

BOOTHBAY HARBOR
SELECTMEN’S MEETING MINUTES
VIA ZOOM
January 25, 2021

In addition to these typed minutes, video recording of all Selectmen’s meetings are available to be viewed at BRCTV and audio recordings are available at the Boothbay Harbor Town Office.

ATTENDING: Michael Tomko - Chair
Tricia Warren – Vice Chair
Denise Griffin
Wendy Wolf

Julia Latter, Town Manager
Kathleen Pearce, Finance Officer

Chairman Tomko called the Board of Selectmen’s Meeting to order at 7:00 p.m.

Introductions of the Board of Selectmen.

TOWN MANAGER’S ANNOUNCEMENTS:

1. The next Budget Meeting will be on January 27, 2021, at 4:30 p.m. via Zoom.
2. The next Boothbay Harbor Broadband Committee Meeting will be Monday, February 1, 2021 at 6:30 p.m. via zoom.
3. Nomination papers for town officers will be available beginning January 27, 2021. Positions available will be:
One Year Term
 - 1 Selectmen and Overseers of the PoorThree Year Terms
 - 1 Selectmen and Overseers of the Poor
 - 1 School Committee Member of the Boothbay-Boothbay Harbor CSD
 - 1 Trustee of the Boothbay-Boothbay Harbor CSD
 - 1 Trustee of the Boothbay Region Water District
 - 1 Trustee of the Boothbay-Boothbay Harbor Cemetery District
 - 1 Trustee of the Boothbay Harbor Sewer District.Papers must be returned to the Town clerk by 4:30 p.m. on March 8, 2021.
4. Due to the slow winter, public works have been cleaning up town owned parks. This week they have been working at Lewis’ Park off of Park Street.
5. Rt. 27 Sidewalk project update: Bids were sent out on January 20th with the opening date on February 17th. Latter will report back after received.
6. Footbridge Renovation project update: Comments composed from the meeting with Chairman Tomko, Selectperson Wolf, Planning Board Member Hamblen and Latter are being passed on to Gartley and Dorsky to incorporate into the language for an effective construction bid that they will include in their proposal. After that is complete it will come back to board for final comments.
7. Reminder notices for outstanding taxes will be going out on February 8th with the second installment being due March 8th.

TOWN DEPARTMENT REPORTS: NONE

SELECTMEN REPORTS: Tomko asked if there was an update on contracts for the last two labor bargaining units. Griffin responded that the town has acted in good faith and the final language had been voted on the last week of December. The delay has been waiting for union leadership to sign.

FINANCIALS: Overview of financials given by Finance Officer, Kathleen Pearce.

MINUTES: Approval of the January 11, 2021, meeting minutes. Approved 4-0.

LICENSES: NONE

NEW BUSINESS:

1. Vice Chair Warren updated the board on the RFP that was received from LCI. Motion was made to reject the RFP bid received for broadband expansion, Motion seconded and unanimously approved. Approved 4-0.
2. Manager Latter presented revised personnel policy to the board for adoption. Motion was made to adopt the revised personnel policy as presented. Motion seconded and unanimously approved. Approved 4-0.

OLD BUSINESS:

1. Atlantic Avenue Sidewalk discussion: The board opened discussion for public comments and no public questions or comments were made. Board discussed amongst themselves and decided they are ready to move ahead with the next step putting together the legal order.
2. COVID-19 discussion – Tomko mentioned the vaccine initiative being held at the Boothbay Region YMCA. Selectperson Wolf reminded people the vaccination clinic is appointment only for individuals 70 and over.

PUBLIC FORUM: NONE

WARRANTS: Motion was made to approve the warrants upon review. Motion seconded and unanimously approved. Approved 4-0.

EXECUTIVE SESSION: NONE

MOVE TO ADJOURN: The meeting was adjourned at 7:42 p.m. after unanimous approval. Approved 4-0.