MINUTES

BOOTHBAY HARBOR

SELECTMEN’S MEETING

AUGUST 14, 2017

In addition to these typed minutes, video recordings of all Selectmen’s meetings are available to be viewed at BRCTV and audio recordings are available to be listened to at the Boothbay Harbor Town Office.

ATTENDING: Denise Griffin, Vice Chair

Russ Hoffman

Mike Tomko

Wendy Wolf, Chair

Tom Woodin, Town Manager

Julia Latter, Financial Officer

**Chair Wolf called the Board of Selectmen’s meeting to order at 7:00 pm.**

Pledge of Allegiance: The Board of Selectmen and members of the audience.

TOWN MANAGER’S ANNOUNCEMENTS:

1. At the last budget cycle meeting the Budget Committee had budgeted for a new Kabota system, but since it is over $5,000 the Board needs to approve the purchase order for $21,300. Vice Chair Griffin **motioned** to approve the purchase order. Selectman Tomko **seconded**. **Unanimous approval**.

2. Reminder that there is a Capital Improvements ranking meeting on Wednesday, 8/23rd from 4:30 p.m. to 6:00 p.m. and on Thursday, 8/31st they have the Ted Kelleher presentation from 4:30 p.m. to 6:00 p.m.

Chair Wolf informed the viewing audience that on November 7th Boothbay Harbor residents will be asked to cast votes on which business uses ( if any) of recreational marijuana will be permitted in the town. The marijuana law is new and they need to know what the ramifications are from a business aspect as well as a community perspective. In addition to putting a legal notice about the educational meeting with state expert Attorney Ted Kelleher on 8/31st, they will put an informational news story in the Boothbay Register. There will be a public hearing on September 11th, prior to the Select Board's meeting at 6:00 p.m., to review the proposed ordinance language and receive public comments on it. Then in early November they are planning to hold a panel discussion to focus on other issues besides the legal aspects such as what it would really mean to run a business and related challenges for law enforcement or substance abuse. [These are open to everyone on the Peninsula.]

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FINANCIALS:

Finance Officer Latter reviewed the financial totals with the Board, stating the first installment of the real estate taxes are due on September 7th.

MINUTES:

Selectman Tomko **motioned** to approve the minutes of the July 24th meeting. Vice Chair Griffin **seconded**. **Motion passed 3 - 1 Abstention.** (Selectman Hoffman did not attend the meeting.)

SELECTMEN REPORTS:

1. Chair Wolf stated there would be a steering committee meeting for the Joint Economic Development Committee the next day (on Tuesday, August 15th) to set up the interview schedule for their consultants.

2. Selectman Hoffman announced the Ambulance Service Board meeting would be held the following Monday night (on August 21st). The big news is that the baseball game fundraiser will be taking place at the high school ball field on Saturday, August 19th at 6:00 p.m., with the members of the Ambulance Service playing against some retired Red Sox players.

ONGOING BUSINESS:

(None)

NEW BUSINESS:

There had been two Wharves & Weirs hearings on-site that afternoon.

1. At 4:00 p.m. Chair Wolf, Vice Chair Griffin and Selectman Tomko with Harbor Master, Nick Upham and CEO, Geoff Smith had conducted a hearing for PGC8, LLC d/b/a Rocktide Inn, Map #16, Lots #30, #32, #33, #35/37/41 Atlantic Avenue who is proposing to construct a 6' x 6' boating safety shed, 9' high on the north end of the existing floats that run along the west face of the pier, in the waters of the harbor.

Lauren Stockwell explained how PGC8, LLC had discovered they needed this building to accommodate safety items for the extended floats that had been approved earlier, the reason for the amendment request (that would be considered an accessory use).

Selectmen Tomko **motioned** to approve the application. Vice Chair Griffin **seconded**. **Unanimous approval**.

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2. At 3:30 p.m. Chair Wolf, Vice Chair Griffin and Selectman Tomko with Harbor Master, Nick Upham and CEO, Geoff Smith plus one of the abutters had conducted a hearing for Cheryl and Edward Nelson, Map #19, Lot #39, 58 West Street who are proposing to construct a 4' x 6' access platform, a 4' x 8' access stairs, a 6' x 12' pier, a 3' x 30' ramp and a 10' x 20' float in the Mill Cove area of Boothbay Harbor.

Chair Wolf stated the abutter, since she has summer tenants, has asked if the construction could take place after the season is over.

Selectman Tomko **motioned** to approve the application. Selectman Hoffman **seconded**. **Unanimous approval**.

3. Chair Wolf stated she'd received a note regarding the Lincoln County Budget Advisory Committee. There will be a caucus for municipal officers from Commissioner District One (Boothbay, Boothbay Harbor, Southport, Edgecomb, Westport and Wiscasset) on Thursday, September 14th at the Lincoln County Courthouse at 6:00 pm in the Commissioner's Hearing Room. One municipal officer will be chosen from each district to serve a three-year term on the Lincoln County Advisory Committee.

4. Chair Wolf invited Fred Brewer to review the annual audit (after complimenting those involved in the auditing process for being good stewards of the town's resources).

Fred Brewer stated they'd done the audit earlier this year which was beneficial. Not too much had changed but Fred stated he would touch on a few things worth noting (as exhibited in the 2007 Annual Report booklet) which he briefly reviewed with the Board.

The consensus of the Board and Town Manager was that the Undesignated Funds at 8% was too low and should probably be increased.

Fred concluded this was the best year the Town has had in the past ten years.

Selectman Tomko **motioned** to accept the audit. Vice Chair Griffin **seconded**. **Unanimous approval**.

PUBLIC FORUM:

1. Matt Tyrell and David Arsenault offered to advertise the softball fundraiser for the Ambulance Service at Oak Street Provisions where they work.

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WARRANTS:

Vice Chair Griffin **motioned** to approve the warrants upon careful review. Selectman Tomko **seconded**. **Unanimous approval.**

EXECUTIVE SESSION:

The Board went into Executive Session at 8:03 p.m. under Executive session under MRSA Title 1, 405, (6) D - Union negotiation update on Police and Public Works bargaining units.

The Board came out of Executive Session at 8:50 p.m.

Selectman Tomko **motioned** to accept the Police and Public Works union contracts that had been ratified by the union. Selectman Hoffman **seconded**. **Unanimous approval**.

Vice Chair Griffin **motioned** to agree to a contract modification regarding the footbridge with Barney Baker Associates. Selectman Tomko **seconded**. **Unanimous approval**.

MOVE TO ADJOURN:

The meeting was **adjourned** at 8:51 p.m.

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