGOING BUSINESS:

(None)

NEW BUSINESS:

1. Manager Woodin stated he had a purchase order for $10,048.27 from Baker Design Consultants for the Board to sign, that they had approved to do the engineering for the footbridge repair. Selectman Wolf **motioned** to sign the purchase order. Selectman Tomko **seconde**d. **Unanimous approval.** [Chairman Griffin reiterated how fortunate they were that Barney Baker was able to respond to their need so quickly.]

PUBLIC FORUM:

1. Boothbay Register reporter, Morgan Callan Rogers, commented on the “thrill hill” hump in the pavement in Town Hall’s parking lot.
2. Selectman Tomko stated the new Boothbay Harbor Region Chamber of Commerce Director, Patricia Royall mentioned she’d be willing to come to the Selectmen’s meetings from time to time to update them on Chamber news.

WARRANTS:

Selectman Wolf **motioned** the warrants be approved upon careful review. Selectman Hoffman **seconded**. **Unanimous approval.**

EXECUTIVE SESSION:

The Board went into Executive Session under MRSA Title 1, Chapter13, Subchapter 1, 405 (6) (A) – Personnel Matters at 7:31 p.m.

The Board came out of Executive Session at 8:30 p.m. then back in at 8:31 p.m.

The Board came out of the second Executive Session at 8:55 p.m.

No decisions were made during the Executive Sessions.

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MOVE TO ADJOURN:

The meeting was **adjourned** at 8:56 pm.

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