

**BOOTHBAY HARBOR
SELECTMEN'S MEETING MINUTES
VIA ZOOM
March 8, 2021**

In addition to these typed minutes, video recording of all Selectmen's meetings are available to be viewed at BRCTV and audio recordings are available at the Boothbay Harbor Town Office.

ATTENDING: Michael Tomko - Chair
Tricia Warren – Vice Chair
Denise Griffin
Wendy Wolf

Julia Latter, Town Manager
Kathleen Pearce, Finance Officer

Chairman Tomko called the Board of Selectmen's Meeting to order at 7:00 p.m.

Introductions of the Board of Selectmen.

TOWN MANAGER'S ANNOUNCEMENTS:

1. The final Budget Meeting will be held on Wednesday, March 10, 2021, at 4:30 p.m. via Zoom. Latter thanked the budget committee members and the select board for their dedication.
2. Nomination papers have been submitted for the following positions to be voted on at our annual town meeting election on Friday, May 7, 2021.
Elect one **(1)** for a **one**-year term:
Selectman/Overseer of the Poor
 - Alyssa D. Allen
 - Devyn W. CampbellElect One **(1)** for a **three**-year term
Selectman/Overseer of the Poor -
 - Kenneth E. Rayle**Trustee of the Boothbay-Boothbay Harbor CSD**
 - James K. Crane
 - Steven E. Lorrain Sr.**School Committee Member of the Boothbay-Boothbay Harbor CSD**
 - Stephanie B. Hawke**Cemetery District Trustee**
 - Isabelle G. Lewis**Water District Trustee**
 - Nell Tharpe, At Large
3. Public Works Foreman, Nick Upham, will be attending the March 22, 2021 meeting via zoom to update the board on winter operations.
4. An advertisement has been placed in the Boothbay Register for two weeks for a part-time deputy harbor master position. The application deadline will be March 31, 2021 by 4:00 p.m.
5. The second installment of taxes were due today, March 8, 2021, with interest beginning March 9, 2021.

6. The restrooms have been in operations for the last two weeks. Latter has been told there has been a lot of utilization.
7. Cruise Maine contacted the town as they are planning on putting together a Cruise Maine Community Plan. They have asked to have the harbor master work with them in putting together a plan for 2021. Latter is suggesting Jeff Lowell as harbor master and Wendy Wolf as a COVID task member work with them as representatives for the town. The board agreed.
8. At the last joint Boothbay Region CSD and trustee board meeting it was voted to have a member from each town select board to serve as a representative on the board. Latter asked the board their opinion and Vice Chair Warren volunteered with Chair Tomko volunteering to be an alternate.
9. A member of the West Harbor Pond Association contacted Latter regarding concern of herbicides being used along the side of the road on West Harbor Pond. Latter asked the board to vote on terminating the spraying by giving her approval to sign a waiver. A motion was made to approve the town manager signing the waiver, authorizing the town to mitigate Japanese knotweed and other growth along West Harbor Pond. Motion seconded and unanimously approved. Approved 4-0.
10. Discussion was held on whether or not to hold this year's annual town meeting as the traditional open town meeting style or changing the meeting to an all-referendum format of voting. After some discussion between the board, it was decided to stay with the traditional open town meeting.
11. Latter informed the board she has signed up for the Maine Town and Cities 41st Annual Statewide Manager Virtual Interchange and will be attending on March 26, 2021 as well as Finance Officer Kathleen and herself signed up for the Municipal Technology New Energy Conference on April 15 and 16, 2021.

TOWN DEPARTMENT REPORTS: NONE

SELECTMEN REPORTS: Vice Chair Warren reminded the board that the Broadband Committee meeting that was canceled on March 1, 2021, will be held at 6:30 p.m. on Monday, April 5, 2021.

FINANCIALS: Overview of financials given by Finance Officer, Kathleen Pearce.

MINUTES: Approval of the February 22, 2021, meeting minutes. Approved 4-0.

LICENSES:

1. Liquor License – Renewal license for Mine Oyster, 16 Wharf Street (Malt, Spirituous & Vinous). Approved 3-0. (Vice Chair Warren abstained from vote due to conflict of interest, her boss owns the establishment.)
2. Liquor License – Renewal license for Topside Inn, 60 McKown Street (Malt, Spirituous & Vinous). Approved 4-0.
3. Special Amusement License – New license for Shannon's Unshelled, DBA: The Tinnery, 23 Granary Way. Approved 4-0.
4. Special Amusement License – Renewal license for Mine Oyster Inc., 16 Wharf Street. Approved 3-0. (Vice Chair Warren abstained from vote due to conflict of interest, her boss owns the establishment.)

NEW BUSINESS: NONE

OLD BUSINESS:

1. Latter presented the updated draft ordinances and asked the board to approve them and set a public hearing for March 22, 2021 at 6:30 p.m. before the next meeting for public review. A motion was made to approve the proposed ordinance amendments and schedule public hearing form March 22, 2021 at 6:30 p.m. Motion seconded and unanimously approved. Approved 4-0.

2. Rt. 27 Sidewalk update: There was a bid opening last week, three bids came back and have been turned over to the state for the final award. Latter will keep the board updated as more information comes along.
3. COVID-19 discussion – Wolf mentioned that the incident command group will be meeting next week. Vaccines are now open to the group ages 60 and up. Locally vaccines are still available at the YMCA by appointment only, as well as our local Walgreens is now taking appointments. You can go online to the state website for more information on making appointments. Wolf feels things are going smoothly as far as people getting vaccinated. Wolf emphasized that it is still important to continue on with precautions by masking, hand washing and maintaining social distancing.

PUBLIC FORUM: NONE

WARRANTS: Motion was made to approve the warrants upon review. Motion seconded and unanimously approved. Approved 4-0.

EXECUTIVE SESSION: NONE

MOVE TO ADJOURN: The meeting was adjourned at 7:58 p.m. after unanimous approval. Approved 4-0.